

VILLAGE OF WIMBERLEY
Transportation Advisory Board

Minutes of Meeting
March 10, 2004

Meeting was called to order by Chairman Corwin Vansant at 9:00 AM

PRESENT:

TAB MEMBERS: Corwin Vansant, Bob Bullock, Kelly Kilber, Jim Lee, Bert Ray, Mark Roden, John Stefanowicz, and Gene Woodruff.

COUNCILPERSONS: Carroll Czichos

CITY STAFF: Rickey Wright

MINUTES:

Minutes of the February 25, 2004 meeting were reviewed and approved without change.

PUBLIC COMMENTS:

All members of the public spoke during the Work Session. See item C1.

A. REPORTS:

1. Transportation Master Plan Subcommittee. Approximately twenty resource groups or organizations have been identified and their potential contributions determined. The Subcommittee is preparing letters of introduction to be sent by the City Administrator to each. Determination of the mapping subjects (layers) has begun also.

2. Public Works Director. Report on Mill Race Lane was given under item C1.

B. ITEMS FOR CONSIDERATION AND POSSIBLE ACTION:

1. Completion of the Square Survey. The need for extending the recent survey of the west side of the Square to include the east side was discussed. In order to plan traffic flow, pedestrian crossings and sidewalks to the Nature trail, an accurate survey of the east side of the Square is necessary. The Board voted to recommend to Council that such a survey be authorized.

Motion by Ray, second by Bullock. Passed 6-0, 2 abstained.

2. Special Events Ordinance. Chairman Vansant circulated a draft outline for a Memo to Council regarding traffic considerations. Subjects included Impact Statement, Scheduling, Traffic (direction, control, and barricades) and Parking (location and control). Preparation of a more detailed Memo will be an Action item at the next meeting.

C. WORK SESSION:

1. Improvements to Mill Race Lane. A delegation of Mill Race Lane property owners attended and several made presentations.

a. Malcolm Harris reviewed the history of the Lane and the various ownerships, past partitioning, dimensions, and access. He said that the owners don't want it to become a typical city street or connect to other streets, that they want to preserve its country lane charm.

b. Mac McCullough said that the group has obtained a bid to seal, fill potholes and pave the Lane to the "tree". He said their desire is to see the Lane preserved and remain a lane, and that they would propose forming a homeowners association to pay for the improvements and upkeep.

c. Merry Gibson said that the group would like to take on the upkeep of the Lane.

d. Bill Appleman described the relationship of the old millrace and the existing structures, easements, etc. He suggested keeping it a historic Lane with a maximum width of 16 feet. He believes that the caliche part of the Lane 300 feet past the existing pavement was never maintained by the County and is essentially a private road. He also expressed concern about the standards (widths, etc.) necessary for fire truck access.

After considerable discussion the consensus seemed to be that the right-of-way for the road is 25 feet, the width of the mill race easement is 10 feet, and paralleling the race on the north is a 5- foot access easement.

Chairman Vansant suggested an on-site meeting with a TAB subcommittee (Vansant, Woodruff, Stefanowicz and Ray) and Mill Race Lane property owners to review the existing conditions (pavement problems, drainage, etc.). Time will be March 16, 2004 at 4:30 PM.

This will be a Work Session item at the next meeting.

2. Budgeting and Planning. Procedures and past proposed budgets were discussed.

a. Information on the history of funds carried forward from previous budgets was not available but will be obtained for review at a future meeting.

b. The history of the current road list, with a rating for each road based on its current physical condition, was reviewed. The specific criteria list used to establish these ratings was discussed—there was some uncertainty if the criteria had actually been reviewed and approved by Council. The Public Works Director will review the records to resolve this question.

c. The process of determining the locations of traffic counters, and the procedure for authorizing their installation was discussed. There was some concern that the current arrangement is more complex than necessary and perhaps should be reviewed.

These topics will be Work Session items at the next meeting.

D. ANNOUNCEMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS:

1. Handicapped Parking at the Square. This item still awaits an evaluation by the City Attorney, so it will be continued to a future meeting.

E. ADJOURNMENT:

The meeting adjourned at 11:55 AM

Submitted by Bert Ray, TAB Secretary

Approved at TAB meeting March 24, 2004

