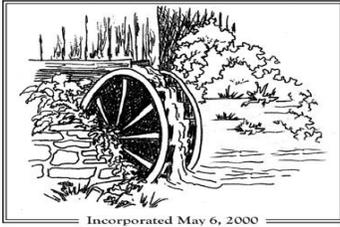


**REGULAR CITY  
COUNCIL MEETING  
PACKET**

**Thursday, September 5, 2019**

**6:00 p.m.**



# City of Wimberley

221 Stillwater Drive, Wimberley, Texas 78676

**REGULAR CITY COUNCIL MEETING**  
**WIMBERLEY CITY HALL – CITY COUNCIL CHAMBERS**  
**221 STILLWATER DRIVE, WIMBERLEY, TEXAS 78676**  
**THURSDAY, SEPTEMBER 5, 2019 – 6:00 P.M.**

**AGENDA**  
**(AMENDED)**

1. **CALL TO ORDER** September 5, 2019 at 6:00 p.m.
2. **CALL OF ROLL** City Secretary
3. **INVOCATION** First Baptist Wimberley Reverend, Scott Tidwell
4. **PLEDGE OF ALLEGIANCE/SALUTE TO THE TEXAS FLAG**
5. **PROCLAMATIONS**
  - A. Proclamation of the City of Wimberley, Texas, proclaiming the month of September 2019 as Hunger Action Month in Wimberley (*Hays County Food Bank*)
  - B. Proclamation of the City of Wimberley, Texas, proclaiming the week of September 17<sup>th</sup> through September 23<sup>rd</sup> as Constitution Week (*Daughters of the American Revolution*)
6. **CITIZENS COMMUNICATIONS**

*The City Council welcomes comments from the general public on issues and items of concern, not on this agenda. Those wishing to speak must sign-in before the meeting begins and observe a three-minute time limit when addressing Council. Speakers will have one opportunity to speak during the time period. Speakers desiring to speak on an agenda item will be allowed to speak when the agenda item is called. Inquiries about matters not listed on the agenda will either be directed to staff or placed on a future agenda for Council consideration. Comments from speakers should not be directed towards any specific member of City Council or City staff. Comments should not be accusatory, derogatory or threatening in nature.*
7. **EXECUTIVE SESSION**

*In accordance with Texas Government Code, Chapter 551, Subchapter D, the City Council may convene in a closed session. After the Executive Session, discussion on any of the following items, any final action or vote taken will be in public.*

  - A. Executive Session pursuant to Texas Government Code, Section 551.074 (Personnel Matters) City Council will meet to deliberate the appointment, employment, evaluation, reassignment duties, discipline or dismissal of a public officer or employee: City

Administrator Shawn Cox.

- B. Executive Session pursuant to Texas Government Code, Section 551.072 (Real Estate Acquisition) to deliberate the purchase of real property, related to necessary easement for the Central Wimberley Wastewater Project.

**8. OPEN SESSION**

Discussion and possible action resulting from Executive Session.

**9. CONSENT AGENDA**

- A. Approval of minutes from the City Council FY 2020 Budget Workshop held August 13, 2019.
- B. Approval of minutes from the Regular City Council Meeting held August 15, 2019.
- C. Approval of minutes from the City Council FY 2020 Budget Workshop held August 20, 2019.
- D. Approval of minutes from the City Council FY 2020 Budget Workshop held August 28, 2019.
- E. Approval of City of Wimberley Financial Statements for June 2019.
- F. Approval of Fiscal Year 2020 City of Wimberley Holiday Schedule.

**10. BOARD, COMMISSION, COMMITTEE REPORTS**

Report from the Transportation Advisory Board (*TAB Chairperson Bobby Dettmer*)

**11. CITY ADMINISTRATOR REPORT**

Update regarding road projects, park projects and code amendments

**12. PUBLIC HEARING FOR FISCAL YEAR 2019-2020 BUDGET**

Public Hearing on the proposed Fiscal Year (FY) 2019-2020 Budget

- A. Open Public Hearing
- B. Citizen Comments
- C. Close Public Hearing

**13. DISCUSSION AND POSSIBLE ACTION**

- A. Discuss and consider possible action to approve Resolution No. 14-2019, adopting the City of Wimberley amended Fiscal Year (FY) 2018-2019 Budget.
- B. Discuss and consider possible action to approve Resolution No. 15-2019, adopting the City of Wimberley Fiscal Year (FY) 2019-2020 Budget.
- C. Discuss and consider possible action to approve the first reading of Ordinance No. 2019-27, amending Chapter 4, Article 4.02, Division 2, Residential Building Code. (*City Administrator Shawn Cox*)

- D. Discuss and consider possible action to approve the first reading of Ordinance No. 2019-28, amending Chapter 4, Article 4.02, Division 3, Commercial Building Code. *(City Administrator Shawn Cox)*
- E. Discuss and consider possible action to approve the first reading of Ordinance No. 2019-29, amending Chapter 4, Article 4.02, Division 4, Other Construction Codes. *(City Administrator Shawn Cox)*
- F. Discuss and consider possible action to approve the first reading of Ordinance No. 2019-30, enacting regulatory guidelines for filming within the City limits; empowering the City Administrator to issue film permits pursuant to those guidelines; providing for: enactment; repealer; severability; and proper notice and meeting. *(Place Three Council Member Christine Byrne)*
- G. Discuss and consider possible action to approve the second and final reading of Ordinance No. 2019-22, establishing a new prima facie speed limit of twenty-five (25) miles per hour along Old Kyle Road pursuant to City of Wimberley Code of Ordinances Article 11.02 Traffic-Control Devices and Texas Transportation Code Section 454.351; and repealing the prima facie speed limit of thirty (30) miles per hour along Old Kyle Road; making certain findings; authorizing the placement of speed limit signs along such street; providing a penalty in an amount of not less than \$1.00 or more than \$200.00 for violation of any provision hereof; and providing for severability. *(Public Works Superintendent John Provost)*
- H. Discuss and consider possible action to approve Hays County's bid in the amount of \$2,995.00 for drainage work on Rhodes Lane. *(Public Works Superintendent John Provost)*
- I. Discuss and consider possible action to approve Hays County's bid in the amount of \$8,326.00 for shoulder work on 1492 and the installation of a ladder grate at the Hidden Valley Bridge fish weir. *(Public Works Superintendent John Provost)*
- J. Discuss and consider possible action regarding a request to install three (3) temporary trailers at 220 Twilight Trail in Wimberley, Texas. *(Wimberley EMS/Banks Chisum, Applicant)*
- K. Discuss and consider possible action regarding parking surface requirements within the City of Wimberley. *(Place Two Council Member Craig Fore)*
- L. Discuss and consider possible action regarding an ordinance adding Article 4.12, Landscaping and Tree Preservation to Chapter 4, Building Regulations of the City of Wimberley Code of Ordinances. *(Place Three Council Member Christine Byrne and Place Five Council Member Bo Bowman)*
- M. Discuss and consider possible action to draft an ordinance outlining specific hours for construction work in the City limits. *(Place One Council Member Rebecca Minnick and Place Three Council Member Christine Byrne)*
- N. Discuss and consider possible action to adopt the City of Wimberley Social Media Policy. *(City Secretary Laura Calcote)*

- O. Discuss and consider possible action regarding the status of the Central Wimberley Wastewater Project. *(City Administrator Shawn Cox)*
- P. Discuss and consider possible action regarding City Council's proposed priorities for Fiscal Year 2020. *(City Administrator Shawn Cox)*
- Q. Discuss and consider possible action to approve a proposed partnership between the Hays County Natural Resources Department and the City of Wimberley's Parks Department to collaborate in a project related to the research of future dye tracing studies for Hays County. *(Park Director Kelly Schmidt)*
- R. Discuss and consider possible action to approve renaming the City of Wimberley pocket park located at the trailhead of the Cypress Creek Nature Trail and Preserve to the Martha Knies Community Park. *(Parks Director Kelly Schmidt)*
- S. Discuss and consider possible action to approve the Blue Hole Regional Park soccer field use agreement with Wimberley Youth Sports Association/Wimberley Youth Soccer Club for August 2019 through December 2019. *(Parks Director Kelly Schmidt)*
- T. Discuss and consider possible action to approve the Blue Hole Regional Park soccer field use agreement with Surge Soccer Club for August 2019 through December 2019. *(Parks Director Kelly Schmidt)*
- U. Discuss and consider possible action to purchase a tractor in the amount of \$17,713.43 for Blue Hole Regional Park. *(Parks Director Kelly Schmidt)*
- V. Discuss and consider possible action regarding the setting a fund or funds that individuals and organizations may use to donate to the City Wimberley. *(Place Four Council Member Gary Barchfeld)*

**14. CITY COUNCIL REPORTS**

- A. Announcements
- B. Future agenda items

**15. ADJOURNMENT**

The City Council may retire into Executive Session at any time between the meeting's opening and adjournment for the purpose of discussing any matters listed on the agenda as authorized by the Texas Government Code including, but not limited to, homeland security pursuant to Chapter 418.183 of the Texas Government Code; consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion about real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberations about gifts and donations pursuant to Chapter 551.076 of the Texas Government Code; discussion of economic development pursuant to Chapter 551.087 of the Texas Government Code; action, if any, will be taken in open session.

**CERTIFICATION**

I hereby certify the above Notice of Meeting was posted on the bulletin board at Wimberley City Hall, a place convenient and readily accessible to the general public at all times, and to the City's website, [www.cityofwimberley.com](http://www.cityofwimberley.com), in compliance with Chapter 551, Texas Government Code, on Friday, August 30, 2019, by 6:00 p.m., and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

*Laura J. Calcote*

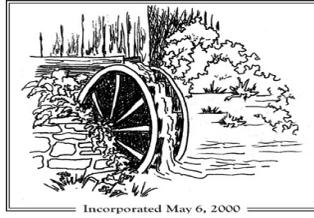
---

Laura J. Calcote, MPA, TRMC  
City Secretary

The City of Wimberley is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please contact City Secretary Laura Calcote at (512) 847-0025 two business days in advance of the meeting for appropriate arrangements.



# City of Wimberley



## Proclamation

THE STATE OF TEXAS     §  
COUNTY OF HAYS         §  
CITY OF WIMBERLEY     §

**WHEREAS**, hunger remains a significant problem in Texas, with approximately 4.2 million people suffering from food insecurity in our state; and

**WHEREAS**, over 1.65 million Texas children live in households that have difficulty providing enough food and hardworking families must make difficult choices between necessities, such as rent, food, utilities and/or medicine; and

**WHEREAS**, over 2,000 Wimberley residents potentially qualify to receive SNAP benefits but only 27% of them are actually receiving these benefits; and

**WHEREAS**, Hays County Food Bank represents a county-wide effort to feed and provide nutrition education to the hungry, made possible by the generous contributions of individuals, civic organizations, local government, and businesses, including the more than 26,000 volunteer hours donated in 2018; and

**WHEREAS**, Hays County Food Bank and partner agencies of the food bank served an average of 700-900 households each week in the Hays County area; and

**WHEREAS**, Hays County Food Bank distributed over 900,000 pounds of food via its 7 public food distributions, multiple partner agencies, and to students through their backpack program, as well as provided a traditional holiday meal to almost 1,600 households; and

**WHEREAS**, a \$25 donation can provide 100 meals through the buying power of the food bank, and \$30 provides a family with a turkey and traditional sides for a holiday meal; and

**WHEREAS**, National Hunger Action Month is a Feeding America effort to raise awareness about the hunger epidemic in the United States and to encourage individuals to take action in some form against hunger;

**NOW, THEREFORE**, I, Susan Jagers, by virtue of the authority vested in me as Mayor of the City of Wimberley, Texas do hereby proclaim the Month of September 2019 as

### **HUNGER ACTION MONTH IN WIMBERLEY**

And call upon the people of Wimberley to pledge to take action against hunger in our community, whether it be by fund or food donation, volunteering, or advocacy.

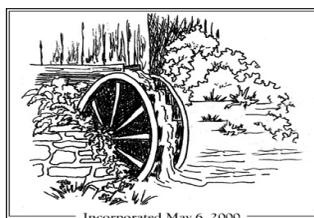
**IN TESTIMONY WHEREOF**, I have hereunto set my hand and caused the Seal of the City of Wimberley, Texas to be affixed this 5<sup>th</sup> of September, 2019.

**CITY OF WIMBERLEY**

---

**Susan Jagers, Mayor**

# City of Wimberley



## Proclamation

THE STATE OF TEXAS       §  
COUNTY OF HAYS           §  
CITY OF WIMBERLEY       §

**WHEREAS:** September 17, 2019, marks the two hundred and thirty-second anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

**WHEREAS:** It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and

**WHEREAS:** Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

**NOW, THEREFORE I,** Susan Jagers, by virtue of the authority vested in me as Mayor the City of Wimberley in the County of Hays, do hereby proclaim the week of September 17 through 23 as

### CONSTITUTION WEEK

**AND** ask our citizens to reaffirm the ideals of the Framers of the constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

**IN WITNESS WHEREOF,** I have hereunto set my hand and caused the Seal of the City to be affixed this 5<sup>th</sup> day of September of the year of our Lord two thousand nineteen.

**CITY OF WIMBERLEY**

---

Susan Jagers, Mayor



**AGENDA ITEM:** Consent Agenda  
**SUBMITTED BY:** Laura Calcote, City Secretary  
**DATE SUBMITTED:** August 29, 2019  
**MEETING DATE:** September 5, 2019

# AGENDA FORM

## ITEM DESCRIPTION/SUMMARY

- A. Approval of minutes from the City Council FY 2020 Budget Workshop held August 13, 2019.
- B. Approval of minutes from the Regular City Council Meeting held August 15, 2019.
- C. Approval of minutes from the City Council FY 2020 Budget Workshop held August 20, 2019.
- D. Approval of minutes from the City Council FY 2020 Budget Workshop held August 28, 2019.
- E. Approval of City of Wimberley Financial Statements for June 2019.
- F. Approval of Fiscal Year 2020 City of Wimberley Holiday Schedule.

## REQUESTED ACTION

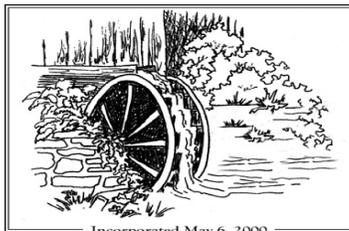
- Motion
- Discussion
- Ordinance
- Resolution
- Other

## FINANCIAL

- Budgeted Item  Original Estimate/Budget: \$
- Non-budgeted Item  Current Estimate: \$
- Not Applicable  Amount Under/Over Budget: \$

## STAFF RECOMMENDATION

Approval of Items A-F



# City of Wimberley

221 Stillwater Drive, Wimberley, Texas 78676

**CITY COUNCIL BUDGET WORKSHOP**  
**WIMBERLEY CITY HALL – CITY COUNCIL CHAMBERS**  
**221 STILLWATER DRIVE, WIMBERLEY, TEXAS 78676**  
**TUESDAY, AUGUST 13, 2019 – 6:00 P.M.**

## MINUTES

### CALL TO ORDER

Mayor Susan Jagers called the meeting to order at 6:00 p.m.

### CALL OF ROLL

Council Members Present:	Susan Jagers	Mayor
	Rebecca Minnick	Place One
	Craig Fore	Place Two
	Christine Byrne	Place Three
	Gary Barchfeld	Place Four
	Bo Bowman	Place Five

City Staff Present:	Shawn Cox	City Administrator
	Laura Calcote	City Secretary
	Terri Provost	Community Center Director
	John Provost	Public Works Superintendent
	Kelly Schmidt	Parks Director

### BUDGET WORKSHOP

City Administrator, Shawn Cox, presented the end-of-year projections for current Fiscal Year (FY) 2019, including revenues and expenditures, and subsequently the draft FY 2020 Budget. There was discussion among City staff and Council regarding the FY 2020 Budget, including supplemental items for each departmental fund. No action was taken.

### ADJOURNMENT

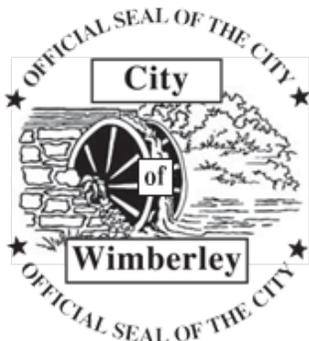
**Motion to adjourn the meeting at 7:17 p.m. was made by Council Member Craig Fore. Motion was seconded by Council Member Gary Barchfeld. Motion carried unanimously (5-0).**

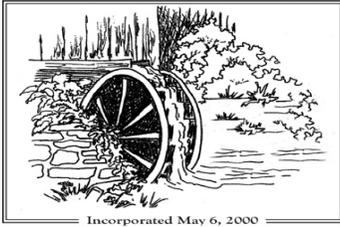
### RECORDED BY:

\_\_\_\_\_  
Laura J. Calcote, City Secretary

### APPROVED BY:

\_\_\_\_\_  
Susan Jagers, Mayor





# City of Wimberley

221 Stillwater Drive, Wimberley, Texas 78676

**REGULAR CITY COUNCIL MEETING**  
**WIMBERLEY CITY HALL – CITY COUNCIL CHAMBERS**  
**221 STILLWATER DRIVE, WIMBERLEY, TEXAS 78676**  
**THURSDAY, AUGUST 15, 2019 – 6:00 P.M.**

## **MINUTES**

### **CALL TO ORDER**

Mayor Pro Tem, Rebecca Minnick, called the meeting to order at 6:04 p.m.

### **CALL OF ROLL**

Council Members Present: Rebecca Minnick Place One  
Craig Fore Place Two  
Christine Byrne Place Three  
Gary Barchfeld Place Four  
Bo Bowman Place Five

Council Members Absent: Susan Jagers Mayor (*arrived at 6:22 p.m.*)

City Staff Present: Shawn Cox City Administrator  
Laura Calcote City Secretary  
Sarah Griffin Deputy City Attorney  
John Provost Public Works Superintendent

### **INVOCATION**

Trinity Church of Austin Lay Leader and Chancellor, Jimmy Alan Hall, gave the invocation.

### **PLEDGE OF ALLEGIANCE/SALUTE TO THE TEXAS FLAG**

Mayor Pro Tem, Rebecca Minnick, led the pledges to the United States and Texas flags.

### **CITIZENS COMMUNICATIONS**

There were no citizen's comments.

### **PRESENTATION AND POSSIBLE ACTION**

- A. Presentation and consider possible action to draft a policy in order to designate Wimberley as a Film Friendly Certified Community. (*Place Three Council Member Christine Byrne and Carroll Wilson*)

Council Member Christine Byrne and Carroll Wilson presented information regarding Film Friendly Certified Communities in Texas, and what three steps are required to become certified, including adoption of enforceable filming guidelines, attending a Film Friendly Texas training workshop and submitting photographs of filming locations within the community.

**Motion for City staff to draft a policy by September 5<sup>th</sup> in order to designate Wimberley as a Film Friendly Certified Community was made by Council Member Christine Byrne. Motion was seconded by Council Member Bo Bowman. Motion carried unanimously (5-0).**

*Mayor Susan Jagers began presiding over the meeting at 6:22 p.m.*

- B. Presentation and consider possible action regarding the Comprehensive Plan Review Team's recommendations. *(Team Member Jo Kathryn Quinn)*  
Comprehensive Plan Review Team Chairperson, Phil Collins, addressed City Council regarding the Team's findings and future suggestions for the City's Comprehensive Plan. Mr. Collins stated there were three critical items that needed immediate attention, which were wastewater, traffic congestion and finance. There was discussion pertaining to hiring a professional consulting firm to draft a new Comprehensive Plan for 2020 to 2040, and the costs associated with hiring such an entity.  
**Motion to call for a joint workshop with the City Council and the Comprehensive Plan Review Team as soon as possible was made by Council Member Christine Byrne. Motion was seconded by Council Member Bo Bowman. Motion carried unanimously (5-0).**

*There was a recess at 6:46 p.m.*

*Regular Session reconvened at 6:53 p.m.*

#### **PUBLIC HEARINGS AND POSSIBLE ACTION**

- A. Hold a public hearing and consider approval regarding case CUP-19-006, an application for a Conditional Use Permit to allow for the operation of a vacation rental on property zoned Commercial-Low Impact (C-1) for property located at 700 FM 2325, Wimberley, Hays County, Texas; and providing for the following: delineation on zoning map; findings of fact; severability; effective date and proper notice and meeting. *(Casbar Properties, LLC)*  
Council Member, Craig Fore, recused himself from the discussion and vote.  
Applicant, Marilyn Barney, addressed Council regarding the application for a CUP to operate a vacation rental. The proposal would incorporate lodging with associated quilting lessons and Tai-Chi retreats. The Planning and Zoning Commission had recommended approval by a unanimous vote at their August 8<sup>th</sup> meeting.  
Mayor, Susan Jagers, opened the public hearing at 6:57 p.m.  
There were two public comments. They were as follows:  
1. Candy Fore spoke in support of the application and stated the applicant had made a gesture of good will to the property's surrounding neighbors before applying for the CUP.  
2. Sylvia Banks spoke in support of the application.  
Mayor, Susan Jagers, closed the public hearing at 7:03 p.m.  
**Motion to approve CUP-19-006, an application for a Conditional Use Permit to allow for the operation of a vacation rental on property zoned Commercial-Low Impact (C-1) for property located at 700 FM 2325, Wimberley, Hays County, Texas; and providing for the following: delineation on zoning map; findings of fact; severability; effective date and proper notice and meeting, was made by Council Member Christine Byrne. Motion was seconded by Council Member Gary Barchfeld. Motion carried unanimously (4-0).**
- B. Hold a public hearing and consider approval regarding case CUP-19-007, an application for a Conditional Use Permit to allow for the operation of a vacation rental on property zoned Single-

Family Residential 3 (R-3) for property located at 119 Jewel Lane, Wimberley, Hays County, Texas; and providing for the following: delineation on zoning map; findings of fact; severability; effective date and proper notice and meeting. (*Kelly Fulkerson*)

Mayor, Susan Jagers, opened the public hearing at 7:04 p.m.

Applicant, Kelly Fulkerson, addressed Council regarding the application for a CUP to operate a vacation rental. The rental could accommodate up to four individuals, and a noise curfew of 10:00 p.m. would be strictly enforced.

Mayor, Susan Jagers, closed the public hearing at 7:07 p.m.

**Motion to approve CUP-19-007, an application for a Conditional Use Permit to allow for the operation of a vacation rental on property zoned Single-Family Residential 3 (R-3) for property located at 119 Jewel Lane, Wimberley, Hays County, Texas; and providing for the following: delineation on zoning map; findings of fact; severability; effective date and proper notice and meeting, was made by Council Member Rebecca Minnick. Motion was seconded by Council Member Craig Fore. Motion carried unanimously (5-0).**

- C. Hold a public hearing and consider approval regarding case CUP-19-008, an application for a Conditional Use Permit to allow for the operation of a vacation rental on property zoned Rural Residential 1 (R-1) for property located at 310 Mill Race Lane, Wimberley, Hays County, Texas; and providing for the following: delineation on zoning map; findings of fact; severability; effective date and proper notice and meeting. (*Merry Gibson*)

Mayor, Susan Jagers, opened the public hearing at 7:08 p.m.

