



City of Wimberley

Environmental Health Department

221 Stillwater, Wimberley, Texas 78676

Phone: (512) 847-0025 Fax: (512) 847-0422 www.cityofwimberley.com

SEPTIC OPEN RECORDS REQUEST

PLEASE BE ADVISED WE HAVE (10) BUSINESS DAYS TO COMPLY WITH YOUR REQUEST.

Date: _____

REQUESTER'S INFO: _____ Phone: _____

Mailing Address: _____

Fax: _____ Email: _____

Subject: _____

Detailed Description of Requested Information: _____

I REQUEST: Paper Copies CD View at City Hall

LEGAL DESCRIPTION

Subdivision Name: _____

IF NOT IN A SUBDIVISION, MUST PROVIDE ORIGINAL OWNER'S NAME

Lot (s): _____ Block: _____ Section: _____

Site Address: _____

Age of Septic System: _____ Age of House/Year Built: _____

Original Owner's Name: _____

Current Owner: _____

Legal Description: _____
Survey/Abstract Name Acreage

(For City completion ONLY)

- This information is unavailable at this time. It will be available for review on (Date & Time): _____
- This information is not created or maintained by the City of Wimberley.
- This information is maintained by the City of Wimberley but may be protected under the Texas Public Information Act. Your request will be promptly reviewed and you will be informed of its status.
- This information can be copied for you. Please see below for an estimate of the charges.
- It is unclear whether this information is maintained by the City of Wimberley. Please provide more specific written information regarding your request.
- This information is unavailable for the following reason: _____

COST ESTIMATE: An estimate of costs to copy the information you requested is provided below. This estimate has been calculated from anticipated charges indicated on the City Fee Schedule. Actual cost may be higher or lower than the cost estimate. Please indicate your desire to proceed with this request by checking one of the boxes below; signing, dating and returning the form to the City Administrator at City Hall.

Estimate \$ _____ NOTE: Cost Estimates that exceed \$100 require a deposit before a request can be processed.

I **DO** wish to have the information copied.

I **DO NOT** wish to have the information copied.

Signature of Requestor: _____

Date: _____

ACTUAL COST: The cost of copying the information you requested is provided below. The cost has been calculated based on the total charges indicated in the City fee schedule. Payments may be made either by cash or check made payable to the City of Wimberley.

Cost \$ _____

Notes: _____

Health Inspector

Date

Submit all **Septic** Requests to: Kyle DeHart, Environmental Health Inspector

Phone # (512) 847-0025 x23

Fax # (512) 847-0422

kdehart@cityofwimberley.com