

Wimberley Parks and Recreation Board
Minutes of Special Meeting, December 10, 2002, 6:00 p.m.
Danforth Junior High School Cafeteria, Carney Lane

1. Meeting called to order at 6:00 p.m. by Board chair Kris Cusack at Danforth Junior High School cafeteria. Present were Board members Cusack, Kathleen Cline, Fred Franz, Jan Fulkerson, Dell Hood, Thad Nance, and Paul Xiques. Board members Malcolm Harris and Linda Hewlett were excused.

This meeting was held at the junior high school because there was an agenda item requiring immediate discussion and action, at the same time as the first public hearing on the final draft of the Village of Wimberley Comprehensive Plan was scheduled. To accommodate Board members wishing to attend that hearing, Board meeting was moved from City Hall to the school cafeteria where the Comprehensive Plan meeting was held.

2. Review of minutes of Board meeting of October 8, 2002 was deferred.

3. Public Forum - No public members in attendance.

4. Kris said City intern Kasey Klepfer has completed his survey of student ideas on sports and recreation needs; he will review his findings at our January meeting. He will continue as a City intern during winter and spring terms, and wants to help the Board with its proposed summer recreation program. Only Scudder Primary among WISD schools has facilities that can be available for the recreation program. Kasey will look into the costs to City for use of these facilities and other requirements the school may have.

5. Kris said this will be Kathleen Cline's last meeting as a member of the Parks & Recreation Board; she is resigning for personal reasons. Board members unanimously voted their thanks to Kathleen for her two years of outstanding service and wished her well. Kris encouraged all members to think of good applicants for Kathleen's position and get them to fill out the City's volunteer application form.

Kathleen referred to the newest edition of the *Welcome to Wimberley* newsletter. She said it contains almost everything Board was looking for in its proposal to print and distribute a booklet on community recreational activities, and thinks our efforts to try to print our own booklet would be duplicating what is already available. Kay Henderson at the Chamber of Commerce has offered to work with us on this project however we proceed.

6. City Council member Martha Knies briefed Board on the proposal by Langford Community Management Services of Austin to administer the Texas Parks & Wildlife grant for the Cypress Creek Nature Trail. If approved, Langford would do the detailed administrative work required by TPW, including help with planning and developing park amenities; coordination of work services; conducting required inspections; providing grant accounting and records keeping services; and preparation of reimbursement requests to TPW. Langford will also train Board members and City staff on some of the grant administration procedures.

Martha said the City has had a good working relationship with Langford, which prepared

the original application to TPW which won the grant. Langford's fee will be a flat \$25,000, which will be paid out of the grant itself under grant administrative expenses. Because this is a professional service, the City is not required to seek bids for grant administration.

Dell said he is impressed by the record of Langford in working with small communities and rural areas on many types of economic development and civic improvement projects. The firm has a lot of experience with other park development projects. Jan agreed, noting that having an administrator who knows the workings of Parks & Wildlife, its people and their particular requirements, can save the City a great deal of effort and time.

Dell moved to recommend to City Council that it contract with Langford Community Management Services to administer the Texas Parks & Wildlife grant as per Langford's proposal submitted to the City. Jan seconded the motion.

In discussion, Paul asked if Langford's fee is in the range that other grant administrators would charge. Martha said yes; she compared their fee and services favorably to those for the Community Center grant. She noted the references Langford provided, which include the Hays County grants coordinator and several other communities in our area.

Paul called the question on the motion. Motion approved 7-0.

7. Board members discussed whether to plan a visit to West Cave preserve on January 10, to learn about their management plan and procedures. Members agreed to ask Malcolm to see about scheduling the visit again.

8. Next Board meeting scheduled for January 14, 2003.

9. Board adjourned at 6:30 p.m.

Recorded by Dell Hood.