Applicant, Merry Gibson, addressed Council regarding the application for a CUP to operate a vacation rental.

Mayor, Susan Jagers, closed the public hearing at 7:10 p.m.

**Motion to approve CUP-19-008, an application for a Conditional Use Permit to allow for the operation of a vacation rental on property zoned Rural Residential 1 (R-1) for property located at 310 Mill Race Lane, Wimberley, Hays County, Texas; and providing for the following: delineation on zoning map; findings of fact; severability; effective date and proper notice and meeting, was made by Council Member Christine Byrne. Motion was seconded by Council Member Bo Bowman. Motion carried unanimously (5-0).**

- D. Hold a public hearing and consider approval regarding case CUP-19-009, an application for a Conditional Use Permit to allow for the operation of a vacation rental on property zoned Residential Acreage (RA) for property located at 10300 Ranch Road 12, Wimberley, Hays County, Texas; and providing for the following: delineation on zoning map; findings of fact; severability; effective date and proper notice and meeting. (*Sonja Nagy*)

Mayor, Susan Jagers, opened the public hearing at 7:11 p.m.

Applicant, Sonja Nagy, addressed Council regarding the application for a CUP to operate a vacation rental.

Mayor, Susan Jagers, closed the public hearing at 7:14 p.m.

**Motion to approve CUP-19-009, an application for a Conditional Use Permit to allow for the operation of a vacation rental on property zoned Residential Acreage (RA) for property located at 10300 Ranch Road 12, Wimberley, Hays County, Texas; and providing for the following: delineation on zoning map; findings of fact; severability; effective date and proper notice and meeting, was made by Council Member Christine Byrne. Motion was seconded by Council Member Bo Bowman. Motion carried unanimously (5-0).**

## **DISCUSSION AND POSSIBLE ACTION**

- A. Discuss and consider possible action to approve Ordinance No. 2019-09, authorizing the issuance of “City of Wimberley, Texas exchange refunding bonds, Series 2019”; providing for the payment of said bonds by the levy of an ad valorem tax upon all taxable property within the City and further securing said bonds by a lien on and pledge of the pledged revenues of the system; providing the terms and conditions of said bonds and resolving other matters incident and relating to the issuance, payment, security, sale, and delivery of said bonds; authorizing the execution of a paying agent/registrars agreement; authorizing the execution of any necessary documents to effectuate the issuance of the bonds; complying with the requirements of the letter of representations on file with the depository trust company; and providing an effective date. *(Norton Rose Fulbright Attorney Stephanie Leibe)* Norton Rose Fulbright Attorney, Stephanie Leibe, advised Council regarding Ordinance No. 2019-09, which would authorize the issuance of exchange refunding bonds for the Central Wimberley Wastewater Project. The issuance of the bonds was one of the four conditions set forth by the Texas Water Development Board for the approval of the change in scope to the Project. Ms. Leibe informed Council regarding the difference between revenue bonds and combination tax and revenue bonds. She noted a tax could be levied after the passage of the Ordinance, and the tax would only be used to repay the bonds, but that the bonds could be repaid by any revenue source. There was discussion among Council members pertaining to the bonds’ interest rate and ad valorem tax.

**Motion to approve Ordinance No. 2019-09, authorizing the issuance of “City of Wimberley, Texas exchange refunding bonds, Series 2019”; providing for the payment of said bonds by the levy of an ad valorem tax upon all taxable property within the City and further securing said bonds by a lien on and pledge of the pledged revenues of the system; providing the terms and conditions of said bonds and resolving other matters incident and relating to the issuance, payment, security, sale, and delivery of said bonds; authorizing the execution of a paying agent/registrars agreement; authorizing the execution of any necessary documents to effectuate the issuance of the bonds; complying with the requirements of the letter of representations on file with the depository trust company; and providing an effective date, was made by Council Member Gary Barchfeld. Motion was seconded by Council Member Craig Fore. Motion carried unanimously (5-0).**

- B. Discuss and consider possible action to approve Ordinance No. 2019-22, establishing a new prima facie speed limit of twenty-five (25) miles per hour along Old Kyle Road pursuant to City of Wimberley Code of Ordinances Article 11.02 Traffic-Control Devices and Texas Transportation Code Section 454.351; and repealing the prima facie speed limit of thirty (30) miles per hour along Old Kyle Road; making certain findings; authorizing the placement of speed limit signs along such street; providing a penalty in an amount of not less than \$1.00 or more than \$200.00 for violation of any provision hereof; and providing for severability. *(Public Works Superintendent John Provost)*

Public Works Superintendent, John Provost, presented Ordinance No. 2019-22, which would reduce the speed limit along Old Kyle Road from thirty (30) miles per hour to twenty-five (25) miles per hour. Business owners along the Road and local law enforcement were supportive of the speed limit change.

**Motion to approve the first reading of Ordinance No. 2019-22, establishing a new prima facie speed limit of twenty-five (25) miles per hour along Old Kyle Road pursuant to City of Wimberley Code of Ordinances Article 11.02 Traffic-Control Devices and Texas Transportation Code Section 454.351; and repealing the prima**

**facie speed limit of thirty (30) miles per hour along Old Kyle Road; making certain findings; authorizing the placement of speed limit signs along such street; providing a penalty in an amount of not less than \$1.00 or more than \$200.00 for violation of any provision hereof; and providing for severability, was made by Council Member Christine Byrne. Motion was seconded by Council Member Bo Bowman. Motion carried unanimously (5-0).**

C. Discuss and consider possible action regarding the Texas Commission on Environmental Quality (TCEQ) application renewal. *(Mayor Susan Jaggars)*

Mayor, Susan Jaggars, stated the TCEQ application, which had been submitted earlier in August and was signed by Mayor Pro Tem Rebecca Minnick, was incomplete and would need to be resubmitted. Mayor Jaggars contended Mayor Pro Tem Minnick should not have signed the TCEQ application for renewal. There was lengthy discussion among Council members and the Mayor regarding the application and submittal process of the document.

**Motion to deny authorization to the Mayor to resubmit the TCEQ application was made by Council Member Rebecca Minnick. Motion was seconded by Council Member Bo Bowman. Motion carried as follows (3-1-1):**

<b>Rebecca Minnick</b>	<b>Aye</b>
<b>Christine Byrne</b>	<b>Aye</b>
<b>Bo Bowman</b>	<b>Aye</b>
<b>Gary Barchfeld</b>	<b>Nay</b>
<b>Craig Fore</b>	<b>Abstain</b>

D. Discuss and consider possible action regarding the status of the Central Wimberley Wastewater Project. *(City Administrator Shawn Cox)*

City Administrator, Shawn Cox, advised on the schedule surrounding the Central Wimberley Wastewater Project, and the Texas Water Development Board's conditions for the approval of the change in scope. Additionally, Mr. Cox spoke regarding easement conditions being discussed with property owners across the Cypress Creek for the potential bore location. There was discussion among Council members pertaining to the hiring of a new Project Manager.

No action was taken on this item.

E. Discuss and consider possible action to extend the Short-Term Rental Review Committee's term for another year. *(Mayor Susan Jaggars)*

Mayor, Susan Jaggars, contended the Short-Term Rental Review Committee's renewal term should be revisited from the previous meeting because of a Council member's potential conflict of interest regarding STRs. There was discussion on the topic, and attorney/client privilege being violated by forwarding emails to private residents.

No action was taken on this item.

***Motion to recess at 7:57 p.m. was made by Council Member Rebecca Minnick. Motion was seconded by Council Member Gary Barchfeld. Motion carried unanimously (5-0).***

*Mayor, Susan Jaggars, left the meeting at 7:57 p.m.*

*Regular Session reconvened at 8:03 p.m., with Mayor Pro Tem, Rebecca Minnick, presiding.*

#### **CITY ADMINISTRATOR REPORT**

Hays County Precinct 3 Constable, Ray Helm, addressed Council regarding traffic enforcement within the City, and reviewed the July 2019 patrol report. Deputy Constable, Keith Tomlin, was

recognized for his service by Constable Helm.

City Administrator, Shawn Cox, updated Council regarding the increase in sales tax for Fiscal Year (FY) 2019, the upcoming Fiscal Year 2020 Budget and upcoming road projects for FY 2020.

**CONSENT AGENDA**

**Motion to approve the Consent Agenda was made by Council Member Christine Byrne. Motion was seconded by Council Member Craig Fore. Motion carried unanimously (5-0).**

- A. Approval of minutes from the Regular City Council Meeting held August 1, 2019.
- B. Approval of minutes from the Special City Council Meeting held August 8, 2019.

**BOARD, COMMISSION, COMMITTEE REPORTS**

Report from the Transportation Advisory Board

This item was postponed until the September 5<sup>th</sup> City Council Meeting.

**DISCUSSION AND POSSIBLE ACTION**

- F. Discuss and consider possible to approve Resolution No. 13-2019, regarding a regulatory process for pipeline routing. *(Place Three Council Member Christine Byrne)*  
 Council Member, Christine Byrne, presented Resolution No. 13-2019, which would be submitted to the Texas Municipal League for their annual conference in October 2019, proposing reasonable changes regarding pipelines to protect the citizenry’s health and safety. There was discussion among Council members pertaining to pipelines in the state and being in sync with other municipalities on the topic.

**Motion to approve Resolution No. 13-2019, regarding a regulatory process for pipeline routing, was made by Council Member Christine Byrne. Motion was seconded by Council Member Bo Bowman. Motion carried as follows (3-2):**

<b>Rebecca Minnick</b>	<b>Aye</b>
<b>Christine Byrne</b>	<b>Aye</b>
<b>Bo Bowman</b>	<b>Aye</b>
<b>Craig Fore</b>	<b>Nay</b>
<b>Gary Barchfeld</b>	<b>Nay</b>

- G. Discuss and consider possible action regarding an ordinance adding Article 4.12, Landscaping and Tree Preservation to Chapter 4, Building Regulations of the City of Wimberley Code of Ordinances. *(Place Three Council Member Christine Byrne and Place Five Council Member Bo Bowman)*

Council Members, Christine Byrne and Bo Bowman, presented a tree ordinance evaluation form to assist Council in drafting a tree ordinance specific to Wimberley. The evaluation form needed to be submitted to City staff by August 30<sup>th</sup>, at 4:00 p.m., to be tallied in time for the next City Council Meeting on September 5<sup>th</sup>.  
No action was taken on this item.

- H. Discuss and consider possible action to adopt the City of Wimberley Social Media Policy. *(City Secretary Laura Calcote)*

City Secretary, Laura Calcote, presented the draft Social Media Policy for the City. There was discussion on the length of the Policy, along with the section addressing social media violations by City Council, agency, board, commission or committee members.

**Motion to postpone the item until the September 5<sup>th</sup> City Council Meeting was made by Council Member Gary Barchfeld. Motion was seconded by Council Member Christine Byrne. Motion carried unanimously (5-0).**

- I. Discuss and consider possible action to amend the City of Wimberley Governance Policy and Rules of Procedure regarding email access. *(City Administrator Shawn Cox)*  
There was discussion pertaining to City Council's right of special access to City email addresses. The proposed change to the Governance Policy and Rules of Procedure would allow Council members and the Mayor to request copies of any email sent from a City email address, in accordance with the Texas Public Information Act.

**Motion to amend the City of Wimberley Governance Policy and Rules of Procedure regarding email access was made by Council Member Gary Barchfeld. Motion was seconded by Council Member Craig Fore. Motion carried unanimously (5-0).**

- J. Discuss and consider possible action to schedule a City Council Strategic Planning Session and Goals Workshop. *(City Administrator Shawn Cox)*  
Council members discussed a potential workshop to finalize their goals and priorities for Fiscal Year 2020. It was decided there would not be a workshop, but instead, Council members would email the information to the City Administrator by August 30<sup>th</sup>.  
No action was taken on this item.

- K. Discuss and consider possible action to cancel the second Regular City Council Meeting set for December 19, 2019 and the first Regular City Council Meeting set for January 2, 2020. *(Place Four City Council Member Gary Barchfeld)*

**Motion to cancel the second Regular City Council Meeting set for December 19, 2019 and the first Regular City Council Meeting set for January 2, 2020 was made by Council Member Gary Barchfeld. Motion was seconded by Council Member Bo Bowman. Motion carried unanimously (5-0).**

***Motion to eliminate and not consider the remaining agenda items under Discussion and Possible Action (L and M), Executive Session and Open Session was made by Council Member Gary Barchfeld. Motion was seconded by Council Member Craig Fore. Motion carried unanimously (5-0).***

- L. Discuss and consider possible action to review the process of filing an ethics complaint. *(Mayor Susan Jagers)*

- M. Discuss and consider possible action to finalize the purchase of "Phase II" services outlined in Section 4.3 of the City contract with Host Compliance. *(Mayor Susan Jagers)*

### **EXECUTIVE SESSION**

*In accordance with Texas Government Code, Chapter 551, Subchapter D, the City Council may convene in a closed session. After the Executive Session, discussion on any of the following items, any final action or vote taken will be in public.*

Executive Session pursuant to Texas Government Code, Section 551.074 (Personnel Matters)  
City Council will meet to deliberate the appointment, employment, evaluation, reassignment duties, discipline or dismissal of a public officer or employee: City Administrator Shawn Cox.

### **OPEN SESSION**

Discussion and possible action resulting from Executive Session.

**CITY COUNCIL REPORTS**

A. Announcements – None.

B. Future agenda items – Council Member, Christine Byrne, requested the Film Friendly Policy, tree ordinance and City of Wimberley Governance Policy and Rules of Procedure be placed on the next agenda. Council Member, Craig Fore, requested a discussion on parking lot surface requirements and impervious cover on the next agenda.

**ADJOURNMENT**

**Motion to adjourn the meeting at 9:03 p.m. was made by Council Member Craig Fore. Motion was seconded by Council Member Rebecca Minnick. Motion carried unanimously (5-0).**

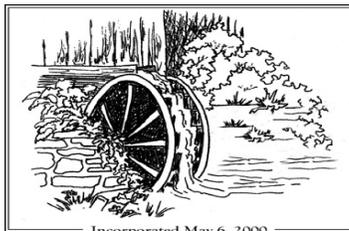
**RECORDED BY:**

\_\_\_\_\_  
Laura J. Calcote, City Secretary

**APPROVED BY:**

\_\_\_\_\_  
Susan Jagers, Mayor





# City of Wimberley

221 Stillwater Drive, Wimberley, Texas 78676

## CITY COUNCIL BUDGET WORKSHOP

WIMBERLEY CITY HALL – CITY COUNCIL CHAMBERS

221 STILLWATER DRIVE, WIMBERLEY, TEXAS 78676

TUESDAY, AUGUST 20, 2019 – 6:00 P.M.

### MINUTES

#### CALL TO ORDER

Mayor Susan Jaggars called the meeting to order at 6:00 p.m.

#### CALL OF ROLL

Council Members Present:	Susan Jaggers	Mayor
	Rebecca Minnick	Place One
	Craig Fore	Place Two
	Christine Byrne	Place Three
	Gary Barchfeld	Place Four
	Bo Bowman	Place Five

City Staff Present:	Shawn Cox	City Administrator
	Laura Calcote	City Secretary
	Terri Provost	Community Center Director
	John Provost	Public Works Superintendent

#### BUDGET WORKSHOP

City Administrator, Shawn Cox, presented Fiscal Year (FY) 2020 budget revisions from the previous budget workshop for the General, Blue Hole and Wastewater Funds. There was discussion among Council members pertaining to projected FY 2020 revenues and expenditures, along with employee salaries.

No action was taken.

#### ADJOURNMENT

Motion to adjourn the meeting at 8:00 p.m. was made by Council Member Gary Barchfeld. Motion was seconded by Council Member Craig Fore. Motion carried unanimously (5-0).

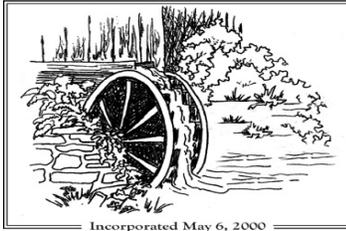
#### RECORDED BY:

\_\_\_\_\_  
Laura J. Calcote, City Secretary

#### APPROVED BY:

\_\_\_\_\_  
Susan Jaggars, Mayor





# City of Wimberley

221 Stillwater Drive, Wimberley, Texas 78676

**CITY COUNCIL BUDGET WORKSHOP**  
**WIMBERLEY CITY HALL – CITY COUNCIL CHAMBERS**  
**221 STILLWATER DRIVE, WIMBERLEY, TEXAS 78676**  
**WEDNESDAY, AUGUST 28, 2019 – 6:00 P.M.**

## **MINUTES**

### **CALL TO ORDER**

Mayor Pro Tem, Rebecca Minnick, called the meeting to order at 6:00 p.m.

### **CALL OF ROLL**

Council Members Present: Rebecca Minnick Place One  
Craig Fore Place Two  
Christine Byrne Place Three  
Gary Barchfeld Place Four  
Bo Bowman Place Five

Council Members Absent: Susan Jagers Mayor

City Staff Present: Shawn Cox City Administrator  
Laura Calcote City Secretary  
Terri Provost Community Center Director  
John Provost Public Works Superintendent  
Kelly Schmidt Parks Director

### **EXECUTIVE SESSION**

The City Council adjourned into Executive Session at 6:02 p.m., in accordance with Texas Government Code, Chapter 551, Subchapter D, for the following purpose: Section 551.074 (Personnel Matters) City Council will meet to deliberate the salaries of the following listed employees:

City Administrator, Shawn Cox  
City Secretary/Municipal Court Clerk, Laura Calcote  
Financial Clerk/Office Administration, Monica Alcala  
Planning and Development Coordinator/GIS Analyst, Sandra Floyd  
Public Works Superintendent, John Provost  
Wimberley Community Center Director, Terri Provost  
Parks Director, Kelly Schmidt  
Parks Programs and Operations Manager, Richard Shaver  
Parks Maintenance Supervisor, Nathan Glaiser  
Parks Laborer, Bryce Burkhalter

**OPEN SESSION**

Regular Session reconvened at 6:33 p.m.  
No action was taken.

**BUDGET WORKSHOP**

City Administrator, Shawn Cox, presented Fiscal Year (FY) 2020 budget revisions from the previous budget workshop. The Blue Hole Fund was discussed in length among City staff and Council members.  
*Council Member Christine Byrne left the meeting at 7:23 p.m.*  
No action was taken.

**ADJOURNMENT**

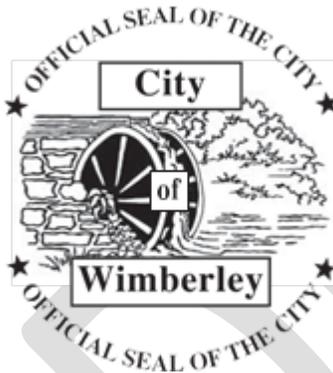
Motion to adjourn the meeting at 7:34 p.m. was made by Council Member Gary Barchfeld. Motion was seconded by Council Member Craig Fore. Motion carried unanimously (5-0).

**RECORDED BY:**

\_\_\_\_\_  
Laura J. Calcote, City Secretary

**APPROVED BY:**

\_\_\_\_\_  
Susan Jagers, Mayor



**BALANCE SHEET**

Page: 1

8/13/2019

8:53 am

City of Wimberley

As of: 6/30/2019

Balances

Fund: 100 - General Fund

Assets

1011 Petty Cash	350.00
1020 General Checking - ONB	1,195,566.76
1021 Certificate of Deposit - Ozona	229,198.45
1030 Texpool	184,834.14
1050 Sales Tax Receivable	176,722.33
1052 Mixed Bev Taxes Receivable	6,807.48
1053 Franchise Taxes Receivable	0.00
1150 Accounts Receivable	3,430.78
1151 Allowance for Uncoll Acct Rec	0.00
1210 Prepaid Expenses	0.00
1302 Due from Municipal Court	971.40
1304 Due from BHP	0.00
1305 Due from OTHERS	0.00
1306 Due from WW	0.00
1307 Due from TML Claim Fund	0.00

Total Assets

1,797,881.34

Liabilities

2010 Accounts Payable	132,921.06
2015 WCC Security Deposits	4,100.00
2021 Accrued Wages Payable	0.00
2022 Payroll Deductions Payable	637.07
2023 TML IEBP Payable	1,095.31
2060 Payable to Hays County	0.00
2073 TWC Payable	0.00
2074 TMRS Payable	2,058.23
2075 TCEQ Payable to State	160.00
2081 Due to Others	344.26
2082 Due to BHP	3,437.82
2086 Due to Wastewater	177,584.31

Total Liabilities

322,338.06

Reserves/Balances

3310 Nonspendable Prepays	0.00
3410 Restricted Funds	17,844.43
3510 Committed FB - Public Works	559,053.00
3520 Committed FB - New City Hall	0.00
3530 Committed FB - W/W on Square	504,204.00
3540 Committed FB-Future Grant Matc	334,375.00
3600 Fund Balance - Uncommitted	-5,440.71
3601 Transfer	0.00
3602 Suspense	0.00
3650 Net Excess (Deficit)	65,507.56

Total Reserves/Balances

1,475,543.28

Total Liabilities & Balances

1,797,881.34

REVENUE/EXPENDITURE REPORT

City of Wimberley

CY MTD: 6/1/2019 to 6/30/2019 CY ATD: 10/1/2018 to 9/30/2019

	CY MTD Actual	CY YTD Actual	CY Amended Annual Budget	Current Year % of Budget
<b>Fund: 100 - General Fund</b>				
<b>Revenues</b>				
Dept: 15 ADMINISTRATION				
5120 General Sales & Use Tax	100,616.08	731,830.40	860,000.00	85.10
5131 Mixed Beverage Tax	6,807.48	15,128.55	9,500.00	159.25
5171 Franchise Tax	0.00	154,430.72	278,250.00	55.50
5211 Beer & Wine Permits	175.00	1,090.00	2,250.00	48.44
5212 Food Permits	150.00	11,250.00	12,500.00	90.00
5213 Septic Permits	900.00	8,760.00	12,500.00	70.08
5219 Sign Permits	235.00	1,891.00	2,000.00	94.55
5221 Building Permits	2,717.29	43,210.72	26,500.00	163.06
5340 Grant Funds	0.00	0.00	0.00	0.00
5410 CC Convenience Fees	41.04	458.49	200.00	229.25
5411 Court Costs, Fees & Charges	0.00	971.40	0.00	0.00
5413 Zoning	650.00	12,962.75	8,500.00	152.50
5414 Subdivision Fees	1,535.50	2,045.50	2,500.00	81.82
5415 Copies, Maps, Misc.	0.00	0.00	0.00	0.00
5416 Building Inspections	2,095.00	17,560.00	22,000.00	79.82
5417 Bldg Plan Reviews	1,115.00	13,745.00	17,500.00	78.54
5475 WCC Facility Rentals	4,860.00	41,782.70	55,000.00	75.97
5611 Interest Revenues	428.35	3,737.18	1,000.00	373.72
5620 Parking Lot Lease	0.00	0.00	0.00	0.00
5630 Restroom Revenue	0.00	0.00	0.00	0.00
5701 Other/Misc	40,060.77	72,505.04	3,000.00	2,416.83
5799 Operating Transfer In	0.00	0.00	0.00	0.00
5900 Designated Funds	0.00	0.00	0.00	0.00
5901 FEMA Designated Funds	0.00	0.00	0.00	0.00
<b>ADMINISTRATION</b>	<b>162,386.51</b>	<b>1,133,359.45</b>	<b>1,313,200.00</b>	<b>86.31</b>
<b>Revenues</b>	<b>162,386.51</b>	<b>1,133,359.45</b>	<b>1,313,200.00</b>	<b>86.31</b>
<b>Expenditures</b>				
Dept: 15 ADMINISTRATION				
6110 Salaries & Wages- CityAdmin	7,307.70	67,596.22	95,000.00	71.15
6120 Salaries & Wages-CitySecretary	4,846.16	44,827.04	63,000.00	71.15
6130 Salaries & Wages-FinanceClerk	3,078.40	28,475.60	40,000.00	71.19
6210 Health Care	1,518.54	15,082.14	28,080.00	53.71

