

City of Wimberley
City Hall, 221 Stillwater
Wimberley, Texas
Minutes of Special Meeting of City Council
February 20, 2017 at 9:00 a.m.

City Council meeting called to order at 9:00 a.m. by Mayor Mac McCullough.

Councilmembers Present: Mayor Mac McCullough; Councilmembers Bob Dussler, Craig Fore, Sally Gibson Trapp, and Gary Barchfeld. Councilmember John White was absent.

Workshop Session

Discuss and consider possible action regarding issues relating to the search for a new city administrator and the transition of the city administrator's duties and responsibilities.

Council's discussion included the following topics:

- City administrator job description
- Requirement that applicants live in 78676 zip code
- Possible employment contract provisions for items such as relocation expenses, vehicle allowance, vacation, term of contract, salary amount, health/life insurance, etc.
- Cost of TML insurance
- Delegation of duties
- Board/commission meetings attended by specified Council liaisons, in absence of city administrator
- Possible lobby sign-in sheet for walk-in questions, with assistance and follow-up to be handled as assigned
- Number/type job postings and possible venues for postings
- Scheduling meeting with assistant city administrator regarding transition and possible reassignment of duties
- Holding a staff meeting every Monday morning to be followed by a special Council meeting
- Possible utilization of Building Code Board of Review or specific local residents to help with processing of building permits
- Possible creation of an accounting/bookkeeping/financial oversight committee
- Review of bid documents and possible changes to wastewater project engineering services
- Posting of employment ad in Wimberley View and on specific websites

Adjourn

Mayor McCullough called the meeting adjourned at 11:58 a.m.

Recorded by:

Cara McPartland
Cara McPartland

These minutes approved on the 16th of March, 2017.

APPROVED:



Mac McCullough, Mayor

