

**VILLAGE OF WIMBERLEY**  
**Transportation Advisory Board**

Minutes of Meeting  
December 10, 2003

Meeting was called to order by Chairman Corwin Vansant at 9:10 AM

**PRESENT:**

TAB MEMBERS: Corwin Vansant, Bob Bullock, Jim Lee, Bert Ray, Mark Roden, John Stefanowicz, and Gene Woodruff.

COUNCILPERSONS: Carroll Czichos and John Graddy

CITY STAFF: Steve Harrison and Rickey Wright

GUESTS: TxDOT Representatives Don Nyland, Lisa Brundrett and Scott Cunningham

**MINUTES:**

Minutes of the November 12, 2003 meeting were reviewed and approved without change.

**PUBLIC COMMENTS:**

There were no public comments at this time.

**A. ITEMS FOR CONSIDERATION AND POSSIBLE ACTION:**

1. A presentation was made by Tracy Dean of the South River Subdivision POA regarding a proposal that the Village adopt and maintain the commercial portion of their subdivision streets (those outside the gate) consisting of the horseshoe loop and the cul-de-sac, but not including the church access, which is an easement. He said that the roads were built to Hays County specifications and properly inspected. If any upgrading is necessary however, the POA would be willing to participate in the cost as they have funds available which were collected for that purpose. He also pointed out that because these are private streets, the WISD won't allow school buses on them.

The Staff was requested to investigate the issues relating to this proposal and report to TAB at the next meeting.

2. The above representatives of TxDOT made a brief presentation and then answered questions from TAB members:
  - a. Current status of the RR12 and Cypress Creek bridge improvements:
    - The construction contract will be let in June or July, and construction will start in a month or so later. Both the bridge work and road work will be awarded as one contract.
    - The widening of RR12 is now planned to begin north of Joe Wimberley Blvd. There will be left turn lanes in both directions at that intersection.
    - TxDOT is having difficulty with Aquasource which is not cooperating on locating their wastewater lines along RR12. Plotting these lines is important in order for planning to stay on schedule. Any help by the Village would be appreciated.
    - The exact details of the junction of new sidewalks with existing walks and other features at the Square may need to be coordinated in the field during construction.
    - The queuing of parent's autos along RR12 at Bowen elementary School is going to be severely affected when RR12 is widened and curbs and gutters are installed. This issue needs to be addressed with WISD and resolved as soon as possible.
    - TxDOT confirmed that the Cypress Creek bridge design and details are unchanged from those presented at the public hearing in July.
  - b. Status of the traffic signals to be installed at Green Acres Dr.
    - Plans of the installation details were distributed. Construction is scheduled to begin next week.
    - Staff will coordinate with TxDOT to arrange appropriate public notices alerting citizens about the installation work and any disruptions or inconveniences which might be expected.
  - c. Signals and crosswalks at the Square.
    - TxDOT discussed the type, locations and function of crosswalk signals that might be installed. The appearance is important, but special posts are difficult to replace when damaged. A new type of installation which features pushbutton activated stoplights and small flashing lights in the pavement might be considered.
    - Striping the "S" curve for three lanes (one each way, with a center left turn lane) was discussed. TxDOT requires 14-foot lanes on curves and the existing pavement is probably too narrow. It was pointed out that private construction items (planters, patios, etc.) are located in the right-of-way in several places, and if these were removed there might be enough room. TxDOT indicated that this is touchy from a public

relations standpoint, and asked if the Village could take the lead in negotiating removal of such encroachments.

- The right-of-way at the Square is also not clearly defined. The Village owns the major piece of property all the way across RR12. The TxDOT markers in the pavement in that area only define maintenance limits.

d. Coordination between TxDOT and TAB Transportation Master Plan efforts.

- Don Nyland will be TAB's contact regarding any long-range data for use in the planning process. The source of several TxDOT documents was briefly discussed, and he offered to help locate them.
- It was also suggested that Mr. Richard Kelley at CAPCO would be a valuable resource person.

e. Miscellaneous items.