\* Using Actual MTD, QTD and YTD Ammended & Original Budgets

## REVENUE/EXPENDITURE REPORT

City of Wimberley

CY MTD: 6/1/2019 to 6/30/2019 CY ATD: 10/1/2018 to 9/30/2019

	CY MTD Actual	CY YTD Actual	CY Amended Annual Budget	Current Year % of Budget
Fund: 100 - General Fund				
Expenditures				
Dept: 15 ADMINISTRATION				
6220 Payroll Taxes	1,126.82	10,393.25	15,147.00	68.62
6230 TMRS Contributions	1,229.24	11,044.43	15,979.00	69.12
6250 Unemployment Compensation	0.00	27.00	487.00	5.54
6270 Annual/Assoc DUES	125.00	4,872.88	2,256.00	216.00
6320 Financial Mgmt Services	0.00	0.00	0.00	0.00
6340 Technician/Technology Consulta	0.00	1,470.00	2,000.00	73.50
6370 Contract Services	0.00	625.00	0.00	0.00
6371 Sanitarian (Contract Labor)	0.00	0.00	0.00	0.00
6410 Utilities	579.93	4,770.76	7,500.00	63.61
6411 Telephones	270.31	2,339.97	2,880.00	81.25
6420 Office Cleaning	0.00	3,400.00	5,300.00	64.15
6430 Bldg Repairs/Maintenance	65.15	1,034.14	3,000.00	34.47
6433 Equipment Maintenance	0.00	0.00	0.00	0.00
6441 Storage Rental	100.00	4,560.00	6,600.00	69.09
6442 Water Cooler	11.99	439.89	600.00	73.32
6443 Equipment Rent/Lease	253.73	5,743.73	8,000.00	71.80
6444 Parking Lot Lease	100.00	900.00	1,200.00	75.00
6520 Insurance	0.00	26,604.98	26,000.00	102.33
6521 Security System	0.00	511.92	853.00	60.01
6531 Public Notices	167.76	3,156.51	7,500.00	42.09
6532 Office Tech/Software	2,251.19	16,586.38	14,153.00	117.19
6540 Advertising	0.00	0.00	0.00	0.00
6551 Printing Services	0.00	0.00	500.00	0.00
6552 Copies/Misc	0.00	6.00	0.00	0.00
6562 CC Processing Fees	35.30	531.25	200.00	265.63
6569 Vehicle Allowance/Moving Exp	500.00	4,500.00	6,000.00	75.00
6570 Travel/Hospitality	-69.14	715.90	2,109.00	33.94
6571 Mileage	55.10	907.35	1,350.00	67.21
6572 Training	40.00	1,351.00	900.00	150.11
6573 Tuition Reimbursement	0.00	0.00	0.00	0.00
6580 Pay Comparability Adj	0.00	0.00	0.00	0.00
6581 Refunds	550.00	2,641.30	500.00	528.26
6589 Records Management	38.11	4,285.12	0.00	0.00
6610 Operating Supplies	99.37	1,176.46	2,000.00	58.82
6651 Postage/Shipping	0.00	547.11	1,250.00	43.77

\* Using Actual MTD, QTD and YTD Ammended &amp; Original Budgets

REVENUE/EXPENDITURE REPORT

City of Wimberley

CY MTD: 6/1/2019 to 6/30/2019 CY ATD: 10/1/2018 to 9/30/2019

	CY MTD Actual	CY YTD Actual	CY Amended Annual Budget	Current Year % of Budget
<b>Fund: 100 - General Fund</b>				
<b>Expenditures</b>				
Dept: 15 ADMINISTRATION				
6660 Office Supplies	109.99	904.59	3,000.00	30.15
6700 Bad Debt Expense	0.00	0.00	0.00	0.00
6790 Capital Outlay - Furnishings	0.00	0.00	0.00	0.00
6791 Capital Outlay - Technology	0.00	0.00	0.00	0.00
6792 Capital Outlay - Other	0.00	25,000.00	40,000.00	62.50
6990 Operating Transfer Out	0.00	97,050.00	402,703.00	24.10
<b>ADMINISTRATION</b>	<b>24,390.65</b>	<b>394,077.92</b>	<b>806,047.00</b>	<b>48.89</b>
Dept: 16 LEGAL				
6350 Legal	12,276.21	125,917.61	200,000.00	62.96
<b>LEGAL</b>	<b>12,276.21</b>	<b>125,917.61</b>	<b>200,000.00</b>	<b>62.96</b>
Dept: 17 COUNCIL/BOARD				
6320 Financial Mgmt Services	1,350.00	10,800.00	16,200.00	66.67
6330 Audit Svs	0.00	15,375.00	18,875.00	81.46
6340 Technician/Technology Consulta	0.00	0.00	20,000.00	0.00
6382 Social Services Support	0.00	0.00	0.00	0.00
6533 Public Information	0.00	3,949.49	4,750.00	83.15
6541 Public Relations/Receptions	310.00	673.98	1,500.00	44.93
6572 Training	200.00	1,130.00	1,000.00	113.00
6590 Elections	0.00	5,894.52	3,250.00	181.37
6591 Planning	0.00	0.00	0.00	0.00
<b>COUNCIL/BOARD</b>	<b>1,860.00</b>	<b>37,822.99</b>	<b>65,575.00</b>	<b>57.68</b>
Dept: 18 BUILDING				
6360 Contract Inspections	3,440.00	30,810.00	29,000.00	106.24
6582 Site Plan Reviews	0.00	5,775.00	10,000.00	57.75
<b>BUILDING</b>	<b>3,440.00</b>	<b>36,585.00</b>	<b>39,000.00</b>	<b>93.81</b>
Dept: 21 PUBLIC SAFETY				
6220 Payroll Taxes	0.00	0.00	0.00	0.00
6230 TMRS Contributions	0.00	0.00	0.00	0.00
6250 Unemployment Compensation	0.00	0.00	0.00	0.00
6370 Contract Services	0.00	37,217.00	74,254.00	50.12
6371 Sanitarian (Contract Labor)	2,348.74	26,222.41	25,000.00	104.89
6373 Animal Control	0.00	6,000.00	6,000.00	100.00

\* Using Actual MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

City of Wimberley

CY MTD: 6/1/2019 to 6/30/2019 CY ATD: 10/1/2018 to 9/30/2019

	CY MTD Actual	CY YTD Actual	CY Amended Annual Budget	Current Year % of Budget
Fund: 100 - General Fund				
Expenditures				
Dept: 21 PUBLIC SAFETY				
6571 Mileage	0.00	0.00	0.00	0.00
6572 Training	0.00	0.00	0.00	0.00
6583 Fuel	0.00	0.00	0.00	0.00
6610 Operating Supplies	0.00	0.00	0.00	0.00
6794 Capital Outlay - Equipmt/Other	0.00	0.00	0.00	0.00
<b>PUBLIC SAFETY</b>	<b>2,348.74</b>	<b>69,439.41</b>	<b>105,254.00</b>	<b>65.97</b>
Dept: 25 MUNICIPAL COURT				
6270 Annual/Assoc DUES	0.00	0.00	0.00	0.00
6380 Municipal Court Judge	0.00	7,000.00	0.00	0.00
6381 City Prosecutor	0.00	4,833.22	0.00	0.00
6570 Travel/Hospitality	0.00	0.00	0.00	0.00
6572 Training	0.00	0.00	0.00	0.00
6610 Operating Supplies	0.00	0.00	0.00	0.00
6651 Postage/Shipping	0.00	0.00	0.00	0.00
<b>MUNICIPAL COURT</b>	<b>0.00</b>	<b>11,833.22</b>	<b>0.00</b>	<b>0.00</b>
Dept: 30 PUBLIC WORKS				
6150 Salaries & Wages-PW Code Enfor	4,141.85	29,756.26	40,000.00	74.39
6160 Salaries & Wages - GIS/PlanTec	4,484.86	39,196.98	57,750.00	67.87
6180 Salaries & Wages- Maintenance	285.00	7,515.01	15,000.00	50.10
6210 Health Care	1,434.30	8,330.86	18,720.00	44.50
6220 Payroll Taxes	681.74	5,849.81	8,625.00	67.82
6230 TMRS Contributions	625.49	5,300.54	9,099.00	58.25
6250 Unemployment Compensation	0.00	122.56	487.00	25.17
6270 Annual/Assoc DUES	0.00	200.00	500.00	40.00
6431 Vehicle Maint/Insurance	37.39	125.66	600.00	20.94
6532 Office Tech/Software	0.00	56.17	0.00	0.00
6570 Travel/Hospitality	576.89	597.89	1,250.00	47.83
6571 Mileage	315.40	385.00	200.00	192.50
6572 Training	0.00	350.00	350.00	100.00
6583 Fuel	121.33	1,166.38	2,000.00	58.32
6610 Operating Supplies	14.96	484.05	2,050.00	23.61
6612 Tools	0.00	6.30	500.00	1.26
6794 Capital Outlay - Equipmt/Other	0.00	3,849.00	4,000.00	96.23

\* Using Actual MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

City of Wimberley

CY MTD: 6/1/2019 to 6/30/2019 CY ATD: 10/1/2018 to 9/30/2019

	CY MTD Actual	CY YTD Actual	CY Amended Annual Budget	Current Year % of Budget
Fund: 100 - General Fund				
Expenditures				
Dept: 30 PUBLIC WORKS				
6795 Capital Outlay - Roads	0.00	0.00	0.00	0.00
<hr/>				
PUBLIC WORKS	12,719.21	103,292.47	161,131.00	64.10
Dept: 31 ROADS				
6370 Contract Services	0.00	30.00	0.00	0.00
6372 Survey Services	0.00	13,380.00	0.00	0.00
6432 Road Maintenance	3,964.95	50,765.96	80,000.00	63.46
6433 Equipment Maintenance	47.98	98.30	500.00	19.66
6470 Engineering - Roads	0.00	2,962.50	20,000.00	14.81
6584 Mowing/Trimming	0.00	840.00	10,000.00	8.40
6611 Signs/Barricades	880.00	1,758.75	3,000.00	58.63
6792 Capital Outlay - Other	0.00	0.00	0.00	0.00
6795 Capital Outlay - Roads	33,012.33	87,594.31	140,000.00	62.57
<hr/>				
ROADS	37,905.26	157,429.82	253,500.00	62.10
Dept: 33 WATER/WASTEWATER				
6561 State Sanitations Fees	0.00	0.00	500.00	0.00
6586 Quality Testing WW	0.00	1,934.00	5,000.00	38.68
6588 Public Restroom WW	2,791.66	23,751.34	28,500.00	83.34
6793 Capital Outlay - RR Trailer	0.00	0.00	0.00	0.00
<hr/>				
WATER/WASTEWATER	2,791.66	25,685.34	34,000.00	75.55
Dept: 51 COMMUNITY CENTER				
6140 Salaries & Wages- WCC Director	2,995.74	29,777.92	35,987.00	82.75
6180 Salaries & Wages- Maintenance	2,520.30	16,099.32	35,000.00	46.00
6210 Health Care	706.74	6,743.46	9,360.00	72.05
6220 Payroll Taxes	421.99	3,509.66	5,431.00	64.62
6230 TMRS Contributions	273.67	2,358.23	5,729.00	41.16
6250 Unemployment Compensation	0.00	174.03	487.00	35.74
6270 Annual/Assoc DUES	0.00	88.00	175.00	50.29
6370 Contract Services	36.00	159.00	0.00	0.00
6410 Utilities	2,348.60	15,243.55	21,000.00	72.59
6411 Telephones	211.08	883.27	2,700.00	32.71
6430 Bldg Repairs/Maintenance	85.04	8,130.38	5,000.00	162.61
6443 Equipment Rent/Lease	0.00	0.00	0.00	0.00

\* Using Actual MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

City of Wimberley

CY MTD: 6/1/2019 to 6/30/2019 CY ATD: 10/1/2018 to 9/30/2019

	CY MTD Actual	CY YTD Actual	CY Amended Annual Budget	Current Year % of Budget
<b>Fund: 100 - General Fund</b>				
<b>Expenditures</b>				
Dept: 51 COMMUNITY CENTER				
6521 Security System	323.10	1,573.22	2,000.00	78.66
6532 Office Tech/Software	129.98	1,609.86	1,000.00	160.99
6540 Advertising	43.40	1,630.02	2,500.00	65.20
6541 Public Relations/Receptions	0.00	0.00	250.00	0.00
6551 Printing Services	1.82	3.75	250.00	1.50
6610 Operating Supplies	135.60	1,580.93	4,500.00	35.13
6651 Postage/Shipping	0.00	0.00	100.00	0.00
6660 Office Supplies	0.00	132.59	500.00	26.52
6794 Capital Outlay - Equipmt/Other	0.00	7,203.35	4,850.00	148.52
6797 Capital Outlay - Facilities	0.00	0.00	0.00	0.00
COMMUNITY CENTER	10,233.06	96,900.54	136,819.00	70.82
Dept: 52 PARKS				
6585 NATURE TL / OLD BALDY	440.51	8,867.57	10,300.00	86.09
PARKS	440.51	8,867.57	10,300.00	86.09
Dept: 90 Prior Period Adjustment				
9000 Prior Period Adjustment	0.00	0.00	0.00	0.00
Prior Period Adjustment	0.00	0.00	0.00	0.00
<b>Expenditures</b>	<b>108,405.30</b>	<b>1,067,851.89</b>	<b>1,811,626.00</b>	<b>58.94</b>
<b>Net Effect for General Fund</b>	<b>53,981.21</b>	<b>65,507.56</b>	<b>-498,426.00</b>	<b>-13.14</b>
Change in Fund Balance:	53,981.21	65,507.56		

\* Using Actual MTD, QTD and YTD Ammended & Original Budgets

**BALANCE SHEET**

Page: 2

8/13/2019

8:53 am

City of Wimberley

As of: 6/30/2019

Balances

Fund: 200 - Blue Hole Parkland

Assets

1011 Petty Cash	695.00
1022 BH Parkland - ONB	510,185.63
1301 Due from General	3,437.82

<u>Total Assets</u>	<u>514,318.45</u>
---------------------	-------------------

Liabilities

2010 Accounts Payable	1,881.32
2016 BHP Security Deposits	600.00
2021 Accrued Wages Payable	0.00
2022 Payroll Deductions Payable	564.68
2071 Sales Tax Payable	0.00
2073 TWC Payable	0.00
2074 TMRS Payable	642.58
2080 Due to General	0.00
2081 Due to Others	0.00

<u>Total Liabilities</u>	<u>3,688.58</u>
--------------------------	-----------------

Reserves/Balances

3600 Fund Balance - Uncommitted	557,527.00
3601 Transfer	0.00
3650 Net Excess (Deficit)	-46,897.13

<u>Total Reserves/Balances</u>	<u>510,629.87</u>
--------------------------------	-------------------

<u>Total Liabilities &amp; Balances</u>	<u>514,318.45</u>
-----------------------------------------	-------------------

REVENUE/EXPENDITURE REPORT

City of Wimberley

CY MTD: 6/1/2019 to 6/30/2019 CY ATD: 10/1/2018 to 9/30/2019

	CY MTD Actual	CY YTD Actual	CY Amended Annual Budget	Current Year % of Budget
<b>Fund: 200 - Blue Hole Parkland</b>				
<b>Revenues</b>				
Dept: 52 PARKS				
5472 Reservations/Gate Fees	122,597.00	196,168.00	341,680.00	57.41
5474 Facility Rentals	1,540.00	9,660.00	10,000.00	96.60
5476 Special Events	10,150.00	31,470.00	34,000.00	92.56
5479 Vending/Merchandise	1,688.70	3,210.54	7,500.00	42.81
5611 Interest Revenues	19.21	174.46	150.00	116.31
5701 Other/Misc	1,147.86	4,436.84	4,500.00	98.60
5799 Operating Transfer In	0.00	0.00	101,572.00	0.00
5900 Designated Funds	0.00	0.00	0.00	0.00
<hr/>				
PARKS	137,142.77	245,119.84	499,402.00	49.08
<hr/>				
Revenues	137,142.77	245,119.84	499,402.00	49.08
<hr/>				
<b>Expenditures</b>				
Dept: 52 PARKS				
6141 Salaries & Wages- Park Manager	5,016.51	38,333.79	52,500.00	73.02
6180 Salaries & Wages- Maintenance	2,826.92	27,826.28	36,750.00	75.72
6181 Salaries & Wages - PT Seasonal	12,544.77	32,083.01	61,155.00	52.46
6182 Salaries & Wages - Laborer	2,624.83	20,392.03	28,000.00	72.83
6183 Salaries & Wages - Prog Coord.	2,384.00	16,688.00	31,000.00	53.83
6210 Health Care	1,422.37	25,197.56	37,440.00	67.30
6220 Payroll Taxes	1,942.85	10,352.57	16,019.00	64.63
6230 TMRS Contributions	920.22	7,797.16	11,964.00	65.17
6250 Unemployment Compensation	0.00	979.80	1,299.00	75.43
6374 Contract Services	585.68	13,975.43	18,200.00	76.79
6410 Utilities	1,208.43	10,155.64	16,253.00	62.48
6411 Telephones	224.38	2,020.99	2,300.00	87.87
6431 Vehicle Maint/Insurance	0.00	123.43	500.00	24.69
6433 Equipment Maintenance	0.00	10.00	800.00	1.25
6443 Equipment Rent/Lease	0.00	1,131.29	3,000.00	37.71
6532 Office Tech/Software	0.00	223.00	3,000.00	7.43
6562 CC Processing Fees	4,918.99	8,313.96	12,000.00	69.28
6570 Travel/Hospitality	0.00	859.74	800.00	107.47
6571 Mileage	0.00	663.52	400.00	165.88
6572 Training	0.00	610.00	3,000.00	20.33

\* Using Actual MTD, QTD and YTD Ammended & Original Budgets

REVENUE/EXPENDITURE REPORT

City of Wimberley

CY MTD: 6/1/2019 to 6/30/2019 CY ATD: 10/1/2018 to 9/30/2019

	CY MTD Actual	CY YTD Actual	CY Amended Annual Budget	Current Year % of Budget
<b>Fund: 200 - Blue Hole Parkland</b>				
<b>Expenditures</b>				
Dept: 52 PARKS				
6581 Refunds	125.00	4,276.69	0.00	0.00
6583 Fuel	111.14	686.61	1,200.00	57.22
6584 Mowing/Trimming	0.00	0.00	2,000.00	0.00
6610 Operating Supplies	1,082.08	16,926.70	27,000.00	62.69
6613 Materials	0.00	2,052.43	6,000.00	34.21
6615 Bldg & Maint Supplies	0.00	28.00	4,500.00	0.62
6651 Postage/Shipping	0.00	0.00	50.00	0.00
6660 Office Supplies	27.07	309.34	500.00	61.87
6794 Capital Outlay - Equipmt/Other	0.00	0.00	20,000.00	0.00
6990 Operating Transfer Out	0.00	50,000.00	200,000.00	25.00
<b>PARKS</b>	<b>37,965.24</b>	<b>292,016.97</b>	<b>597,630.00</b>	<b>48.86</b>
<b>Expenditures</b>	<b>37,965.24</b>	<b>292,016.97</b>	<b>597,630.00</b>	<b>48.86</b>
<hr/>				
<b>Net Effect for Blue Hole Parkland</b>	<b>99,177.53</b>	<b>-46,897.13</b>	<b>-98,228.00</b>	<b>47.74</b>
Change in Fund Balance:	99,177.53	-46,897.13		

\* Using Actual MTD, QTD and YTD Ammended & Original Budgets

BALANCE SHEET

City of Wimberley

As of: 6/30/2019

Balances

Fund: 201 - Municipal Court

Assets

1023 Municipal Court - ONB	2,487.49
1024 MC Bonds - ONB	76.00

Total Assets 2,563.49

Liabilities

2010 Accounts Payable	89.26
2076 MC Payable to State	284.78
2080 Due to General	971.40

Total Liabilities 1,345.44

Reserves/Balances

3600 Fund Balance - Uncommitted	3,420.82
3601 Transfer	0.00
3650 Net Excess (Deficit)	-2,202.77

Total Reserves/Balances 1,218.05

Total Liabilities & Balances 2,563.49

REVENUE/EXPENDITURE REPORT

City of Wimberley

CY MTD: 6/1/2019 to 6/30/2019 CY ATD: 10/1/2018 to 9/30/2019

	CY MTD Actual	CY YTD Actual	CY Amended Annual Budget	Current Year % of Budget
<b>Fund: 201 - Municipal Court</b>				
<b>Revenues</b>				
Dept: 00				
5410 CC Convenience Fees	0.00	0.00	0.00	0.00
5514 Court Technology	4.00	64.00	0.00	0.00
5515 Court Bldg Security	3.00	48.00	0.00	0.00
5516 Child Safety	0.00	50.00	0.00	0.00
5517 Judicial Efficiency	0.00	9.00	0.00	0.00
5611 Interest Revenues	0.00	4.93	0.00	0.00
5701 Other/Misc	175.96	1,737.70	0.00	0.00
Dept: 00	182.96	1,913.63	0.00	0.00
<b>Revenues</b>	<b>182.96</b>	<b>1,913.63</b>	<b>0.00</b>	<b>0.00</b>
<b>Expenditures</b>				
Dept: 00				
6532 Office Tech/Software	0.00	4,116.40	0.00	0.00
6551 Printing Services	0.00	0.00	0.00	0.00
6589 Records Management	0.00	0.00	0.00	0.00
6614 Signage	0.00	0.00	0.00	0.00
6660 Office Supplies	0.00	0.00	0.00	0.00
6790 Capital Outlay - Furnishings	0.00	0.00	0.00	0.00
6791 Capital Outlay - Technology	0.00	0.00	0.00	0.00
Dept: 00	0.00	4,116.40	0.00	0.00
<b>Expenditures</b>	<b>0.00</b>	<b>4,116.40</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Effect for Municipal Court</b>	<b>182.96</b>	<b>-2,202.77</b>	<b>0.00</b>	<b>0.00</b>
Change in Fund Balance:	182.96	-2,202.77		

