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9/14/04
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VILLAGE OF WIMBERLEY
Transportation Advisory Board

Minutes of Meeting
March 24, 2004

Meeting was called to order by Chairman Corwin Vansant at 9:15 AM

PRESENT:

TAB MEMBERS: Corwin Vansant, Kelly Kilber, Jim Lee, Bert Ray, Mark Roden, and Gene Woodruff.

COUNCILPERSONS: none

CITY STAFF: Rickey Wright

MINUTES:

Minutes of the March 10, 2004 meeting were reviewed and approved without change.

PUBLIC COMMENTS: None

A. REPORTS:

1. Transportation Master Plan Subcommittee. Letters of introduction to twenty-one resource groups or organizations have been written, and personal contacts will begin shortly.

2. Public Works Director. The City Engineer presented complete construction documents for the Emergency Lane Reconstruction project for review. Approval to release the project to prospective bidders will be requested at the next City Council meeting.

The status of a future sewer connection from Ace Hardware to the Aquasource line was discussed. It was recommended that a capped line or sleeve be installed as a part of this contract to avoid future disruption of Emergency Lane.

B. ITEMS FOR CONSIDERATION AND POSSIBLE ACTION:

1. Proposed Special Events Ordinance. Chairman Vansant presented a draft Memo to Council, dated March 23, 2004, listing suggested traffic-related items for consideration. The list was discussed, modifications were made, and the Board voted to send the revised list to the City Council.

Motion by Ray, second by Roden. Passed 5-0

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2. Replacement of Signs in TxDOT Right-of-way. The Board voted to recommend to Council that certain existing signage be replaced with the new "Keep Texas Beautiful-Affiliate" signs.

Motion by Lee, second by Woodruff. Passed 5-0

C. WORK SESSION:

1. Improvements to Mill Race Lane. The Pavement and drainage issues on Mill Race Lane were discussed with the City Engineer. The majority of the problems occur in an area approximately 1000 feet from RR12 in the vicinity of two clogged and damaged culverts. Water flowing downhill from the north does not drain properly, collects on the pavement, and causes deterioration. It was agreed that repairing the pavement without addressing the drainage problems would only be a temporary solution and a poor use of funds. Two possible approaches were considered:

a. Acknowledge the existing drainage pattern but replace the existing culverts and raise the pavement in the problem area. This is the most economical approach and would suffice under most conditions. Water would still flow over the lane during very heavy rainfall, however.

b. Install culverts under the existing driveways over the millrace on the north side and install a large box culvert in the location of the existing culverts. This would allow the millrace to collect water from a much broader area, but would require significant work (and possibly an easement) to manage the water flowing from the box culvert to Cypress Creek across the property on the south. The Public Works Director will discuss the possible implications of this approach with the south property owner.

The possibility of installing speed bumps on the lane was discussed but, on the advise of the City Engineer, was rejected.

This topic will be a Work Session item on the next meeting agenda.

2. Budgeting/Planning. This topic was continued and will be a Work Session item on the next meeting agenda.

3. Project Priority List. The history of previous attempts to develop a procedure for creating a project priority list was discussed, and the latest iteration (mid-2003) was reviewed. It was tentatively agreed that the four most important criteria for road evaluation are: Public Safety, Traffic Volume, Street Condition and Drainage Situation. Possible ways to quantify these would be:

a. Public Safety. Review accident histories with Carroll Czichos and EMS to determine where past problems have occurred.

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b. Traffic Volume. Establish an ongoing schedule for traffic counter installation to obtain an overview of the traffic distribution in the Village.

c. Street Condition. Use the previous TAB comprehensive street condition survey.

These basic criteria will be expanded to be more precise and inclusive, and the final proposed Criteria List will be submitted to Council for review. It is imperative that TAB evaluations are only done using criteria approved by Council.

This topic will be a Work Session item on the next meeting agenda.

4. Capital Projects and Major Maintenance Projects. These items cannot be addressed until the above Criteria list is established and a Project Priority List is completed. They will be Work Session items on a future meeting agenda.

D. ANNOUNCEMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS:

1. Handicapped Parking at the Square. This item still awaits an evaluation by the City Attorney, so it will be continued to a future meeting.

E. ADJOURNMENT:

The meeting adjourned at 11:20 AM

Submitted by Bert Ray, TAB Secretary