- The widening of RR12 from San Marcos to the Junction was discussed. TxDOT indicated the work is probably 5 to 10 years in the future.
- The improvements planned by TxDOT at the intersection of RR12 and RR32 were discussed. This development will create a large triangle of State land which would be ideal for a landscaped Village entrance feature, perhaps with a tasteful "Welcome to Wimberley" sign. TxDOT did not rule out that possibility, although it is several years away.
- TxDOT said that there are no plans for the State to acquire the proposed Wimberley by-pass from the County. In order to ever do so, the construction would have to meet State standards, and apparently that is not planned.

3. The Board reviewed the draft of a checklist to be used in evaluating proposed additions to the Road Inventory List, and also gave further consideration to additions to that inventory list.

- a. The draft checklist dated 11/9/03 and titled "Evidence Criteria Checklist To Accept Responsibility for Road Maintenance" was reviewed. Discussion centered around item No.1. It was felt that the fundamental purpose of the checklist is to determine whether or not, beyond a reasonable doubt, a road was maintained by Hays County before incorporation of the Village, and that the road's current condition is not germane to that determination.

- b. The Board voted to accept the checklist with the following modifications:
  - The title will be “Criteria Checklist --- Roads Under Consideration for Addition to the Road Inventory List”. The subtitle will be “For use in determining which older roads were maintained by Hays County before incorporation of the Village”.
  - Item No.1 will be modified as necessary to acknowledge the comments in paragraph 3b above.
- c. At their November 6 meeting, Council considered several additions to the Road Inventory List but postponed a decision on two of them (Mountain View and Summit Loop) and requested that TAB do further evaluation.

Staff presented considerable additional research on these two roads. The Board reviewed this new material using the above Criteria Checklist and voted 7-0 to recommend to Council that the two roads not be added to the Road Inventory List.

4. The status of an interlocal agreement between VOW and Hays County regarding 911 addressing was reviewed by Staff. A draft of the agreement has been referred to the City Attorney for review. After consideration of the comments received from the attorney and from the City Engineer, TAB will make a recommendation to Council regarding the agreement.

## **B. REPORTS:**

1. The Public Works Director gave the following reports:
  - a. The report on Right-of-way vs. Prescriptive Rights on Village Roads was continued.
  - b. The status of the proposed alignment of Texan Blvd. and Las Flores Dr. will be reported by Staff at the January 14 TAB meeting.
  - c. Copies of the traffic counts taken at River Road and Wayside Dr. were distributed. The City Engineer is reviewing this material and will submit a formal report---he has given a verbal opinion that the installation of stop signs on River Road is not indicated. The possibility of lowering the bank at the west of the intersection for better visibility was briefly discussed.
  - d. The hazardous conditions at the CR 1492 low-water crossing were briefly discussed. The City Engineer will submit a report with recommended solutions and cost estimate for the January 14 TAB meeting.
  - e. The City Engineer will also submit a report and cost estimates on improvements to Mill Race Lane for the January 14 TAB meeting.

- f. The issues related to reinstallation of the sidewalk in the River Road esplanade between RR12 and Lange Road were discussed. They include extremely difficult ADA issues, the TxDOT work on RR12, and the Trails Plan Study. It was decided to put this on hold and request that Staff to review it in light of the Trails Plan---are there alternative locations or solutions?
2. A brief report on the Transportation Master Plan Sub-committee activities was given:
    - a. The sub-committee has reserved meeting space at City Hall for the first and third Wednesdays of each month at 9:00AM. The plan is to normally meet once a month, but have the other time available if needed.
    - b. At its first meeting on December 1, the sub-committee determined that its initial goal will be to develop a draft Mission Statement for review by TAB and ultimately for review, modification, and approval by Council. This will include not only a general statement of the sub-committee's goals, but also an outline of the anticipated processes and resources.

**C. ANNOUNCEMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS:**

1. Future meeting schedule is:

December 24, 2003.....No meeting  
January 14, 2004.....Regular meeting  
January 28, 2004.....Regular meeting  
February 11, 2004.....Regular meeting  
February 25, 2004.....Regular meeting

The meeting adjourned at 12:30 PM

Submitted by Bert Ray, TAB Secretary

Approved at TAB meeting January 14, 2004