\* Using Actual MTD, QTD and YTD Ammended & Original Budgets

**BALANCE SHEET**

Page: 4

8/13/2019

8:53 am

City of Wimberley

As of: 6/30/2019

Balances

Fund: 202 - Wastewater Fund

Assets

1027	Wastewater - ONB	63,992.43
1028	WW Construction Fund	12,971.15
1029	WW Int & Sinking Fund	153,048.44
1150	Accounts Receivable	618.00
1152	Tax Notes 2013-Restricted Cash	31,784.08
1301	Due from General	0.00
1310	Due from WW Project Fund	68,549.50
1729	WW Reclamation Facility	564,015.37
1730	Utility Plant - WW	223,970.00
1731	Accumulated Deprec.-Bldgs	-39,621.50

Total Assets

1,079,327.47

Liabilities

2010	Accounts Payable	75,393.91
2080	Due to General	0.00
2140	Accrued Interest Payable	2,041.92
2240	Notes Payable - Current	124,431.00
2550	Notes Payable - Utility Plant	0.00
2551	Notes Payable-Tax Notes 2013	95,000.00

Total Liabilities

296,866.83

Reserves/Balances

3600	Fund Balance - Uncommitted	325,465.24
3601	Transfer	0.00
3610	Net Invest in Capital Assets	514,814.52
3650	Net Excess (Deficit)	-57,819.12

Total Reserves/Balances

782,460.64

Total Liabilities & Balances

1,079,327.47

REVENUE/EXPENDITURE REPORT

City of Wimberley

CY MTD: 6/1/2019 to 6/30/2019 CY ATD: 10/1/2018 to 9/30/2019

	CY MTD Actual	CY YTD Actual	CY Amended Annual Budget	Current Year % of Budget
<b>Fund: 202 - Wastewater Fund</b>				
<b>Revenues</b>				
Dept: 04 WATER/WASTEWATER				
5340 Grant Funds	0.00	0.00	0.00	0.00
5400 WW Service Fees	9,898.00	89,082.00	117,286.00	75.95
5611 Interest Revenues	9.37	80.37	0.00	0.00
5789 Revenue Bond Transfer In	0.00	0.00	0.00	0.00
5799 Operating Transfer In	0.00	147,050.00	501,131.00	29.34
<b>WATER/WASTEWATER</b>	<b>9,907.37</b>	<b>236,212.37</b>	<b>618,417.00</b>	<b>38.20</b>
<b>Revenues</b>	<b>9,907.37</b>	<b>236,212.37</b>	<b>618,417.00</b>	<b>38.20</b>
<b>Expenditures</b>				
Dept: 04 WATER/WASTEWATER				
6374 Contract Services	6,289.79	125,858.34	268,020.00	46.96
6410 Utilities	530.19	5,603.22	7,500.00	74.71
6411 Telephones	149.89	841.09	675.00	124.61
6589 Records Management	0.00	0.00	0.00	0.00
6610 Operating Supplies	0.00	0.00	0.00	0.00
6660 Office Supplies	0.00	0.00	0.00	0.00
6792 Capital Outlay - Other	0.00	0.00	0.00	0.00
6797 Capital Outlay - Facilities	0.00	62,556.67	31,250.00	200.18
6799 Project Manager-WW Project	0.00	54,019.42	90,000.00	60.02
6800 Depreciation	0.00	0.00	0.00	0.00
6900 Wastewater Debt Service - Prin	0.00	0.00	216,734.00	0.00
6901 Wastewater Debt Service - Int	0.00	45,152.75	89,606.00	50.39
6990 Operating Transfer Out	0.00	0.00	0.00	0.00
<b>WATER/WASTEWATER</b>	<b>6,969.87</b>	<b>294,031.49</b>	<b>703,785.00</b>	<b>41.78</b>
<b>Expenditures</b>	<b>6,969.87</b>	<b>294,031.49</b>	<b>703,785.00</b>	<b>41.78</b>
<b>Net Effect for Wastewater Fund</b>	<b>2,937.50</b>	<b>-57,819.12</b>	<b>-85,368.00</b>	<b>67.73</b>
Change in Fund Balance:	2,937.50	-57,819.12		

\* Using Actual MTD, QTD and YTD Ammended & Original Budgets

**BALANCE SHEET**

Page: 5

8/13/2019

8:53 am

City of Wimberley

As of: 6/30/2019

Balances

Fund: 205 - Hotel Occupancy Tax

Assets

1019 Hotel Occupancy Tax	141,911.08
1055 Hotel Occupancy Receivable	0.00
1301 Due from General	344.26
1210 Prepaid Expenses	0.00

<u>Total Assets</u>	<u>142,255.34</u>
---------------------	-------------------

Liabilities

2010 Accounts Payable	0.00
-----------------------	------

<u>Total Liabilities</u>	<u>0.00</u>
--------------------------	-------------

Reserves/Balances

3310 Nonspendable Prepaids	10,091.00
3560 FB Committed-Emergency Plan	5,000.00
3600 Fund Balance - Uncommitted	139,229.74
3650 Net Excess (Deficit)	-12,065.40

<u>Total Reserves/Balances</u>	<u>142,255.34</u>
--------------------------------	-------------------

<u>Total Liabilities &amp; Balances</u>	<u>142,255.34</u>
-----------------------------------------	-------------------

REVENUE/EXPENDITURE REPORT

City of Wimberley

CY MTD: 6/1/2019 to 6/30/2019 CY ATD: 10/1/2018 to 9/30/2019

	CY MTD Actual	CY YTD Actual	CY Amended Annual Budget	Current Year % of Budget
<b>Fund: 205 - Hotel Occupancy Tax</b>				
<b>Revenues</b>				
Dept: 15 ADMINISTRATION				
5132 Hotel Occupancy Tax	0.00	0.00	0.00	0.00
5611 Interest Revenues	5.83	53.24	0.00	0.00
<b>ADMINISTRATION</b>	<b>5.83</b>	<b>53.24</b>	<b>0.00</b>	<b>0.00</b>
<b>Revenues</b>	<b>5.83</b>	<b>53.24</b>	<b>0.00</b>	<b>0.00</b>
<b>Expenditures</b>				
Dept: 15 ADMINISTRATION				
6135 Salaries & Wages - HOT	0.00	0.00	0.00	0.00
6210 Health Care	0.00	0.00	0.00	0.00
6220 Payroll Taxes	0.00	0.00	0.00	0.00
6230 TMRS Contributions	0.00	0.00	0.00	0.00
6250 Unemployment Compensation	0.00	0.00	0.00	0.00
6270 Annual/Assoc DUES	0.00	0.00	0.00	0.00
6370 Contract Services	0.00	2,027.64	0.00	0.00
6551 Printing Services	0.00	0.00	0.00	0.00
6570 Travel/Hospitality	0.00	0.00	0.00	0.00
6572 Training	0.00	0.00	0.00	0.00
6592 HOT Disbursements	0.00	10,091.00	0.00	0.00
6610 Operating Supplies	0.00	0.00	0.00	0.00
6651 Postage/Shipping	0.00	0.00	0.00	0.00
6660 Office Supplies	0.00	0.00	0.00	0.00
6791 Capital Outlay - Technology	0.00	0.00	0.00	0.00
<b>ADMINISTRATION</b>	<b>0.00</b>	<b>12,118.64</b>	<b>0.00</b>	<b>0.00</b>
<b>Expenditures</b>	<b>0.00</b>	<b>12,118.64</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Effect for Hotel Occupancy Tax</b>	<b>5.83</b>	<b>-12,065.40</b>	<b>0.00</b>	<b>0.00</b>
Change in Fund Balance:	5.83	-12,065.40		

\* Using Actual MTD, QTD and YTD Ammended & Original Budgets

**BALANCE SHEET**

Page: 6

8/13/2019

8:53 am

City of Wimberley

As of: 6/30/2019

Balances

Fund: 600 - BHP Development Projects

Assets

1025 BH Development - ONB

18,776.04

Total Assets

18,776.04

Liabilities

2010 Accounts Payable

0.00

Total Liabilities

0.00

Reserves/Balances

3550 FB Committed - Soccer Fields

109,279.00

3600 Fund Balance - Uncommitted

-90,524.00

3650 Net Excess (Deficit)

21.04

Total Reserves/Balances

18,776.04

Total Liabilities & Balances

18,776.04

REVENUE/EXPENDITURE REPORT

City of Wimberley

CY MTD: 6/1/2019 to 6/30/2019 CY ATD: 10/1/2018 to 9/30/2019

	CY MTD Actual	CY YTD Actual	CY Amended Annual Budget	Current Year % of Budget
<b>Fund: 600 - BHP Development Projects</b>				
<b>Revenues</b>				
Dept: 00				
5611 Interest Revenues	2.31	21.04	18.00	116.89
Dept: 00	2.31	21.04	18.00	116.89
<b>Revenues</b>	<b>2.31</b>	<b>21.04</b>	<b>18.00</b>	<b>116.89</b>
<b>Expenditures</b>				
Dept: 00				
6589 Records Management	0.00	0.00	0.00	0.00
6794 Capital Outlay - Equipmt/Other	0.00	0.00	0.00	0.00
6797 Capital Outlay - Facilities	0.00	0.00	0.00	0.00
6798 Capital Outlay-Development	0.00	0.00	0.00	0.00
Dept: 00	0.00	0.00	0.00	0.00
<b>Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Effect for BHP Development Projects</b>	<b>2.31</b>	<b>21.04</b>	<b>18.00</b>	<b>116.89</b>
Change in Fund Balance:	2.31	21.04		

\* Using Actual MTD, QTD and YTD Ammended & Original Budgets

BALANCE SHEET

City of Wimberley

As of: 6/30/2019

Balances

Fund: 602 - FM 2325 Sidewalk

Assets

1026 FM 2325 Sidewalks - ONB

5,026.43

Total Assets

5,026.43

Reserves/Balances

3600 Fund Balance - Uncommitted

5,024.56

3650 Net Excess (Deficit)

1.87

Total Reserves/Balances

5,026.43

Total Liabilities & Balances

5,026.43

REVENUE/EXPENDITURE REPORT

City of Wimberley

CY MTD: 6/1/2019 to 6/30/2019 CY ATD: 10/1/2018 to 9/30/2019

	CY MTD Actual	CY YTD Actual	CY Amended Annual Budget	Current Year % of Budget
Fund: 602 - FM 2325 Sidewalk				
Revenues				
Dept: 00				
5611 Interest Revenues	0.21	1.87	2.00	93.50
Dept: 00	0.21	1.87	2.00	93.50
Revenues	0.21	1.87	2.00	93.50
Expenditures				
Dept: 00				
6589 Records Management	0.00	0.00	0.00	0.00
Dept: 00	0.00	0.00	0.00	0.00
Expenditures	0.00	0.00	0.00	0.00
Net Effect for FM 2325 Sidewalk	0.21	1.87	2.00	93.50
Change in Fund Balance:	0.21	1.87		

\* Using Actual MTD, QTD and YTD Ammended & Original Budgets

**BALANCE SHEET**

Page: 8

8/13/2019

8:53 am

City of Wimberley

As of: 6/30/2019

Balances

Fund: 604 - WW Collection & Treatment Plan

Assets

1032 WW Bond Reserve Funds	406,271.28
1033 BOK Financial (82-2435-02-0)	248,709.51
1034 BOK Financial (82-2435-01-2)	2,363,894.96
1301 Due from General	177,584.31
1728 WW Project - Const in Progress	2,021,785.14

<u>Total Assets</u>	<u>5,218,245.20</u>
---------------------	---------------------

Liabilities

2010 Accounts Payable	192.50
2011 Debt Forgiveness Funds	243,005.00
2081 Due to Others	68,549.50
2140 Accrued Interest Payable	21,385.00
2560 N TX General Obligation	5,100,000.00
2561 Bonds - Current	155,000.00

<u>Total Liabilities</u>	<u>5,588,132.00</u>
--------------------------	---------------------

Reserves/Balances

3600 Fund Balance - Uncommitted	-45,969.97
3601 Transfer	0.00
3610 Net Invest in Capital Assets	-95,451.86
3650 Net Excess (Deficit)	-228,464.97

<u>Total Reserves/Balances</u>	<u>-369,886.80</u>
--------------------------------	--------------------

<u>Total Liabilities &amp; Balances</u>	<u>5,218,245.20</u>
-----------------------------------------	---------------------

REVENUE/EXPENDITURE REPORT

City of Wimberley

CY MTD: 6/1/2019 to 6/30/2019 CY ATD: 10/1/2018 to 9/30/2019

	CY MTD Actual	CY YTD Actual	CY Amended Annual Budget	Current Year % of Budget
<b>Fund: 604 - WW Collection &amp; Treatment Plan</b>				
<b>Revenues</b>				
Dept: 04 WATER/WASTEWATER				
5340 Grant Funds	0.00	177,584.31	0.00	0.00
5611 Interest Revenues	83.46	1,001.34	0.00	0.00
5612 Investment Income	4,363.76	39,998.37	0.00	0.00
5902 WW Bond Reserve Funds	0.00	0.00	0.00	0.00
<b>WATER/WASTEWATER</b>	<b>4,447.22</b>	<b>218,584.02</b>	<b>0.00</b>	<b>0.00</b>
<b>Revenues</b>	<b>4,447.22</b>	<b>218,584.02</b>	<b>0.00</b>	<b>0.00</b>
<b>Expenditures</b>				
Dept: 00				
6999 Contra Expense	0.00	-67,353.70	0.00	0.00
<b>Dept: 00</b>	<b>0.00</b>	<b>-67,353.70</b>	<b>0.00</b>	<b>0.00</b>
Dept: 04 WATER/WASTEWATER				
6589 Records Management	0.00	0.00	0.00	0.00
6792 Capital Outlay - Other	0.00	514,402.69	0.00	0.00
6901 Wastewater Debt Service - Int	0.00	0.00	0.00	0.00
6902 Bond Issue Costs	0.00	0.00	0.00	0.00
<b>WATER/WASTEWATER</b>	<b>0.00</b>	<b>514,402.69</b>	<b>0.00</b>	<b>0.00</b>
<b>Expenditures</b>	<b>0.00</b>	<b>447,048.99</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Effect for WW Collection &amp; Treatment Plan</b>	<b>4,447.22</b>	<b>-228,464.97</b>	<b>0.00</b>	<b>0.00</b>
Change in Fund Balance:	4,447.22	-228,464.97		
<b>Grand Total Net Effect:</b>	<b>160,734.77</b>	<b>-281,918.92</b>	<b>-682,002.00</b>	<b>41.34</b>

\* Using Actual MTD, QTD and YTD Ammended & Original Budgets



# City of Wimberley

221 Stillwater, Wimberley, Texas 78676

Phone: (512) 847-0025 Fax: (512) 847-0422

[www.cityofwimberley.com](http://www.cityofwimberley.com)

## 2019/2020 CITY OBSERVED HOLIDAYS

Columbus Day	Monday	October 14, 2019
Veterans Day	Monday	November 11, 2019
Thanksgiving	Wednesday - Friday	November 27, 28 & 29, 2019
Christmas	Wednesday – Friday	December 25, 26 & 27, 2019
New Year’s Day	Wednesday	January 1, 2020
Martin Luther King Day	Monday	January 20, 2020
President’s Day	Monday	February 17, 2020
Good Friday	Friday	April 10, 2020
Memorial Day	Monday	May 25, 2020
Independence Day	Friday	July 3, 2020
Labor Day	Monday	September 7, 2020

**RESOLUTION NO. 14-2019**

**A RESOLUTION OF THE CITY OF WIMBERLEY, TEXAS  
AMENDING THE CITY OF WIMBERLEY BUDGET FOR THE FISCAL YEAR  
BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019**

WHEREAS, the amended budget for the City of Wimberley, Texas (the "City") has been filed with the City Secretary in accordance with Section 102.005 of the Texas Local Government Code; and

WHEREAS, the City Council of the City has made changes in the budget that it considers to be in the best interest of the citizens; and

WHEREAS, the City Council of the City now desires to approve the amended budget and to provide for the filing of the approved amended budget with the City Secretary and with the County Clerk of Hays County, Texas;

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WIMBERLEY, TEXAS:

Section 1. The amended budget attached hereto as Exhibit "A", and incorporated herein by reference is approved.

Section 2. The City Secretary is directed to file the approved budget in the City offices and in the office of the County Clerk of Hays County, Texas.

Section 3. Any amendment of the approved budget must be evidenced by resolution, a copy of which will be attached to the budget and filed with the City Secretary and the County Clerk of Hays County, Texas.

Section 4. This resolution is effective upon adoption.

PASSED AND APPROVED this 5<sup>th</sup> day of September 2019.

THE CITY OF WIMBERLEY, TEXAS

By: \_\_\_\_\_  
Susan B. Jagers, Mayor

ATTEST:

\_\_\_\_\_  
Laura J. Calcote, City Secretary



CITY OF WIMBERLEY, TEXAS  
**FISCAL YEAR 2019**  
**AMENDED BUDGET**

**MAYOR**

Susan B. Jagers

**MAYOR PRO-TEM**

Rebecca Minnick

**COUNCIL MEMBERS**

William “Bo” Bowman

Craig Fore

Christine Byrne

Gary Barchfeld

**CITY ADMINISTRATOR**

Shawn Cox

**CITY SECRETARY**

Laura J. Calcote

On August 19, 2013, the Wimberley City Council approved an Ordinance authorizing the issuance and sale of \$ 650,000 in Combination Tax and Surplus Revenue Anticipation Notes (Series 2013) to fund the planning and design of a central Wimberley wastewater system. The referenced Ordinance established an ad valorem tax to fund the debt service requirements on the Notes. At this time, rather than utilize the authorized ad valorem tax to fund the required debt service, the City Council approved the use of existing City revenues to meet the City's debt obligation. That said, the FY 2019 Annual Budget raises no ad valorem tax revenues. Prior to the City Council's August 19, 2013 action, the City of Wimberley did not have an established ad valorem tax.

**CITY COUNCIL RECORD VOTE (September 5, 2019)**

**FOR:**

**AGAINST:**

**ABSENT:**

**CITY OF WIMBERLEY  
GENERAL FUND  
FY 2019 AMENDED BUDGET**

Acct Code	Description	FY 2018 Amended	FY 2019 Adopted	FY 2019 Amended
<b>Revenues</b>				
<u>Tax Revenue</u>				
5120	Sales & Use Tax	875,000	860,000	920,000
5131	Mixed Beverage Tax	9,500	9,500	15,128
5132	Hotel Occupancy Tax	-	-	-
5171	Franchise Tax	278,250	278,250	275,000
	Subtotal	1,162,750	1,147,750	1,210,128
<u>License &amp; Permit Fees</u>				
5211	Beer & Wine Permits	2,500	2,250	1,100
5212	Food Permits	12,700	12,500	12,500
5213	Septic Permits	13,900	12,500	12,000
5219	Sign Permits	2,230	2,000	2,000
5221	Building Permits	33,800	26,500	48,000
5222	Short-Term Rental	-	-	-
	Subtotal	65,130	55,750	75,600
<u>Service Fees</u>				
5410	CC Convenience Fee	200	200	600
5413	Zoning	12,600	8,500	15,500
5414	Subdivision	1,500	2,500	2,000
5415	Copies/Maps/Misc.	-	-	-
5416	Building Inspections	22,800	22,000	22,000
5417	Plan Reviews	18,900	17,500	17,500
5424	Fire Inspections	-	-	-
5475	WCC Rental Fees	50,000	55,000	55,000
	Subtotal	106,000	105,700	112,600
<u>Court Costs, Fees &amp; Charges</u>				
5411	Court Costs, Fees & Charges	600	-	1,000
	Subtotal	600	-	1,000
<u>Other Income</u>				
5611	Interest Revenues	3,200	1,000	4,000
5620	Parking Lot Lease	-	-	-
5630	Restroom Revenue	-	-	-
5701	Other/Misc. Revenue	13,900	3,000	75,000
5900	Designated funds	-	-	-
5901	FEMA Designated Funds	-	-	-
	Subtotal	17,100	4,000	79,000
<b>Total Revenues</b>		<b>1,351,580</b>	<b>1,313,200</b>	<b>1,478,328</b>

**CITY OF WIMBERLEY  
GENERAL FUND  
FY 2019 AMENDED BUDGET**

Acct Code	Description	FY 2018 Amended	FY 2019 Adopted	FY 2019 Amended
<b>Expenditures</b>				
<b>Administration - 15</b>				
<u>Personnel Services</u>				
6110	City Administrator	56,300	95,000	95,000
6120	City Secretary	60,000	63,000	63,000
6130	Financial Clerk	36,400	40,000	40,000
6210	Health Care	20,000	28,080	21,000
6220	Payroll Taxes	13,000	15,147	15,147
6230	TMRS	11,100	15,979	15,979
6250	Unemployment compensation	725	487	487
	Subtotal	197,525	257,693	250,613
<u>Supplies &amp; Maintenance</u>				
6410	Utilities	7,500	7,500	7,500
6430	Bldg. Repairs/Maintenance	8,750	3,000	1,500
6433	Equip Maintenance	-	-	-
6442	Water Cooler	600	600	600
6521	Security Expense	853	853	853
6610	General/Operating Supplies	2,700	2,000	1,500
6660	Office Supplies	2,000	3,000	1,500
6791	Capital Outlay - Technology	12,000	-	-
6792	Capital Outlay - Other	4,552	40,000	25,000
	Subtotal	38,955	56,953	38,453
<u>Other Services &amp; Charges</u>				
6270	Annual/Assoc Dues	3,100	2,256	3,000
6340	Technology consultant	7,200	2,000	3,000
6370	Contract Services	86,000	-	-
6411	Telephone	3,250	2,880	3,300
6420	Office Cleaning	5,200	5,300	5,300
6441	Storage rent	6,600	6,600	4,900
6443	Equipment Rent/Lease	8,506	8,000	7,500
6444	Parking Lot Lease	1,200	1,200	1,200
6520	Insurance	21,535	26,000	26,605
6531	Public Notices	7,500	7,500	5,000
6532	Office Technology	21,000	14,153	21,000
6540	Advertising	152	-	-
6551	Printing	500	500	150
6552	Copies	350	-	50
6562	CC Processing Fees	200	200	600
6569	Vehicle Allowance/Moving Exp	6,500	6,000	6,000
6570	Travel	2,000	2,109	2,200
6571	Mileage	4,200	1,350	1,350
6572	Training	2,000	900	1,600

**CITY OF WIMBERLEY  
GENERAL FUND  
FY 2019 AMENDED BUDGET**

Acct Code	Description	FY 2018 Amended	FY 2019 Adopted	FY 2019 Amended
6573	Tuition Reimbursement	1,390	-	-
6580	Pay Comparability Adj			-
6581	Refunds	1,100	500	2,700
6583	Fuel	-	-	-
6589	Records Management	4,250		-
6651	Postage	1,500	1,250	750
6700	Bad Debt Expense	283	-	-
	Subtotal	195,516	88,698	96,205
	<u>Transfer Out</u>			
6990	Operating Transfer Out	306,760	402,703	402,703
	Subtotal	306,760	402,703	402,703
<b>Total Administration</b>		<b>738,756</b>	<b>806,047</b>	<b>787,974</b>
<b>Legal - 16</b>				
	<u>Other Services &amp; Charges</u>			
6350	Legal	200,000	200,000	175,000
	Subtotal	200,000	200,000	175,000
<b>Total Legal</b>		<b>200,000</b>	<b>200,000</b>	<b>175,000</b>
<b>Council/Boards - 17</b>				
	<u>Other Services &amp; Charges</u>			
6320	Financial Management Services	14,000	16,200	15,000
6340	Technology Consultant	-	20,000	10,000
6330	Audit	15,250	18,875	15,375
6382	Social Services Support	2,000	-	-
6533	Public Information	4,000	4,750	3,432
6541	Public Relations/Receptions	2,000	1,500	2,500
6572	Training	500	1,000	2,100
6590	Elections	3,307	3,250	5,900
6591	Planning	20,294	-	-
	Subtotal	61,351	65,575	54,307
<b>Total Council/Board</b>		<b>61,351</b>	<b>65,575</b>	<b>54,307</b>
<b>Building - 18</b>				
	<u>Other Services &amp; Charges</u>			
6360	Contract Inspector	32,000	29,000	45,000
6582	Site Plan Reviews	10,000	10,000	7,500
	Subtotal	42,000	39,000	52,500
<b>Total Building</b>		<b>42,000</b>	<b>39,000</b>	<b>52,500</b>

**CITY OF WIMBERLEY  
GENERAL FUND  
FY 2019 AMENDED BUDGET**

Acct Code	Description	FY 2018 Amended	FY 2019 Adopted	FY 2019 Amended
<b>Public Safety - 21</b>				
<u>Personnel Services</u>				
6170	Salaries - City Marshall	-	-	-
6210	Health Care	-	-	-
6220	Payroll Taxes	-	-	-
6230	TMRS City Contribution	-	-	-
6250	Unemployment compensation	-	-	-
	Subtotal	-	-	-
<u>Supplies &amp; Maintenance</u>				
6431	Vehicle Maintenance & Repair	-	-	-
6583	Fuel	-	-	-
6610	General Operating Supplies	120	-	-
	Subtotal	120	-	-
<u>Other Services &amp; Charges</u>				
6370	Contract Services	73,010	74,254	74,254
6371	Sanitarian (Contract labor)	30,000	25,000	34,000
6373	Animal Control	6,000	6,000	6,000
6411	Telephone	-	-	-
6570	Travel	-	-	-
6571	Mileage	-	-	-
6572	Training	-	-	-
XXXX	Event Services	-	-	-
6794	Capital Outlay - Equip/Other	-	-	-
	Subtotal	109,010	105,254	114,254
<b>Total Public Safety</b>		<b>109,130</b>	<b>105,254</b>	<b>114,254</b>

**CITY OF WIMBERLEY  
GENERAL FUND  
FY 2019 AMENDED BUDGET**

Acct Code	Description	FY 2018 Amended	FY 2019 Adopted	FY 2019 Amended
<b>Municipal Court - 25</b>				
<u>Supplies &amp; Maintenance</u>				
6610	General Operating Supplies	1,000	-	-
6660	Office Supplies	-	-	-
6791	Capital Outlay - Technology	-	-	-
	Subtotal	1,000	-	-
<u>Other Services &amp; Charges</u>				
6270	Annual/Association Dues	-	-	-
6380	Municipal Court Judge	6,000	-	7,000
6381	City Prosecutor	1,000	-	5,000
6532	Office Tech/Software	-	-	
6551	Printing	-	-	
6570	Travel/Hospitality	400	-	
6571	Mileage	-	-	
6572	Training	-	-	
6651	Postage/Shipping	-	-	
	Subtotal	7,400	-	12,000
<b>Total Municipal Court</b>		<b>8,400</b>	-	<b>12,000</b>

**CITY OF WIMBERLEY  
GENERAL FUND  
FY 2019 AMENDED BUDGET**

Acct Code	Description	FY 2018 Amended	FY 2019 Adopted	FY 2019 Amended
<b>Public Works - 30</b>				
<u>Personnel Services</u>				
6150	Salaries-Code Enforcement & Permitting	36,026	40,000	43,000
6160	Salaries-GIS/Permitting Clerk	55,000	57,750	57,750
6180	Salaries - Maintenance	7,500	15,000	12,200
6210	Health Care	16,500	18,720	12,480
6220	Payroll Taxes	7,150	8,625	8,641
6230	TMRS	6,750	9,099	9,115
6250	Unemployment Compensation	475	487	487
	Subtotal	129,401	149,682	143,673
<u>Supplies &amp; Maintenance</u>				
6431	Vehicle Maint/Insurance	350	600	600
6583	Fuel	1,600	2,000	1,800
6610	General Operating Supplies	1,100	2,050	700
6612	Tools	1,200	500	300
	Subtotal	4,250	5,150	3,400
<u>Other Services &amp; Charges</u>				
6270	Annual Dues/Subscriptions	-	500	300
6532	Office Tech Software	3,876	-	-
6570	Travel/Hospitality	500	1,250	850
6571	Mileage	450	200	450
6572	Training	300	350	500
6794	Capital Outlay-Equipment/Other	-	4,000	3,849
	Subtotal	5,126	6,300	5,949
<b>Total Public Works</b>		<b>138,777</b>	<b>161,132</b>	<b>153,022</b>

**CITY OF WIMBERLEY  
GENERAL FUND  
FY 2019 AMENDED BUDGET**

Acct Code	Description	FY 2018 Amended	FY 2019 Adopted	FY 2019 Amended
<b>Public Works-Roads - 31</b>				
<u>Supplies &amp; Maintenance</u>				
6432	Road Maintenance	55,000	80,000	65,000
6433	Equipment Maintenance	250	500	250
6584	Mowing/Trimming	10,000	10,000	8,000
6611	Signs/Barricades	2,500	3,000	3,000
	Subtotal	67,750	93,500	76,250
<u>Other Services &amp; charges</u>				
6370	Contract Services	-	-	-
6372	Survey Services	4,250	-	13,380
6444	Parking Lot Lease	-	-	-
6470	Engineering - Roads	20,000	20,000	7,000
6520	Insurance	-	-	-
6792	Capital Outlay - Other	-	-	-
6795	Capital Outlay - Roads	60,000	140,000	150,000
6796	Capital Outlay - Sidewalks	-	-	-
	Subtotal	84,250	160,000	170,380
<b>Total Public Works - Roads</b>		<b>152,000</b>	<b>253,500</b>	<b>246,630</b>

**CITY OF WIMBERLEY  
GENERAL FUND  
FY 2019 AMENDED BUDGET**

Acct Code	Description	FY 2018 Amended	FY 2019 Adopted	FY 2019 Amended
<b>Public Works-Water/Wastewater - 33</b>				
<u>Supplies &amp; Maintenance</u>				
6586	Quality Testing WW	2,500	5,000	2,600
6588	Public Restroom WW	35,000	28,500	36,000
	Subtotal	37,500	33,500	38,600
<u>Other Services &amp; charges</u>				
6561	State Sanitation Fees	500	500	-
6793	Capital Outlay - RR Trailer	38,420	-	-
	Subtotal	38,920	500	-
<b>Total Public Works Water/Wastewater</b>		<b>76,420</b>	<b>34,000</b>	<b>38,600</b>
<b>Community Center - 51</b>				
<u>Personnel Services</u>				
6140	Salaries - Director	23,400	35,987	37,487
6180	Salaries - Maintenance	28,000	35,000	21,000
6210	Health Care	3,100	9,360	8,157
6220	Payroll Taxes	4,000	5,431	4,474
6230	TMRS	2,000	5,729	4,720
6250	Unemployment compensation	425	487	487
	Subtotal	60,925	91,993	76,325
<u>Supplies &amp; Maintenance</u>				
6410	Utilities	23,250	21,000	21,000
6430	Bldg. Repairs/Maintenance	7,000	5,000	8,700
6521	Security/Alarm Svs	2,000	2,000	2,000
6610	General/ Operating Supplies	4,500	4,500	2,000
6660	Office Supplies	500	500	500
6797	Capital Outlay - Facilities	-	-	-
6800	Capital Outlay - Equipment	-	-	-
	Subtotal	37,250	33,000	34,200
<u>Other Services &amp; Charges</u>				
6270	Annual/Assoc Dues	176	175	100
6370	Contract Services	625	-	-
6411	Telephone	1,800	2,700	1,500
6443	Equipment Leases	25	-	-
6532	Office Technology	2,000	1,000	2,300
6540	Advertising	2,500	2,500	2,500
6541	Public Relations/Receptions	400	250	250
6551	Printing	200	250	50
6651	Postage	50	100	-
6794	Capital Outlay - Equip/Other		4,850	7,225
	Subtotal	7,776	11,825	13,925
<b>Total Community Center</b>		<b>105,951</b>	<b>136,818</b>	<b>124,450</b>

**CITY OF WIMBERLEY  
GENERAL FUND  
FY 2019 AMENDED BUDGET**

Acct Code	Description	FY 2018 Amended	FY 2019 Adopted	FY 2019 Amended
<b>Parks - 52</b>				
	<u>Supplies &amp; Maintenance</u>			
6410	Utilities	-	-	-
6430	Bldg. repairs/Maintenance	-	-	-
6585	Nature Trail/Old Baldy	3,600	10,300	10,300
6610	General Operating Supplies	-	-	-
	Subtotal	3,600	10,300	10,300
<b>Total Parks</b>		<b>3,600</b>	<b>10,300</b>	<b>10,300</b>
<b>Total Expenditures</b>		<b>1,636,385</b>	<b>1,811,627</b>	<b>1,769,037</b>
<b>Excess (Deficit)</b>		<b>(284,805)</b>	<b>(498,427)</b>	<b>(290,709)</b>
<b>Use of Fund Balance</b>		<b>284,805</b>	<b>498,427</b>	<b>290,709</b>
<b>Net Excess (Deficit)</b>		<b>-</b>	<b>-</b>	<b>-</b>

**CITY OF WIMBERLEY  
BLUE HOLE FUND  
FY 2019 AMENDED BUDGET**

Acct Code	Description	FY 2018 Amended	FY 2019 Adopted	FY 2019 Amended
<b>Revenues</b>				
<u>Tax Revenue</u>				
5472	Gate Fees	432,000	341,680	430,000
5474	Park Rental Fees	12,300	10,000	11,000
5476	Special Events/Activities	31,000	34,000	42,000
5479	Vending/Merchandise	12,300	7,500	7,500
	Subtotal	487,600	393,180	490,500
<u>Interest</u>				
5611	Interest Revenues	200	150	190
	Subtotal	200	150	190
<u>Other Income</u>				
5701	Other Revenue	8,500	4,500	5,000
5799	Operating Transfer In	-	101,572	101,572
5900	Designated Funds	-	-	-
	Subtotal	8,500	106,072	106,572
<b>Total Revenues</b>		<b>496,300</b>	<b>499,402</b>	<b>597,262</b>

**Expenditures**

**Parks - 52**

<u>Personnel Services</u>				
6140	Salaries & Wages - Director	50,000	52,500	52,500
6180	Salaries & Wages - Nat. Res. & Park Main. I	35,000	36,750	36,750
6181	Salaries & Wages - Part-Time	76,749	61,155	74,300
6182	Salaries & Wages - Laborer	22,500	28,000	25,000
XXXX	Salaries & Wages - Oper. & Prog. Mgr.	-	31,000	31,000
6210	Health Care	27,000	37,440	37,440
6220	Payroll Taxes	14,256	16,019	15,625
6230	TMRS Contributions	7,800	11,964	11,722
6250	Unemployment compensation	1,100	1,299	1,299
	Subtotal	234,405	276,128	285,636
<u>Supplies &amp; Maintenance</u>				
6374	Contract Services	32,500	18,200	16,000
6410	Utilities	16,253	16,253	15,000
6431	Vehicle Maintenance	500	500	200
6433	Equipment Maintenance	500	800	100
6583	Fuel	1,200	1,200	900
6584	Mowing/Trimming	1,450	2,000	-
6610	General Supplies	25,000	27,000	20,000
6613	Materials	6,000	6,000	4,000
6615	Bldg. & Maintenance Supplies	4,500	4,500	100
6660	Office Supplies	600	500	400
	Subtotal	88,503	76,953	56,700

**CITY OF WIMBERLEY  
BLUE HOLE FUND  
FY 2019 AMENDED BUDGET**

Acct Code	Description	FY 2018 Amended	FY 2019 Adopted	FY 2019 Amended
	<u>Other Services &amp; Charges</u>			
6411	Telephone	2,900	2,300	2,700
6443	Equipment Rent/Lease	2,000	3,000	1,200
6532	Office Tech/Software	500	3,000	1,000
6562	BH CC Processing Fees	20,000	12,000	17,500
6581	Refunds	3,900	-	6,415
6651	Postage	50	50	-
6570	Travel	700	800	1,160
6571	Mileage	200	400	664
6572	Training	1,000	3,000	2,210
6794	Capital Outlay - Equipment	6,000	20,000	18,000
	Subtotal	37,250	44,550	50,849
	<u>Transfer Out</u>			
6990	Operating Transfer Out	65,543	200,000	200,000
	Subtotal	65,543	200,000	200,000
	<b>Total Parks</b>	<b>425,701</b>	<b>597,631</b>	<b>593,185</b>
	<b>Total Expenditures</b>	<b>425,701</b>	<b>597,631</b>	<b>593,185</b>
	<b>Excess (Deficit)</b>	<b>70,599</b>	<b>(98,229)</b>	<b>4,077</b>
	<b>Use of Fund Balance</b>	<b>-</b>	<b>98,229</b>	<b>-</b>
	<b>Net Excess (Deficit)</b>	<b>70,599</b>	<b>-</b>	<b>4,077</b>

**CITY OF WIMBERLEY  
BLUE HOLE DEVELOPMENT FUND  
FY 2019 AMENDED BUDGET**

Acct Code	Description	FY 2018 Amended	FY 2019 Adopted	FY 2019 Amended
<b>Revenues</b>				
	<u>Interest</u>			
5611	Interest Revenue	18	18	25
	Subtotal	18	18	25
	<u>Other Income</u>			
5340	Grant Funds	-	-	
5900	Designated Funds	-	-	
	Subtotal	-	-	-
<b>Total Revenues</b>		<b>18</b>	<b>18</b>	<b>25</b>
<b>Expenditures</b>				
<b>BHP Development Projects - 00</b>				
	<u>Other Services &amp; Charges</u>			
6797	Capital Outlay - Facilities	-	-	
6794	Capital Outlay - Equipment	-	-	
6798	Capital Outlay - Development	-	-	
	Subtotal	-	-	-
<b>Total BHP Development Projects</b>		-	-	-
<b>Total Expenditures</b>		-	-	-
<b>Excess (Deficit)</b>		<b>18</b>	<b>18</b>	<b>25</b>
<b>Use of Fund Balance</b>		-	-	-
<b>Net Excess (Deficit)</b>		<b>18</b>	<b>18</b>	<b>25</b>

**CITY OF WIMBERLEY  
WASTEWATER FUND  
FY 2019 AMENDED BUDGET**

Acct Code	Description	FY 2018 Amended	FY 2019 Adopted	FY 2019 Amended
<b>Revenues</b>				
	<u>Charges for Service</u>			
5400	Service Fees	118,776	117,286	118,776
	Subtotal	118,776	117,286	118,776
	<u>Interest</u>			
5611	Interest Revenues	100	-	75
	Subtotal	100	-	75
	<u>Other Income</u>			
5340	Grant Funds	-	-	
5799	Operating Transfer In	372,303	501,131	501,131
XXXX	Revenue Bond Transfer In	-	-	-
	Subtotal	372,303	501,131	501,131
<b>Total Revenues</b>		<b>491,179</b>	<b>618,417</b>	<b>619,982</b>
<b>Expenditures</b>				
<b>Wastewater - 04</b>				
	<u>Supplies &amp; Maintenance</u>			
6374	Contract Services	218,566	268,020	218,000
6410	Utilities	10,000	7,500	7,000
6411	Telephone	900	675	1,800
6589	Records Management	-	-	-
6610	General Operating Supplies	-	-	-
6660	Office Supplies	-	-	-
	Subtotal	229,466	276,195	226,800
	<u>Other Services &amp; Charges</u>			
6270	Annual Dues	-	-	-
6799	Project Manager - Wastewater Project	85,000	90,000	55,000
6797	Capital Outlay - Facilities	31,250	31,250	31,250
6792	Capital Outlay - Other	-	-	-
6900	Wastewater Debt Service - Principal	95,000	216,734	216,734
6901	Wastewater Debt Service - Interest	71,353	89,606	89,606
6990	Operating Transfer Out	-	-	-
	Subtotal	282,603	427,590	392,590
<b>Total Wastewater</b>		<b>512,069</b>	<b>703,785</b>	<b>619,390</b>
<b>Total Expenditures</b>		<b>512,069</b>	<b>703,785</b>	<b>619,390</b>
<b>Excess (Deficit)</b>		<b>(20,890)</b>	<b>(85,368)</b>	<b>592</b>
<b>Use of Fund Balance</b>		<b>20,890</b>	<b>85,368</b>	<b>-</b>
<b>Net Excess (Deficit)</b>		<b>-</b>	<b>-</b>	<b>592</b>

**CITY OF WIMBERLEY  
MUNICIPAL COURT FUND  
FY 2019 AMENDED BUDGET**

Acct Code	Description	FY 2018 Amended	FY 2019 Adopted	FY 2019 Amended
<b>Revenues</b>				
	<u>Fines</u>			
5514	Court Technology	20	-	-
5515	Court Building Security	15	-	-
5516	Child Safety	-	-	-
5517	Judicial Efficiency Fees	-	-	-
	Subtotal	35	-	-
	<u>Other Income</u>			
5410	CC Convenience Fee	-	-	-
5611	Interest Revenues	8	-	-
5701	Other/Misc.	57	-	-
	Subtotal	65	-	-
<b>Total Revenues</b>		<b>100</b>	<b>-</b>	<b>-</b>
<b>Expenditures</b>				
<b>BHP Development Projects - 00</b>				
	<u>Other Services &amp; Charges</u>			
6532	Office Technology	-	-	4,116
6551	Printing	-	-	-
6614	Signage	-	-	-
6660	Office Supplies	-	-	-
6790	Capital Outlay - Furnishings	-	-	-
6791	Capital Outlay - Technology	6,900	-	-
6797	Capital Outlay - Facilities	-	-	-
6794	Capital Outlay - Equipment	-	-	-
6798	Capital Outlay - Development	-	-	-
	Subtotal	6,900	-	4,116
<b>Total Municipal Court</b>		<b>6,900</b>	<b>-</b>	<b>4,116</b>
<b>Total Expenditures</b>		<b>6,900</b>	<b>-</b>	<b>4,116</b>
<b>Excess (Deficit)</b>		<b>(6,800)</b>	<b>-</b>	<b>(4,116)</b>
<b>Use of Fund Balance</b>		<b>6,800</b>	<b>6,800</b>	<b>4,116</b>
<b>Net Excess (Deficit)</b>		<b>-</b>	<b>-</b>	<b>-</b>

**CITY OF WIMBERLEY  
FM 2325 SIDEWALK FUND  
FY 2019 AMENDED BUDGET**

Acct Code	Description	FY 2018 Amended	FY 2019 Adopted	FY 2019 Amended
<b>Revenues</b>				
	<u>Interest</u>			
5611	Interest Revenue	2	2	2
	Subtotal	2	2	2
<b>Total Revenues</b>		2	2	2
<b>Expenditures</b>				
<b>BHP Development Projects - 00</b>				
	<u>Other Services &amp; Charges</u>			
6797	Capital Outlay - Facilities	-	-	-
6794	Capital Outlay - Equipment	-	-	-
6798	Capital Outlay - Development	-	-	-
	Subtotal	-	-	-
<b>Total FM 2325</b>		-	-	-
<b>Total Expenditures</b>		-	-	-
<b>Excess (Deficit)</b>		2	2	2
<b>Use of Fund Balance</b>		-	-	-
<b>Net Excess (Deficit)</b>		2	2	-

**CITY OF WIMBERLEY  
HOTEL OCCUPANCY TAX FUND  
FY 2019 AMENDED BUDGET**

Acct Code	Description	FY 2018 Amended	FY 2019 Adopted	FY 2019 Amended
<b>Revenues</b>				
	<u>Tax Revenue</u>			
5132	Hotel Occupancy Tax	-	-	-
	Subtotal	-	-	-
	<u>Other Income</u>			
5611	Interest Revenues	115	100	
	Subtotal	115	100	-
<b>Total Revenues</b>		<b>115</b>	<b>100</b>	<b>-</b>
<b>Expenditures</b>				
<b>BHP Development Projects - 00</b>				
	<u>Personnel Services</u>			
6135	Salaries & Wages - HOT	-	-	
6210	Health Care	-	-	
6220	Payroll Taxes	-	-	
6230	TMRS Contributions	-	-	
6250	Unemployment Compensation	-	-	
	Subtotal	-	-	-
	<u>Supplies &amp; Maintenance</u>			
6610	Operating Supplies	521	-	
6660	Office Supplies	-	-	
6791	Capital Outlay - Technology	-	-	
	Subtotal	521	-	-
	<u>Other Services &amp; Charges</u>			
6270	Annual/Association Dues	-	-	
6370	Contract Services	-	-	
6551	Printing Services	-	-	
6570	Travel/Hospitality	-	-	
6572	Training	-	-	
6592	HOT Disbursements	-	-	
6651	Postage	-	-	
	Subtotal	-	-	-
<b>Total HOT</b>		<b>521</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>		<b>521</b>	<b>-</b>	<b>-</b>
<b>Excess (Deficit)</b>		<b>(406)</b>	<b>100</b>	<b>-</b>
<b>Use of Fund Balance</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Excess (Deficit)</b>		<b>-</b>	<b>-</b>	<b>-</b>

**RESOLUTION NO. 15-2019**

**A RESOLUTION OF THE CITY OF WIMBERLEY, TEXAS  
ADOPTING THE CITY OF WIMBERLEY BUDGET FOR THE FISCAL YEAR  
BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020**

WHEREAS, the proposed budget for the City of Wimberley, Texas (the "City") has been filed with the City Secretary in accordance with Section 102.005 of the Texas Local Government Code; and

WHEREAS, following notice and a public hearing on the proposed budget, the City Council of the City has made changes in the budget that it considers to be in the best interest of the citizens; and

WHEREAS, the City Council of the City now desires to finally approve the budget and to provide for the filing of the approved budget with the City Secretary and with the County Clerk of Hays County, Texas;

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WIMBERLEY, TEXAS:

Section 1. The budget attached hereto as Exhibit "A", and incorporated herein by reference is approved.

Section 2. The City Secretary is directed to file the approved budget in the City offices and in the office of the County Clerk of Hays County, Texas.

Section 3. Any amendment of the approved budget must be evidenced by resolution, a copy of which will be attached to the budget and filed with the City Secretary and the County Clerk of Hays County, Texas.

Section 4. This resolution is effective upon adoption.

PASSED AND APPROVED this 5<sup>th</sup> day of September 2019.

THE CITY OF WIMBERLEY, TEXAS

By: \_\_\_\_\_  
Susan B. Jagers, Mayor

ATTEST:

\_\_\_\_\_  
Laura J. Calcote, City Secretary



EXHIBIT "A"  
CITY OF WIMBERLEY, TEXAS  
**FISCAL YEAR 2020 ANNUAL BUDGET**

**MAYOR**

Susan B. Jagers

**MAYOR PRO-TEM**

Rebecca Minnick

**COUNCIL MEMBERS**

William "Bo" Bowman

Craig Fore

Christine Byrne

Gary Barchfeld

**CITY ADMINISTRATOR**

Shawn Cox

**CITY SECRETARY**

Laura J. Calcote

On August 19, 2013, the Wimberley City Council approved an Ordinance authorizing the issuance and sale of \$650,000 in Combination Tax and Surplus Revenue Anticipation Notes (Series 2013) to fund the planning and design of a Central Wimberley Wastewater System. Additionally, on August 15, 2019, Council approved an Ordinance authorizing the issuance of \$5,255,000 in combination general obligation and revenue refunding bonds (Series 2019) to fund construction of the Central Wimberley Wastewater Project. Both referenced ordinances established an ad valorem tax to fund the debt service requirements on the Notes. At this time, rather than utilize the authorized ad valorem tax to fund the required debt service, the City Council approved the use of existing City revenues to meet the City's debt obligation. That said, the FY 2020 Annual Budget raises no ad valorem tax revenues. Prior to the City Council's August 19, 2013 action, the City of Wimberley did not have an established ad valorem tax.

**CITY COUNCIL RECORD VOTE (September 5, 2019)**

**FOR:**

**AGAINST:**

**ABSENT:**

**CITY OF WIMBERLEY  
GENERAL FUND  
FY 2020 ADOPTED BUDGET**

Acct Code	Description	FY 2018 Amended	FY 2019 Amended	FY 2020 Adopted
<b>Revenues</b>				
<u>Tax Revenue</u>				
5120	Sales & Use Tax	875,000	920,000	875,000
5131	Mixed Beverage Tax	9,500	15,128	15,000
5132	Hotel Occupancy Tax	-	-	-
5171	Franchise Tax	278,250	275,000	275,000
	Subtotal	1,162,750	1,210,128	1,165,000
<u>License &amp; Permit Fees</u>				
5211	Beer & Wine Permits	2,500	1,100	1,500
5212	Food Permits	12,700	12,500	12,500
5213	Septic Permits	13,900	12,000	12,000
5219	Sign Permits	2,230	2,000	2,000
5221	Building Permits	33,800	48,000	26,500
5222	Short-Term Rental	-	-	-
	Subtotal	65,130	75,600	54,500
<u>Service Fees</u>				
5410	CC Convenience Fee	200	600	200
5413	Zoning	12,600	15,500	8,500
5414	Subdivision	1,500	2,000	2,000
5415	Copies/Maps/Misc.	-	-	-
5416	Building Inspections	22,800	22,000	22,000
5417	Plan Reviews	18,900	17,500	17,500
5424	Fire Inspections	-	-	-
5475	WCC Rental Fees	50,000	55,000	55,000
	Subtotal	106,000	112,600	105,200
<u>Court Costs, Fees &amp; Charges</u>				
5411	Court Costs, Fees & Charges	600	1,000	1,000
	Subtotal	600	1,000	1,000
<u>Other Income</u>				
5611	Interest Revenues	3,200	4,000	1,000
5620	Parking Lot Lease	-	-	-
5630	Restroom Revenue	-	-	-
5701	Other/Misc. Revenue	13,900	75,000	4,000
5900	Designated funds	-	-	-
5901	FEMA Designated Funds	-	-	-
	Subtotal	17,100	79,000	5,000
<b>Total Revenues</b>		<b>1,351,580</b>	<b>1,478,328</b>	<b>1,330,700</b>

**CITY OF WIMBERLEY  
GENERAL FUND  
FY 2020 ADOPTED BUDGET**

Acct Code	Description	FY 2018 Amended	FY 2019 Amended	FY 2020 Adopted
<b>Expenditures</b>				
<b>Administration - 15</b>				
<u>Personnel Services</u>				
6110	City Administrator	56,300	95,000	95,000
6120	City Secretary	60,000	63,000	64,890
6130	Financial Clerk	36,400	40,000	41,200
6210	Health Care	20,000	21,000	27,000
6220	Payroll Taxes	13,000	15,147	15,383
6230	TMRS	11,100	15,979	16,228
6250	Unemployment compensation	725	487	487
	Subtotal	197,525	250,613	260,189
<u>Supplies &amp; Maintenance</u>				
6410	Utilities	7,500	7,500	7,080
6430	Bldg. Repairs/Maintenance	8,750	1,500	3,000
6433	Equip Maintenance	-	-	-
6442	Water Cooler	600	600	600
6521	Security Expense	853	853	853
6610	General/Operating Supplies	2,700	1,500	2,000
6660	Office Supplies	2,000	1,500	3,000
6791	Capital Outlay - Technology	12,000	-	13,750
6792	Capital Outlay - Other	4,552	25,000	15,000
	Subtotal	38,955	38,453	45,283
<u>Other Services &amp; Charges</u>				
6270	Annual/Assoc Dues	3,100	3,000	3,376
6340	Technology consultant	7,200	3,000	5,034
6370	Contract Services	86,000	-	-
6411	Telephone	3,250	3,300	2,880
6420	Office Cleaning	5,200	5,300	5,300
6441	Storage rent	6,600	4,900	4,620
6443	Equipment Rent/Lease	8,506	7,500	5,838
6444	Parking Lot Lease	1,200	1,200	1,200
6520	Insurance	21,535	26,605	26,650
6531	Public Notices	7,500	5,000	5,000
6532	Office Technology	21,000	21,000	16,979
6540	Advertising	152	-	-
6551	Printing	500	150	500
6552	Copies	350	50	-
6562	CC Processing Fees	200	600	200
6569	Vehicle Allowance/Moving Exp	6,500	6,000	6,000
6570	Travel	2,000	2,200	2,698
6571	Mileage	4,200	1,350	1,560
6572	Training	2,000	1,600	1,050

**CITY OF WIMBERLEY  
GENERAL FUND  
FY 2020 ADOPTED BUDGET**

Acct Code	Description	FY 2018 Amended	FY 2019 Amended	FY 2020 Adopted
6573	Tuition Reimbursement	1,390	-	-
6580	Pay Comparability Adj		-	-
6581	Refunds	1,100	2,700	500
6583	Fuel	-	-	-
6589	Records Management	4,250	-	-
6651	Postage	1,500	750	1,000
6700	Bad Debt Expense	283	-	-
	Subtotal	195,516	96,205	90,385
	<u>Transfer Out</u>			
6990	Operating Transfer Out	306,760	402,703	173,000
	Subtotal	306,760	402,703	173,000
<b>Total Administration</b>		<b>738,756</b>	<b>787,974</b>	<b>568,857</b>
<b>Legal - 16</b>				
	<u>Other Services &amp; Charges</u>			
6350	Legal	200,000	175,000	190,000
	Subtotal	200,000	175,000	190,000
<b>Total Legal</b>		<b>200,000</b>	<b>175,000</b>	<b>190,000</b>
<b>Council/Boards - 17</b>				
	<u>Other Services &amp; Charges</u>			
6320	Financial Management Services	14,000	15,000	16,200
6340	Technology Consultant	-	10,000	10,000
6330	Audit	15,250	15,375	18,875
6382	Social Services Support	2,000	-	-
6533	Public Information	4,000	3,432	-
6541	Public Relations/Receptions	2,000	2,500	1,000
6572	Training	500	2,100	6,000
6590	Elections	3,307	5,900	6,000
6591	Planning	20,294	-	-
	Subtotal	61,351	54,307	58,075
<b>Total Council/Board</b>		<b>61,351</b>	<b>54,307</b>	<b>58,075</b>
<b>Building - 18</b>				
	<u>Other Services &amp; Charges</u>			
6360	Contract Inspector	32,000	45,000	30,000
6582	Site Plan Reviews	10,000	7,500	8,000
	Subtotal	42,000	52,500	38,000
<b>Total Building</b>		<b>42,000</b>	<b>52,500</b>	<b>38,000</b>

**CITY OF WIMBERLEY  
GENERAL FUND  
FY 2020 ADOPTED BUDGET**

Acct Code	Description	FY 2018 Amended	FY 2019 Amended	FY 2020 Adopted
<b>Public Safety - 21</b>				
<u>Personnel Services</u>				
6170	Salaries - City Marshall	-	-	-
6210	Health Care	-	-	-
6220	Payroll Taxes	-	-	-
6230	TMRS City Contribution	-	-	-
6250	Unemployment compensation	-	-	-
	Subtotal	-	-	-
<u>Supplies &amp; Maintenance</u>				
6431	Vehicle Maintenance & Repair	-	-	-
6583	Fuel	-	-	-
6610	General Operating Supplies	120	-	-
	Subtotal	120	-	-
<u>Other Services &amp; Charges</u>				
6370	Contract Services	73,010	74,254	75,524
6371	Sanitarian (Contract labor)	30,000	34,000	30,000
6373	Animal Control	6,000	6,000	6,000
6411	Telephone	-		
6570	Travel	-		
6571	Mileage	-		
6572	Training	-		
XXXX	Event Services	-	-	1,750
6794	Capital Outlay - Equip/Other	-		
	Subtotal	109,010	114,254	113,274
<b>Total Public Safety</b>		<b>109,130</b>	<b>114,254</b>	<b>113,274</b>

**CITY OF WIMBERLEY  
GENERAL FUND  
FY 2020 ADOPTED BUDGET**

Acct Code	Description	FY 2018 Amended	FY 2019 Amended	FY 2020 Adopted
<b>Municipal Court - 25</b>				
<u>Supplies &amp; Maintenance</u>				
6610	General Operating Supplies	1,000	-	750
6660	Office Supplies	-	-	-
6791	Capital Outlay - Technology	-	-	-
	Subtotal	1,000	-	750
<u>Other Services &amp; Charges</u>				
6270	Annual/Association Dues	-	-	-
6380	Municipal Court Judge	6,000	7,000	4,000
6381	City Prosecutor	1,000	5,000	5,000
6532	Office Tech/Software	-		4,200
6551	Printing	-		
6570	Travel/Hospitality	400		
6571	Mileage	-		
6572	Training	-		
6651	Postage/Shipping	-		
	Subtotal	7,400	12,000	13,200
<b>Total Municipal Court</b>		<b>8,400</b>	<b>12,000</b>	<b>13,950</b>

**CITY OF WIMBERLEY  
GENERAL FUND  
FY 2020 ADOPTED BUDGET**

Acct Code	Description	FY 2018 Amended	FY 2019 Amended	FY 2020 Adopted
<b>Public Works - 30</b>				
<u>Personnel Services</u>				
6150	Salaries-Code Enforcement & Permitting	36,026	43,000	41,200
6160	Salaries-GIS/Permitting Clerk	55,000	57,750	59,483
6180	Salaries - Maintenance	7,500	12,200	15,450
6210	Health Care	16,500	12,480	18,000
6220	Payroll Taxes	7,150	8,641	8,884
6230	TMRS	6,750	9,115	9,372
6250	Unemployment Compensation	475	487	487
	Subtotal	129,401	143,673	152,876
<u>Supplies &amp; Maintenance</u>				
6431	Vehicle Maint/Insurance	350	600	600
6583	Fuel	1,600	1,800	2,000
6610	General Operating Supplies	1,100	700	1,500
6612	Tools	1,200	300	500
	Subtotal	4,250	3,400	4,600
<u>Other Services &amp; Charges</u>				
6270	Annual Dues/Subscriptions	-	300	385
6532	Office Tech Software	3,876	-	-
6570	Travel/Hospitality	500	850	650
6571	Mileage	450	450	275
6572	Training	300	500	350
6794	Capital Outlay-Equipment/Other	-	3,849	-
	Subtotal	5,126	5,949	1,660
<b>Total Public Works</b>		<b>138,777</b>	<b>153,022</b>	<b>159,136</b>

**CITY OF WIMBERLEY  
GENERAL FUND  
FY 2020 ADOPTED BUDGET**

Acct Code	Description	FY 2018 Amended	FY 2019 Amended	FY 2020 Adopted
<b>Public Works-Roads - 31</b>				
<u>Supplies &amp; Maintenance</u>				
6432	Road Maintenance	55,000	65,000	80,000
6433	Equipment Maintenance	250	250	250
6584	Mowing/Trimming	10,000	8,000	10,000
6611	Signs/Barricades	2,500	3,000	3,000
	Subtotal	67,750	76,250	93,250
<u>Other Services &amp; charges</u>				
6370	Contract Services	-	-	-
6372	Survey Services	4,250	13,380	-
6444	Parking Lot Lease	-	-	-
6470	Engineering - Roads	20,000	7,000	10,000
6520	Insurance	-	-	-
6792	Capital Outlay - Other	-	-	-
6795	Capital Outlay - Roads	60,000	150,000	100,000
6796	Capital Outlay - Sidewalks	-	-	-
	Subtotal	84,250	170,380	110,000
<b>Total Public Works - Roads</b>		<b>152,000</b>	<b>246,630</b>	<b>203,250</b>

**CITY OF WIMBERLEY  
GENERAL FUND  
FY 2020 ADOPTED BUDGET**

Acct Code	Description	FY 2018 Amended	FY 2019 Amended	FY 2020 Adopted
<b>Public Works-Water/Wastewater - 33</b>				
<u>Supplies &amp; Maintenance</u>				
6586	Quality Testing WW	2,500	2,600	2,600
6588	Public Restroom WW	35,000	36,000	36,000
	Subtotal	37,500	38,600	38,600
<u>Other Services &amp; charges</u>				
6561	State Sanitation Fees	500	-	-
6793	Capital Outlay - RR Trailer	38,420	-	-
	Subtotal	38,920	-	-
<b>Total Public Works Water/Wastewater</b>		<b>76,420</b>	<b>38,600</b>	<b>38,600</b>
<b>Community Center - 51</b>				
<u>Personnel Services</u>				
6140	Salaries - Director	23,400	37,487	40,000
6180	Salaries - Maintenance	28,000	21,000	30,900
6210	Health Care	3,100	8,157	9,000
6220	Payroll Taxes	4,000	4,474	5,424
6230	TMRS	2,000	4,720	5,722
6250	Unemployment compensation	425	487	487
	Subtotal	60,925	76,325	91,533
<u>Supplies &amp; Maintenance</u>				
6410	Utilities	23,250	21,000	18,140
6430	Bldg. Repairs/Maintenance	7,000	8,700	5,000
6521	Security/Alarm Svs	2,000	2,000	2,000
6610	General/ Operating Supplies	4,500	2,000	3,000
6660	Office Supplies	500	500	500
6797	Capital Outlay - Facilities	-	-	25,000
6800	Capital Outlay - Equipment	-	-	2,000
	Subtotal	37,250	34,200	55,640
<u>Other Services &amp; Charges</u>				
6270	Annual/Assoc Dues	176	100	100
6370	Contract Services	625	-	-
6411	Telephone	1,800	1,500	720
6443	Equipment Leases	25	-	-
6532	Office Technology	2,000	2,300	2,422
6540	Advertising	2,500	2,500	2,500
6541	Public Relations/Receptions	400	250	-
6551	Printing	200	50	250
6651	Postage	50	-	100
6794	Capital Outlay - Equip/Other		7,225	-
	Subtotal	7,776	13,925	6,092
<b>Total Community Center</b>		<b>105,951</b>	<b>124,450</b>	<b>153,265</b>

**CITY OF WIMBERLEY  
GENERAL FUND  
FY 2020 ADOPTED BUDGET**

Acct Code	Description	FY 2018 Amended	FY 2019 Amended	FY 2020 Adopted
<b>Parks - 52</b>				
	<u>Supplies &amp; Maintenance</u>			
6410	Utilities	-	-	1,500
6430	Bldg. repairs/Maintenance	-	-	2,000
6585	Nature Trail/Old Baldy	3,600	10,300	-
6610	General Operating Supplies	-	-	600
	Subtotal	3,600	10,300	4,100
<b>Total Parks</b>		<b>3,600</b>	<b>10,300</b>	<b>4,100</b>
<b>Total Expenditures</b>		<b>1,636,385</b>	<b>1,769,037</b>	<b>1,540,506</b>
<b>Excess (Deficit)</b>		<b>(284,805)</b>	<b>(290,709)</b>	<b>(209,806)</b>
<b>Use of Fund Balance</b>		<b>284,805</b>	<b>290,709</b>	<b>209,806</b>
<b>Net Excess (Deficit)</b>		<b>-</b>	<b>-</b>	<b>-</b>

**CITY OF WIMBERLEY  
BLUE HOLE FUND  
FY 2020 ADOPTED BUDGET**

Acct Code	Description	FY 2018 Amended	FY 2019 Amended	FY 2020 Adopted
<b>Revenues</b>				
<u>Tax Revenue</u>				
5472	Gate Fees	432,000	430,000	350,000
5474	Park Rental Fees	12,300	11,000	15,000
5476	Special Events/Activities	31,000	42,000	66,000
5479	Vending/Merchandise	12,300	7,500	7,500
	Subtotal	487,600	490,500	438,500
<u>Interest</u>				
5611	Interest Revenues	200	190	150
	Subtotal	200	190	150
<u>Other Income</u>				
5701	Other Revenue	8,500	5,000	6,500
5799	Operating Transfer In	-	101,572	-
5900	Designated Funds	-	-	-
	Subtotal	8,500	106,572	6,500
<b>Total Revenues</b>		<b>496,300</b>	<b>597,262</b>	<b>445,150</b>

**Expenditures**

**Parks - 52**

<u>Personnel Services</u>				
6140	Salaries & Wages - Director	50,000	52,500	54,075
6180	Salaries & Wages - Nat. Res. & Park Main. I	35,000	36,750	37,853
6181	Salaries & Wages - Part-Time	76,749	74,300	107,177
6182	Salaries & Wages - Laborer	22,500	25,000	28,840
XXXX	Salaries & Wages - Oper. & Prog. Mgr.	-	31,000	31,930
6210	Health Care	27,000	37,440	36,000
6220	Payroll Taxes	14,256	15,625	19,880
6230	TMRS Contributions	7,800	11,722	12,323
6250	Unemployment compensation	1,100	1,299	1,299
	Subtotal	234,405	285,636	329,377
<u>Supplies &amp; Maintenance</u>				
6374	Contract Services	32,500	16,000	36,400
6410	Utilities	16,253	15,000	15,000
6431	Vehicle Maintenance	500	200	500
6433	Equipment Maintenance	500	100	500
6583	Fuel	1,200	900	800
6584	Mowing/Trimming	1,450	-	500
6610	General Supplies	25,000	20,000	20,000
6613	Materials	6,000	4,000	4,000
6615	Bldg. & Maintenance Supplies	4,500	100	1,500
6660	Office Supplies	600	400	500
	Subtotal	88,503	56,700	79,700

**CITY OF WIMBERLEY  
BLUE HOLE FUND  
FY 2020 ADOPTED BUDGET**

Acct Code	Description	FY 2018 Amended	FY 2019 Amended	FY 2020 Adopted
	<u>Other Services &amp; Charges</u>			
6411	Telephone	2,900	2,700	2,400
6443	Equipment Rent/Lease	2,000	1,200	1,000
6532	Office Tech/Software	500	1,000	1,900
6562	BH CC Processing Fees	20,000	17,500	13,000
6581	Refunds	3,900	6,415	1,000
6651	Postage	50	-	300
6570	Travel	700	1,160	3,175
6571	Mileage	200	664	600
6572	Training	1,000	2,210	2,800
6794	Capital Outlay - Equipment	6,000	18,000	3,200
	Subtotal	37,250	50,849	29,375
	<u>Transfer Out</u>			
6990	Operating Transfer Out	65,543	200,000	-
	Subtotal	65,543	200,000	-
	<b>Total Parks</b>	<b>425,701</b>	<b>593,185</b>	<b>438,452</b>
	<b>Total Expenditures</b>	<b>425,701</b>	<b>593,185</b>	<b>438,452</b>
	<b>Excess (Deficit)</b>	<b>70,599</b>	<b>4,077</b>	<b>6,698</b>
	<b>Use of Fund Balance</b>	-	-	-
	<b>Net Excess (Deficit)</b>	<b>70,599</b>	<b>4,077</b>	<b>6,698</b>

**CITY OF WIMBERLEY  
BLUE HOLE DEVELOPMENT FUND  
FY 2020 ADOPTED BUDGET**

Acct Code	Description	FY 2018 Amended	FY 2019 Amended	FY 2020 Adopted
<b>Revenues</b>				
	<u>Interest</u>			
5611	Interest Revenue	18	25	20
	Subtotal	18	25	20
	<u>Other Income</u>			
5340	Grant Funds	-		
5900	Designated Funds	-		
	Subtotal	-	-	-
<b>Total Revenues</b>		<b>18</b>	<b>25</b>	<b>20</b>
<b>Expenditures</b>				
<b>BHP Development Projects - 00</b>				
	<u>Other Services &amp; Charges</u>			
6797	Capital Outlay - Facilities	-		
6794	Capital Outlay - Equipment	-		
6798	Capital Outlay - Development	-		
	Subtotal	-	-	-
<b>Total BHP Development Projects</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>Excess (Deficit)</b>		<b>18</b>	<b>25</b>	<b>20</b>
<b>Use of Fund Balance</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Excess (Deficit)</b>		<b>18</b>	<b>25</b>	<b>20</b>

**CITY OF WIMBERLEY  
WASTEWATER FUND  
FY 2019 AMENDED BUDGET**

Acct Code	Description	FY 2018 Amended	FY 2019 Amended	FY 2020 Approved
<b>Revenues</b>				
<u>Charges for Service</u>				
5400	Service Fees	118,776	118,776	116,789
	Subtotal	118,776	118,776	116,789
<u>Interest</u>				
5611	Interest Revenues	100	75	75
	Subtotal	100	75	75
<u>Other Income</u>				
5340	Grant Funds	-		
5799	Operating Transfer In	372,303	501,131	173,000
XXXX	Revenue Bond Transfer In	-	-	101,025
	Subtotal	372,303	501,131	274,025
<b>Total Revenues</b>		<b>491,179</b>	<b>619,982</b>	<b>390,889</b>
<b>Expenditures</b>				
<b>Wastewater - 04</b>				
<u>Supplies &amp; Maintenance</u>				
6374	Contract Services	218,566	218,000	116,492
6410	Utilities	10,000	7,000	6,000
6411	Telephone	900	1,800	1,800
6589	Records Management	-	-	-
6610	General Operating Supplies	-	-	-
6660	Office Supplies	-	-	-
	Subtotal	229,466	226,800	124,292
<u>Other Services &amp; Charges</u>				
6270	Annual Dues	-	-	1,250
6799	Project Manager - Wastewater Project	85,000	55,000	30,000
6797	Capital Outlay - Facilities	31,250	31,250	-
6792	Capital Outlay - Other	-	-	-
6900	Wastewater Debt Service - Principal	95,000	216,734	255,000
6901	Wastewater Debt Service - Interest	71,353	89,606	87,673
6990	Operating Transfer Out	-	-	-
	Subtotal	282,603	392,590	373,923
<b>Total Wastewater</b>		<b>512,069</b>	<b>619,390</b>	<b>498,215</b>
<b>Total Expenditures</b>		<b>512,069</b>	<b>619,390</b>	<b>498,215</b>
<b>Excess (Deficit)</b>		<b>(20,890)</b>	<b>592</b>	<b>(107,326)</b>
<b>Use of Fund Balance</b>		<b>20,890</b>	<b>-</b>	<b>107,326</b>
<b>Net Excess (Deficit)</b>		<b>-</b>	<b>592</b>	<b>-</b>

**CITY OF WIMBERLEY  
MUNICIPAL COURT FUND  
FY 2020 ADOPTED BUDGET**

Acct Code	Description	FY 2018 Amended	FY 2019 Amended	FY 2020 Adopted
<b>Revenues</b>				
	<u>Fines</u>			
5514	Court Technology	20	-	-
5515	Court Building Security	15	-	-
5516	Child Safety	-	-	-
5517	Judicial Efficiency Fees	-	-	-
	Subtotal	35	-	-
	<u>Other Income</u>			
5410	CC Convenience Fee	-	-	-
5611	Interest Revenues	8	-	-
5701	Other/Misc.	57	-	-
	Subtotal	65	-	-
	<b>Total Revenues</b>	<b>100</b>	<b>-</b>	<b>-</b>
<b>Expenditures</b>				
<b>BHP Development Projects - 00</b>				
	<u>Other Services &amp; Charges</u>			
6532	Office Technology	-	4,116	-
6551	Printing	-	-	-
6614	Signage	-	-	-
6660	Office Supplies	-	-	-
6790	Capital Outlay - Furnishings	-	-	-
6791	Capital Outlay - Technology	6,900	-	-
6797	Capital Outlay - Facilities	-	-	-
6794	Capital Outlay - Equipment	-	-	-
6798	Capital Outlay - Development	-	-	-
	Subtotal	6,900	4,116	-
	<b>Total Municipal Court</b>	<b>6,900</b>	<b>4,116</b>	<b>-</b>
	<b>Total Expenditures</b>	<b>6,900</b>	<b>4,116</b>	<b>-</b>
	<b>Excess (Deficit)</b>	<b>(6,800)</b>	<b>(4,116)</b>	<b>-</b>
	<b>Use of Fund Balance</b>	<b>6,800</b>	<b>4,116</b>	<b>-</b>
	<b>Net Excess (Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>

**CITY OF WIMBERLEY  
FM 2325 SIDEWALK FUND  
FY 2020 ADOPTED BUDGET**

Acct Code	Description	FY 2018 Amended	FY 2019 Amended	FY 2020 Adopted
<b>Revenues</b>				
	<u>Interest</u>			
5611	Interest Revenue	2	2	2
	Subtotal	2	2	2
<b>Total Revenues</b>		2	2	2
<b>Expenditures</b>				
<b>BHP Development Projects - 00</b>				
	<u>Other Services &amp; Charges</u>			
6797	Capital Outlay - Facilities	-	-	-
6794	Capital Outlay - Equipment	-	-	-
6798	Capital Outlay - Development	-	-	-
	Subtotal	-	-	-
<b>Total FM 2325</b>		-	-	-
<b>Total Expenditures</b>		-	-	-
<b>Excess (Deficit)</b>		2	2	2
<b>Use of Fund Balance</b>		-	-	-
<b>Net Excess (Deficit)</b>		2	-	-

**CITY OF WIMBERLEY  
HOTEL OCCUPANCY TAX FUND  
FY 2020 ADOPTED BUDGET**

Acct Code	Description	FY 2018 Amended	FY 2019 Adopted	FY 2019 Amended
<b>Revenues</b>				
	<u>Tax Revenue</u>			
5132	Hotel Occupancy Tax	-	-	-
	Subtotal	-	-	-
	<u>Other Income</u>			
5611	Interest Revenues	115	100	
	Subtotal	115	100	-
<b>Total Revenues</b>		<b>115</b>	<b>100</b>	<b>-</b>
<b>Expenditures</b>				
<b>BHP Development Projects - 00</b>				
	<u>Personnel Services</u>			
6135	Salaries & Wages - HOT	-	-	
6210	Health Care	-	-	
6220	Payroll Taxes	-	-	
6230	TMRS Contributions	-	-	
6250	Unemployment Compensation	-	-	
	Subtotal	-	-	-
	<u>Supplies &amp; Maintenance</u>			
6610	Operating Supplies	521	-	
6660	Office Supplies	-	-	
6791	Capital Outlay - Technology	-	-	
	Subtotal	521	-	-
	<u>Other Services &amp; Charges</u>			
6270	Annual/Association Dues	-	-	
6370	Contract Services	-	-	
6551	Printing Services	-	-	
6570	Travel/Hospitality	-	-	
6572	Training	-	-	
6592	HOT Disbursements	-	-	
6651	Postage	-	-	
	Subtotal	-	-	-
<b>Total HOT</b>		<b>521</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>		<b>521</b>	<b>-</b>	<b>-</b>
<b>Excess (Deficit)</b>		<b>(406)</b>	<b>100</b>	<b>-</b>
<b>Use of Fund Balance</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Excess (Deficit)</b>		<b>-</b>	<b>-</b>	<b>-</b>



**AGENDA ITEM:** City Administrator’s Report  
**SUBMITTED BY:** Shawn Cox, City Administrator  
**DATE SUBMITTED:** August 30, 2019  
**MEETING DATE:** September 5, 2019

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

The City Administrator will provide an update regarding, road projects, legislative updates, and park projects.

### REQUESTED ACTION

- Motion
- Discussion
- Ordinance
- Resolution
- Other

### FINANCIAL

Budgeted Item <input type="checkbox"/>	Original Estimate/Budget: \$
Non-budgeted Item <input type="checkbox"/>	Current Estimate: \$
Not Applicable <input checked="" type="checkbox"/>	Amount Under/Over Budget: \$

### STAFF RECOMMENDATION



**AGENDA ITEM:** 2015 Code Adoption - Residential  
**SUBMITTED BY:** Shawn Cox, City Administrator  
**DATE SUBMITTED:** August 30, 2019  
**MEETING DATE:** September 5, 2019

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

The City of Wimberly utilizes the 2003 Residential Building Code. The City adopted this code in 2006. The Building Code sets the minimum standard for which all structures built in the City must adhere to. As plans are reviewed, and structures are inspected during construction, it is against this minimum that they are compared. Richard Emerson, a Certified Building Official with ATS will be present to provide additional information on the updated code.

### REQUESTED ACTION

- Motion
- Discussion
- Ordinance
- Resolution
- Other

### FINANCIAL

- |                   |                                     |                           |    |
|-------------------|-------------------------------------|---------------------------|----|
| Budgeted Item     | <input type="checkbox"/>            | Original Estimate/Budget: | \$ |
| Non-budgeted Item | <input type="checkbox"/>            | Current Estimate:         | \$ |
| Not Applicable    | <input checked="" type="checkbox"/> | Amount Under/Over Budget: | \$ |

### STAFF RECOMMENDATION

The City Administrator and the Building Official recommend approval of this item.

### ATTACHMENT(S):

- Ordinance No. 2019-27 – Code Adoption - Residential

**ORDINANCE NO. 2019-27**

**AN ORDINANCE OF THE CITY OF WIMBERLEY, TEXAS, AMENDING CHAPTER 4 BUILDING REGULATIONS, ARTICLE 4.02 CONSTRUCTION CODES AND STANDARDS, DIVISION 2 RESIDENTIAL BUILDING CODE, PROVIDING AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY; PROVIDING FOR A PENALTY NOT TO EXCEED FIVE HUNDRED DOLLARS**

**WHEREAS**, the City Council of the City of Wimberley (“City Council”) seeks to provide for the safe and orderly development of property within its corporate limits and extraterritorial jurisdiction; and

**WHEREAS**, the City Council finds that buildings do not meet the minimum standards for mechanical systems, fire protection and prevention, plumbing, and electrical wiring systems; and

**WHEREAS**, the City Council finds that poorly constructed buildings constitute a threat to the public health, safety and general welfare; and

**WHEREAS**, the City Council finds it to be in the best interest of the public to provide for the uniform regulations of the construction, design, repair, and maintenance of residential buildings within the City; and

**WHEREAS**, the 2015 editions of the International Residential Code for residential buildings, is a part of the family of international building codes and provides more specific guidance and standards regarding and related to the requirements of the International Building Code and the International Residential Code.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WIMBERLEY, TEXAS:**

**SECTION I. FINDINGS OF FACT**

All of the above premises are hereby found to be true and correct legislative and factual findings of the City of Wimberley and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

**SECTION II. AMENDMENTS**

That Chapter 4 Building Regulations, Article 4.02 Construction Codes and Standards, Division 2. Residential Building Code is hereby amended as follows with omissions as indicated by strikethrough and additions indicated by underline.

Sec. 4.02.031 Adopted; permit requirements

(a) Title. This division shall be known and cited as the residential building code ordinance.

(b) Adoption. The city hereby adopts a certain document, ~~3 copies of which are on file in the office of the mayor of the city,~~ being marked and designated as the International Residential Code for One- and Two-Family Dwellings, as published by the International Code Council, Inc., as amended below. This document is hereby adopted as the residential building code of the city (“residential building code”) for regulating the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, and use or maintenance of single- and 2-family dwellings and townhouses not more than 3 stories in height in the city, and providing for the issuance of permits and collection of fees therefor; and each and all regulations, provisions, conditions and terms of such International Residential Code, ~~2003~~ 2015 edition, published by the International Code Council, Inc., ~~on file in the office of the mayor,~~ are hereby referred to, adopted, and made a part hereof as if fully set out in this section. The residential building code shall also include the following appendix chapters:

- (1) Appendix A: Sizing and Capacities of Gas Piping;
- (2) Appendix B: Sizing of Venting Systems Serving Appliances Equipped with Draft Hoods, Category I Appliances, and Appliances Listed for Use and Type B Vents;
- (3) Appendix C: Exit Terminals of Mechanical Draft and Direct-Vent Venting Systems;
- (4) Appendix D: Recommended Procedure for Safety Inspection of an Existing Appliance Installation;
- (5) Appendix E: Manufactured Housing Used as Dwellings;
- ~~(6) Appendix G: Swimming Pools, Spas, and Hot Tubs;~~
- (6) Appendix G: Piping Standards for Various Applications
- (7) Appendix H: Patio Covers; ~~and~~
- (8) Appendix J: Existing Buildings and Structures;
- (9) Appendix M: Home Day Care - R-3 Occupancy;
- (10) Appendix N: Venting Methods;
- (11) Appendix O: Automatic Vehicular Gates; and
- (12) Appendix P: Sizing of Water Piping System.

(c) Non-structural repairs and renovations. Notwithstanding any provision of the residential building code herein adopted, a building permit is not required for residential property interior or exterior repairs or renovations that do not involve structural changes to the residence.

(d) Structural repairs and renovations. A building permit is required for residential property interior or exterior repairs or renovations that involve structural changes or repairs to the residence.

(e) Residential roofing. Notwithstanding any provision of the residential building code herein adopted, a building permit is not required for residential property roof repairs or reroofing work that is being performed by the property owner provided such work does not involve structural changes to the residence or the installation of heavy roofing materials such as tile or slate. If the roof repairs or reroofing work is performed by a third party, involves structural changes, or involves the installation of heavy roofing materials such as tile or slate, a building permit is required for such work.

Sec. 4.02.032 Enforcement; penalties

(a) Civil and criminal penalties apply. The city shall have the power to administer and enforce the provisions of this division and the residential building code as may be required by governing law. Any person violating any provision of this division is subject to suit for injunctive relief as well as prosecution for criminal violations. Any violation of this division is hereby declared to be a nuisance.

(b) Criminal prosecution. Any person violating any provision of this division shall, upon conviction, be fined a sum not exceeding \$500.00. Each day that a provision of this division is violated shall constitute a separate offense. An offense under this division is a misdemeanor.

(c) Civil remedies. Nothing in this division shall be construed as a waiver of the city's right to bring a civil action to enforce the provisions of this division and to seek remedies as allowed by law, including but not limited to the following:

(1) Injunctive relief to prevent specific conduct that violates this division or to require specific conduct that is necessary for compliance with this division;

(2) A civil penalty up to \$500.00 a day when it is shown that the defendant was actually notified of the provisions of this division and, after receiving notice, committed acts in violation of this division or failed to take action necessary for compliance with this division; and

(3) Other available relief.

**SECTION III. EFFECTIVE DATE**

This Article shall take effect sixty (60) from and after its passage and publication as may be required by law.

**SECTION IV. SEVERABILITY**

Should any sentence, paragraph, subdivision, clause, phrase, or section of this Article be adjusted or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Article in whole or any part or provision thereof, other than the part so declared to be invalid, illegal or unconstitutional.

PASSED AND APPROVED First Reading this 5<sup>th</sup> day of September 2019, by a vote of \_\_\_\_\_ (Ayes), \_\_\_\_\_(Nays), and \_\_\_ (Abstentions)

PASSED AND APPROVED Second Reading this 19<sup>th</sup> day of September 2019, by a vote of \_\_\_\_\_ (Ayes), \_\_\_\_\_(Nays), and \_\_\_ (Abstentions)

\_\_\_\_\_  
Susan Jagers, Mayor

ATTEST:

\_\_\_\_\_  
Laura J. Calcote, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney





**AGENDA ITEM:** 2015 Code Adoption - Commercial  
**SUBMITTED BY:** Shawn Cox, City Administrator  
**DATE SUBMITTED:** August 30, 2019  
**MEETING DATE:** September 5, 2019

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

The City of Wimberly utilizes the 2003 International Building Code. The City adopted this code in 2006. The Building Code sets the minimum standard for which all commercial structures built in the City must adhere to. As plans are reviewed, and structures are inspected during construction, it is against this minimum that they are compared. Richard Emerson, a Certified Building Official with ATS will be present to provide additional information on the updated code.

### REQUESTED ACTION

- Motion
- Discussion
- Ordinance
- Resolution
- Other

### FINANCIAL

- |                   |                                     |                           |    |
|-------------------|-------------------------------------|---------------------------|----|
| Budgeted Item     | <input type="checkbox"/>            | Original Estimate/Budget: | \$ |
| Non-budgeted Item | <input type="checkbox"/>            | Current Estimate:         | \$ |
| Not Applicable    | <input checked="" type="checkbox"/> | Amount Under/Over Budget: | \$ |

### STAFF RECOMMENDATION

The City Administrator and the Building Official recommend approval of this item.

### ATTACHMENT(S):

- Ordinance No. 2019-28 – Code Adoption - Commercial

**ORDINANCE NO. 2019-28**

**AN ORDINANCE OF THE CITY OF WIMBERLEY, TEXAS, AMENDING CHAPTER 4 BUILDING REGULATIONS, ARTICLE 4.02 CONSTRUCTION CODES AND STANDARDS, DIVISION 3 COMMERCIAL BUILDING CODE, PROVIDING AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY; PROVIDING FOR A PENALTY NOT TO EXCEED FIVE HUNDRED DOLLARS**

**WHEREAS**, the City Council of the City of Wimberley (“City Council”) seeks to provide for the safe and orderly development of property within its corporate limits and extraterritorial jurisdiction; and

**WHEREAS**, the City Council finds that buildings do not meet the minimum standards for mechanical systems, fire protection and prevention, plumbing, and electrical wiring systems; and

**WHEREAS**, the City Council finds that poorly constructed buildings constitute a threat to the public health, safety and general welfare; and

**WHEREAS**, the City Council finds it to be in the best interest of the public to provide for the uniform regulations of the construction, design, repair, and maintenance of residential buildings within the City; and

**WHEREAS**, the 2015 editions of the International Building Code for commercial buildings, is a part of the family of international building codes and provides more specific guidance and standards regarding and related to the requirements of the International Building Code.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WIMBERLEY, TEXAS:**

**SECTION I. FINDINGS OF FACT**

All of the above premises are hereby found to be true and correct legislative and factual findings of the City of Wimberley and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

**SECTION II. AMENDMENTS**

That Chapter 4 Building Regulations, Article 4.02 Construction Codes and Standards, Division 3. Commercial Building Code is hereby amended as follows with omissions as indicated by strikethrough and additions indicated by underline.

Sec. 4.02.061 Adopted; permit requirements

(a) Title. This division shall be known and cited as the commercial building code ordinance.

(b) The city hereby adopts a certain document, ~~3 copies of which are on file in the office of the mayor of the city,~~ being marked and designated as the International Building Code, as published by the International Code Council, Inc., as amended below. This document is hereby adopted as the commercial building code of the city (“commercial building code”) for control of building and structures as herein provided; and each and all of the regulations, provisions, penalties, conditions and terms of said commercial building code, ~~2003~~ 2015 edition, published by the International Code Council, Inc., ~~on file in the office of the mayor,~~ are hereby referred to, adopted, and made a part hereof as if fully set out in this section. The commercial building code shall also include the following appendix chapters:

- (1) Appendix A: Employee Qualifications;
- (2) Appendix B: Board of Appeals;
- (3) Appendix C: Agricultural Buildings; and
- (4) Appendix I: Patio Covers.

(c) Non-structural repairs and renovations. Notwithstanding any provision of the commercial building code herein adopted, a building permit is not required for commercial property interior or exterior repairs or renovations that do not involve structural changes to the building.

(d) Structural repairs and renovations. A building permit is required for commercial property interior or exterior repairs or renovations that involve structural changes or repairs to the building.

(e) Commercial roofing. All commercial roof repair or reroofing projects require the issuance of a building permit without regard to who is performing the work.

#### Sec. 4.02.062 Enforcement; penalties

(a) Civil and criminal penalties apply. The city shall have the power to administer and enforce the provisions of this division and the commercial building code as may be required by governing law. Any person violating any provision of this division is subject to suit for injunctive relief as well as prosecution for criminal violations. Any violation of this division is hereby declared to be a nuisance.

(b) Criminal prosecution. Any person violating any provision of this division shall, upon conviction, be fined a sum not exceeding \$500.00. Each day that a provision of this division is violated shall constitute a separate offense. An offense under this division is a misdemeanor.

(c) Civil remedies. Nothing in this division shall be construed as a waiver of the city's right to bring a civil action to enforce the provisions of this division and to seek remedies as allowed by law, including, but not limited to, the following:

- (1) Injunctive relief to prevent specific conduct that violates this division or to require specific conduct that is necessary for compliance with this division;

(2) A civil penalty up to \$500.00 a day when it is shown that the defendant was actually notified of the provisions of this division and, after receiving notice, committed acts in violation of this division or failed to take action necessary for compliance with this division; and

(3) Other available relief.

**SECTION III. EFFECTIVE DATE**

This Article shall take effect sixty (60) from and after its passage and publication as may be required by law.

**SECTION IV. SEVERABILITY**

Should any sentence, paragraph, subdivision, clause, phrase, or section of this Article be adjusted or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Article in whole or any part or provision thereof, other than the part so declared to be invalid, illegal or unconstitutional.

PASSED AND APPROVED First Reading this 5<sup>th</sup> day of September 2019, by a vote of \_\_\_\_\_ (Ayes), \_\_\_\_\_(Nays), and \_\_\_ (Abstentions)

PASSED AND APPROVED Second Reading this 19<sup>th</sup> day of September 2019, by a vote of \_\_\_\_\_ (Ayes), \_\_\_\_\_(Nays), and \_\_\_ (Abstentions)

\_\_\_\_\_  
Susan Jagers, Mayor

ATTEST:

\_\_\_\_\_  
Laura J. Calcote, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney





**AGENDA ITEM:** 2015 Code Adoption - Other  
**SUBMITTED BY:** Shawn Cox, City Administrator  
**DATE SUBMITTED:** August 30, 2019  
**MEETING DATE:** September 5, 2019

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

The City of Wimberley utilizes the 2003 International Plumbing, Mechanical, and Fire Codes and the 2005 Electrical Code. The City adopted these codes in 2006. These codes sets the minimum standard for which all trades must adhere to when working in the City. As plans are reviewed, and structures are inspected during construction, it is against these minimums that they are compared. Richard Emerson, a Certified Building Official with ATS will be present to provide additional information on the updated code.

### REQUESTED ACTION

- Motion
- Discussion
- Ordinance
- Resolution
- Other

### FINANCIAL

- |                   |                                     |                           |    |
|-------------------|-------------------------------------|---------------------------|----|
| Budgeted Item     | <input type="checkbox"/>            | Original Estimate/Budget: | \$ |
| Non-budgeted Item | <input type="checkbox"/>            | Current Estimate:         | \$ |
| Not Applicable    | <input checked="" type="checkbox"/> | Amount Under/Over Budget: | \$ |

### STAFF RECOMMENDATION

The City Administrator and the Building Official recommend approval of this item.

### ATTACHMENT(S):

- Ordinance No. 2019-29- Code Adoption - Other

**ORDINANCE NO. 2019-29**

**AN ORDINANCE OF THE CITY OF WIMBERLEY, TEXAS, AMENDING CHAPTER 4 BUILDING REGULATIONS, ARTICLE 4.02 CONSTRUCTION CODES AND STANDARDS, DIVISION 4 OTHER CONSTRUCTION CODES, PROVIDING AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY; PROVIDING FOR A PENALTY NOT TO EXCEED FIVE HUNDRED DOLLARS**

**WHEREAS**, the City Council of the City of Wimberley (“City Council”) seeks to provide for the safe and orderly development of property within its corporate limits and extraterritorial jurisdiction; and

**WHEREAS**, the City Council finds that buildings do not meet the minimum standards for mechanical systems, fire protection and prevention, plumbing, and electrical wiring systems; and

**WHEREAS**, the City Council finds that poorly constructed buildings constitute a threat to the public health, safety and general welfare; and

**WHEREAS**, the City Council finds it to be in the best interest of the public to provide for the uniform regulations of the construction, design, repair, and maintenance of residential buildings within the City; and

**WHEREAS**, the 2015 editions of the International Mechanical Code, International Fire Code, International Plumbing Code, International Electrical (Administrative Provisions) Code; and the 2017 National Electrical Code, are a part of the family of international building codes and provides more specific guidance and standards regarding and related to the requirements of the International Building Code and the International Residential Code.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WIMBERLEY, TEXAS:**

**SECTION I. FINDINGS OF FACT**

All of the above premises are hereby found to be true and correct legislative and factual findings of the City of Wimberley and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

**SECTION II. AMENDMENTS**

That Chapter 4 Building Regulations, Article 4.02 Construction Codes and Standards, Division 4. Other Construction Code is hereby amended as follows with omissions as indicated by strikethrough and additions indicated by underline.

Sec. 4.02.091 Enforcement; penalties

(a) Civil and criminal penalties apply. The city shall have the power to administer and enforce the provisions of this division and the International Commercial Building Code [International Building Code] and the International Residential Code, as they may be amended from time to time, as may be required or authorized by governing law. Any person violating any provision of this division is subject to suit for injunctive relief as well as prosecution for criminal violations. Any violation of this division is hereby declared to be a nuisance.

(b) Criminal prosecution. Any person violating any provision of this division shall, upon conviction, be fined a sum not exceeding \$500.00 for each violation. Each day that a provision of this division is violated shall constitute a separate offense. An offense under this division is a misdemeanor.

(c) Civil remedies. Nothing in this section shall be construed as a waiver of the city's right to bring a civil action to enforce the provisions of this division and to seek remedies as allowed by law, including but not limited to the following:

(1) Injunctive relief to prevent specific conduct that violates this division or to require specific conduct that is necessary for compliance with this division;

(2) A civil penalty up to \$500.00 a day per violation when it is shown that the defendant was actually notified of the provisions of this division and after receiving notice committed acts in violation of this division or failed to take action necessary for compliance with this division; and

(3) Other available relief.

#### Sec. 4.02.092 Mechanical code adopted

The city hereby adopts a certain document, ~~three (3) copies which are on file in the office of the mayor of the city,~~ being marked and designated as the International Mechanical Code, ~~2003~~ 2015 edition, as it may be amended from time to time, as published by the International Code Council. Such document is hereby adopted as the International Mechanical Code of the city (“International Mechanical Code”) regulating and governing the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of mechanical systems as herein provided, and providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said International Mechanical Code ~~on file in the office of the city,~~ as it may be amended from time to time, are hereby referred to, adopted, and made a part hereof, as if fully set out in this section, with the additions, insertions, deletions and changes, if any, prescribed in this section.

#### Sec. 4.02.093 Fire code adopted; amendments

A certain document, ~~3 copies of which are on file in the office of the mayor of the city,~~ being marked and designated as the International Fire Code, ~~2003~~ 2015 edition, as it may be amended from time to time, as published by the International Code Council, is hereby adopted as the fire code of the city, regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and

premises as therein provided, and providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said International Fire Code ~~on file in the office of the city~~, as it may be amended from time to time, are hereby referred to, adopted, and made a part hereof, as if fully set out in this section, with the additions, insertions, deletions and changes, if any, prescribed in this section, including as follows:

~~508.3.1~~ 501.3.1 Inadequate water supplies

~~508.3.1.1~~ 507.3.1.1 Where the existing water supply system cannot reasonably be made to provide a fire flow in accordance with a nationally recognized standard, a fire sprinkler system installed in accordance with sections 903.3 through 903.5 of this code shall reduce the required fire flow to that of the fire sprinkler demand plus 250 gpm.

A variance to this provision will only be granted upon approval of the building official and the fire marshal if the following conditions are found:

- Lot size does not allow sufficient room to construct a water storage tank to meet the needs of section ~~508.3.1.1~~507.3.1.1;
- The building's use and size do not require sprinkling as per section 903 of the International Fire Code; and
- A monitored fire alarm system which has been reviewed and approved by the fire marshal is installed.

No variance will be granted due to financial hardship.

~~508.3.1.2~~ 507.3.1.2 Where the existing water supply system cannot reasonably be made to provide a fire flow required by section ~~508.3.1.1~~ 507.3.1.1 herein, a water supply complaint with NFPA 1142 shall be permitted.

~~508.3.1.3~~ 507.3.1.3 The developer shall provide documentation that the system cannot reasonably be made to provide the required flow.

~~508.3.1.4~~ 507.3.1.4 Reasonableness shall be determined by the building code board of review as established in section 4.01.002 of the city Code of Ordinances.

~~508.3.1.5~~ 507.3.1.5 All existing fire hydrants in the area will be painted black; however, the bonnets will be painted to correspond to the tested pressure.

~~508.3.1.6~~ 507.3.1.6 All water supply infrastructure extended to the area (new construction) will be designed and installed to the requirements of NFPA 24. Underground piping shall be sized assuming future attachment of fire hydrants.

~~508.3.1.7~~ 507.3.1.7 All new connections to the water supply provided (NFPA 1142) shall be a flush valve or dry hydrant type connection.

Sec. 4.02.094 Plumbing code adopted

A certain document, ~~three (3) copies of which are on file in the office of the mayor of the city,~~ being marked and designated as the International Plumbing Code, ~~2003~~ 2015 edition, as it may be amended from time to time, as published by the International Code Council, is hereby adopted as the plumbing code of the city, regulating and governing the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of plumbing systems as herein provided, and providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said International Plumbing Code ~~on file in the office of the city,~~ as it may be amended from time to time, are hereby referred to, adopted, and made a part hereof, as if fully set out in this section, with the additions, insertions, deletions and changes, if any, prescribed in this section.

Sec. 4.02.095 Electrical code administrative provisions adopted

A certain document, ~~three (3) copies of which are on file in the office of the mayor of the city,~~ being marked and designated as the International Electrical (Administrative Provisions) Code, ~~2003~~ 2015 edition, as it may be amended from time to time, as published by the International Code Council, is hereby adopted as the electrical (administrative provisions) code of the city, that International Electrical (Administrative Provisions) Code containing administrative text necessary and appropriate to administer and enforce the ~~2002-[2005]~~ 2017 National Electrical Code, which has been adopted by the city, and complies with electrical provisions contained in the other International Codes; and each and all of the regulations, provisions, penalties, conditions and terms of said electrical (administrative provisions) code ~~on file in the office of the city~~ are hereby referred to, adopted, and made a part hereof, as if fully set out in this section, with the additions, insertions, deletions and changes, if any, prescribed in this section.

Sec. 4.02.096 Electrical code adopted

A certain document, ~~three (3) copies of which are on file in the office of the mayor of the city,~~ being marked and designated as the ~~2005~~ 2017 National Electrical Code (NEC), is hereby adopted, as it may be amended from time to time, as the electrical code of the city, that code establishing rules and regulations for the construction, alteration, removal and maintenance of electric wiring and apparatus, including permits and penalties; and each and all of the regulations, provisions, penalties, conditions and terms of said National Electrical Code ~~on file in the office of the city,~~ as it may be amended from time to time, are hereby referred to, adopted, and made a part hereof, as if fully set out in this section, with the additions, insertions, deletions and changes, if any, prescribed in this section.

### SECTION III. EFFECTIVE DATE

This Article shall take effect sixty (60) from and after its passage and publication as may be required by law.

### SECTION IV. SEVERABILITY

Should any sentence, paragraph, subdivision, clause, phrase, or section of this Article be adjusted or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of

this Article in whole or any part or provision thereof, other than the part so declared to be invalid, illegal or unconstitutional.

PASSED AND APPROVED First Reading this 5<sup>th</sup> day of September 2019, by a vote of \_\_\_\_\_ (Ayes), \_\_\_\_\_(Nays), and \_\_\_ (Abstentions)

PASSED AND APPROVED Second Reading this 19<sup>th</sup> day of September 2019, by a vote of \_\_\_\_\_ (Ayes), \_\_\_\_\_(Nays), and \_\_\_ (Abstentions)

\_\_\_\_\_  
Susan Jagers, Mayor

ATTEST:

\_\_\_\_\_  
Laura J. Calcote, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney





**AGENDA ITEM:** Presentation to designate Wimberley as a Film Friendly Certified Community  
**SUBMITTED BY:** Christine Byrne  
**DATE SUBMITTED:** 8/27/19  
**MEETING DATE:** 9/05/19

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

The Texas Film Commission is promoting Film Friendly Certified Communities. Many Hill Country towns including Dripping Springs, Blanco, San Marcos, Kyle and Buda are film friendly certified. According to the Texas Film Commission, "On-location filming activity stimulates local economies by creating jobs for Texas-based crew members and local residents. On-location filming activity generates on-site spending on local goods and services to small businesses."

City staff will write a film policy per the guidelines of the Texas Film Commission which will be adopted by resolution.

### REQUESTED ACTION

- Motion
- Discussion
- Ordinance
- Resolution
- Other

### FINANCIAL

- |                   |                                     |                           |    |
|-------------------|-------------------------------------|---------------------------|----|
| Budgeted Item     | <input type="checkbox"/>            | Original Estimate/Budget: | \$ |
| Non-budgeted Item | <input type="checkbox"/>            | Current Estimate:         | \$ |
| Not Applicable    | <input checked="" type="checkbox"/> | Amount Under/Over Budget: | \$ |

### STAFF RECOMMENDATION

**ORDINANCE NO. 2019-30**

**AN ORDINANCE OF THE CITY OF WIMBERLEY, TEXAS, ENACTING REGULATORY GUIDELINES FOR FILMING WITHIN THE CITY LIMITS; EMPOWERING THE CITY ADMINISTRATOR TO ISSUE FILM PERMITS PURSUANT TO THOSE GUIDELINES; PROVIDING FOR: ENACTMENT; REPEALER; SEVERABILITY; AND PROPER NOTICE AND MEETING.**

**WHEREAS**, the Wimberley City Council ("Council") aims to promote economic development in and around the City of Wimberley ("City"); and

**WHEREAS**, the natural scenic beauty of the area in and around the City offers a desirable location for filmmaking; and

**WHEREAS**, the Council believes that attracting filmmakers to the area will contribute to the City's economic development goals; and

**WHEREAS**, and the Council seeks to prevent filmmaking activities from impeding traffic on public roads, creating fire hazards, or otherwise inconveniencing or infringing on the rights of City residents; and

**WHEREAS**, pursuant to Texas Local Government Code Section 51.001, the City has general authority to adopt an ordinance or police regulation that is for the good government, peace or order of the City and is necessary or proper for carrying out a power granted by law to the City; and

**WHEREAS**, the Council finds that it is necessary and proper for the good government, peace or order of the City of Wimberley to adopt an ordinance governing filmmaking within and around the City.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WIMBERLEY, TEXAS:**

**SECTION 1.** The foregoing recitals are hereby found to be true and correct and are hereby adopted by the Council and made a part hereof for all purposes as findings of fact.

**SECTION 2.** An ordinance establishing Regulatory Guidelines for Filming in Wimberley, Texas is hereby created as set forth in Exhibit "A".

**SECTION 3.** Cumulative and Conflicts. This Ordinance shall be cumulative of all provisions of ordinances of the City of Wimberley, Texas, except where the provisions of the Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

**SECTION 4.** Severability. It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause sentence, paragraph or section of this Ordinance shall be declared

unconstitutional by the valid judgement or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrased, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

**SECTION 5. Effective Date.** This Ordinance shall become effective immediately upon its passage, approval and publication as provided by law.

**SECTION 6. Proper Notice and Meeting.** It is hereby officially found and determine3d that the meeting at which this Ordinance was passed open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by law.

PASSED AND APPROVED First Reading this 5th day of September 2019, by a vote of \_\_\_\_\_ (Ayes), \_\_\_\_\_ (Nays), and \_\_\_\_\_ (Abstentions)

PASSED AND APPROVED First Reading this 19th day of September 2019, by a vote of \_\_\_\_\_ (Ayes), \_\_\_\_\_ (Nays), and \_\_\_\_\_ (Abstentions)

\_\_\_\_\_  
Susan Jagers, Mayor

ATTEST:

\_\_\_\_\_  
Laura J. Calcote, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney





Attachment "A"

## **Regulatory Guidelines for Filming in Wimberley, Texas**

**I. PURPOSE**

**II. CITY CONTROL/CITY ADMINISTRATOR AUTHORITY**

**III. PERMIT REQUIREMENTS AND FEES**

**IV. APPLICATION FEE**

**V. USE OF CITY EQUIPMENT AND PERSONNEL**

**VI. USE OF CITY-OWNED REAL ESTATE**

**VII. VEHICLES AND EQUIPMENT**

**VIII. HOURS OF FILMING**

**IX. NOTIFICATION OF NEIGHBORS**

**X. CERTIFICATE OF INSURANCE**

**XI. DAMAGE TO PUBLIC OR PRIVATE PROPERTY**

**XII. HOLD HARMLESS AGREEMENT**

## **Guidelines for Filming in Wimberley, Texas**

### **I. PURPOSE**

The Regulatory Guidelines contained in this policy are intended to create a program for promoting economic development activity within Wimberley and the vicinity of the City. The following Guidelines are also intended to protect the personal and property rights of Wimberley, Texas residents and businesses, and to promote the public health, safety and welfare. The City Administrator reserves the right to impose additional regulations in the interest of public health, safety and welfare, or if otherwise deemed appropriate by the City Administrator.

These Guidelines cover requests for commercial use of City-owned property (including but not limited to streets, rights-of-way, parks, and/or public buildings), commercial use of private property which may affect adjacent public or private property, and the use of City equipment and personnel in all types of motion picture production, including, but not limited to, feature films, television programs, commercials, music videos and corporate films.

### **II. CITY CONTROL/CITY ADMINISTRATOR AUTHORITY**

The City Administrator or City Administrator's designee may authorize the use of any street, right-of-way, park, or public building, equipment or personnel for commercial uses in the filming or taping of movies, television programs, commercials, or training films and related activities. In conjunction with these uses, the City Administrator or City Administrator's designee may require that any or all of the conditions and/or remuneration herein and as specified on the application be met as a prerequisite to that use.

The Applicant agrees that the City of Wimberley shall have exclusive authority to grant the Applicant the use of public streets, rights-of-way, parks and public buildings of the City, as well as authority to regulate the hours of production and the general location of the production. The City reserves the full and absolute right to prohibit all filming or to order cessation of filming in order to promote the public health, safety or welfare.

The Applicant shall allow City departments (e.g., Law Enforcement, Fire, Building) to inspect all structures, property, devices and equipment to be used in connection with the filming and taping, as deemed appropriate by the City Administrator.

### **III. PERMIT REQUIREMENTS**

Before filing an application for filming in Wimberley, the Office of the City Administrator must be contacted to discuss the production's specific filming requirements and the feasibility of filming in Wimberley, Texas.

Any commercial producer who desires to undertake a commercial production in Wimberley is required to complete and return the attached application for filming to the Office of the City Administrator, within the time frames below:

- **Commercials or episodic television:** a minimum of two (2) business days prior to the commencement of filming or any substantial activity related to the project.

- **Feature films:** a minimum of five (5) business days prior to the commencement of filming or any substantial activity related to the project.

**IV. APPLICATION FEE**

An application processing fee of \$25.00 should accompany each application for filming in Wimberley.

The City Administrator may waive this fee upon proof of an organization’s non-profit status or for any other reason deemed appropriate by the City Administrator.

**V. USE OF CITY EQUIPMENT AND PERSONNEL**

The Applicant shall pay for all costs of any Law Enforcement, Fire, Public Works, or other City personnel assigned to the project (whether or not specifically requested by the production). Remuneration rates for the use of any City equipment, including police cars and fire equipment, will be established on a case-by-case basis as determined by the City Administrator. The Applicant shall pay all costs in full within ten (10) days after receipt of an invoice for said costs. The City Administrator may, at his/her discretion, require an advance deposit for all costs related City personnel and/or the use of City equipment.

The City Administrator, in consultation with Law Enforcement and/or the Fire Chief, shall have the authority to stipulate additional fire or police requirements and level of staffing for same, at any time during a film project if it is determined to be in the best interest of public health, safety and welfare, which cost shall be borne entirely by the Applicant.

Off-duty police officers and firefighters shall be paid by the production company at a rate no less than one and one-half times their hourly rate.

**VI. USE OF CITY-OWNED REAL ESTATE**

The City Administrator may authorize the use of any street, right-of-way, park or public building, use of Wimberley, Texas name, trademark or logo and/or use of City equipment and/or personnel for commercial uses in motion picture production. In conjunction with these uses, the City Administrator may require that any or all of the conditions and/or remuneration as specified herein and on the application be met as a prerequisite to that use. A security or damage deposit may be required within the discretion of the City Administrator.

The Applicant shall reimburse the City for inconveniences when using public property. Following is the rate schedule:

<u>Activity</u>	<u>Cost per calendar day</u> maximum of 12 hours/day
Total or disruptive use (regular operating hours) of a public building, park, right-of-way, or public area	\$500 per day

Partial, non-disruptive use of a public building, park, right-of-way, or public area	\$250 per day
Total closure or obstruction of public street or right-of-way, including parking lots and on-street parking	\$50 per block, per day
Partial closure or obstruction of public street or right-of-way, including parking lots and on-street parking	\$25 per block, per day
Use of City parking lots, parking areas, and City streets (for the purpose of parking film trailers, buses, catering trucks, and other large vehicles)	\$50 per block or lot, per day

The Applicant acknowledges and agrees that the City of Wimberley, Texas, possesses and retains exclusive authority to grant the Applicant a revocable license for the use of its name, trademark, and logo, public streets, rights-of-way, parks and buildings of the City as well as control over the hours of production and the general location of the production. The City reserves the full and absolute right to prohibit all filming or to order cessation of filming activity in order to promote the public health, safety and/or welfare.

**VII. VEHICLES AND EQUIPMENT**

The Applicant shall provide a report listing the number of vehicles and types of equipment to be used during the filming, including proposed hours of use and proposed parking locations. Such locations will need to be specifically approved by the City Administrator. On-street parking or use of public parking lots is subject to City approval.

The use of exterior lighting, power generators, or any other noise- or light-producing equipment requires on-site approval of the City Administrator.

**VIII. HOURS OF FILMING**

Unless express written permission has been obtained from the City Administrator in advance, and affected property owners, tenants and residents have been notified, filming will be limited to the following hours:

Monday through Friday: 7:00 a.m. to 9:00 p.m.

Saturday, Sunday and holidays: 8:00 a.m. to 8:00 p.m.

**IX. NOTIFICATION OF NEIGHBORS**

The Applicant shall provide a short-written description, approved by the City Administrator, of the schedule for the proposed production to the owners, tenants and residents of each property in the affected neighborhood(s). The Applicant, or his or her designee, shall make a good faith effort to notify each owner, tenant and resident of all such property, and shall submit, as part of this application, a report noting owners, tenants and/or residents' comments, along with their signatures, addresses and phone numbers.

Based upon this community feedback, and other appropriate factors considered by the City Administrator, the City Administrator may grant or deny the filming application.

#### **X. CERTIFICATE OF INSURANCE**

The Applicant shall attach a valid certificate of insurance, issued by a company authorized to conduct business in the State of Texas, naming the City of Wimberley and its agents, officers, elected officials, employees and assigns, as additional insured, in an amount not less than \$1,000,000 general liability, including bodily injury and property damage with a \$5,000,000 umbrella; and automobile liability (if applicable) in an amount not less than \$1,000,000 including bodily injury and property damage.

#### **XI. DAMAGE TO PUBLIC OR PRIVATE PROPERTY**

The Applicant shall pay in full, within ten (10) days of receipt of an invoice, the costs of repair for any and all damage to public or private property, resulting from or in connection with, the production, and restore the property to its original condition prior to the production, or to better than original condition.

#### **XII. PENALTY**

Any person who shall violate any provision of this Ordinance or shall fail to comply herewith, or with any of the requirements hereof shall be liable for a fine not to exceed the sum of \$500.00 per offense. Each violation and each day the violation exists shall constitute a separate offense. Penalties under this Ordinance shall not preclude any civil remedies available.

XII. HOLD HARMLESS AGREEMENT

The Applicant shall sign the following Hold Harmless Agreement holding the City harmless from any claim that may arise from their use of designated public property, right-of-way, or equipment in conjunction with the permitted use:

*I certify that I represent the firm which will be performing the filming/taping at the locations specified on the attached permit application. I further certify that I and my firm will perform in accordance with the directions and specifications of The City of Wimberley, Texas, and that I and my firm will indemnify and hold harmless the City of Wimberley, Texas and its elected officials, officers, servants, employees, successors, agents, departments and assigns from any and all losses, damages, expenses, costs and/or claims of every nature and kind arising out of or in connection with the filming/taping and other related activities engaged in pursuant to this Application.*

*I further certify that the information provided on this Application is true and correct to the best of my knowledge, and that I possess the authority to sign this and other contracts and agreements with the City of Wimberley, Texas on behalf of the firm.*

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**THE CITY OF WIMBERLEY, TEXAS**

**Application for Commercial Filming**

Title of project

---

Type of production (feature film, television production, commercial, corporate, music video, etc.)

---

Proposed Filming Locations (attach additional pages if necessary)

---

---

---

---

---

---

---

---

---

---

Date(s) of prep/filming

---

Primary Contact

Name:

Cell phone:

Email:

Location Administrator (if different from Primary Contact)

Name:

Cell phone:

Email:

Production Company Information

Name of Production Company:

Address:

City/State/Zip:

Website:

Primary Contact's Name:

Primary Contact's Phone:

Primary Contact's Email:

Is this production already in contact with the Texas Film Commission? \_\_\_\_\_

If yes, who is your contact at the Texas Film Commission?

Name:

Phone:

Email:

**PRODUCTION** (*Attach additional sheets if necessary.*)

1. Production schedule and activities, including stunts, pyrotechnics, special effects, aerial photography, amplified sound or use of animals: (Give dates and times and rain dates. Hours should include set-up, holding of sets and restoration.)

2. Approximate number of persons involved with the production, including cast and crew:

3. Anticipated need of City personnel, equipment or property:

4. Public areas in which public access will be restricted during production:

5. Describe alterations to public property:

6. Number and type of production vehicles to be used and location(s) where vehicles will be parked:

7. Location where crew will be fed, if not at filming location:

8. Location where extras will be held, if not at filming location:

9. Please attach map of anticipated street closure(s) or other public area use.

Applicant (production company representative):

\_\_\_\_\_ Date: \_\_\_\_\_

Name

\_\_\_\_\_

Title

Application approved by Wimberley representative:

\_\_\_\_\_ Date: \_\_\_\_\_

*The "Guidelines for Filming in Wimberley, Texas" apply to all motion picture production in Wimberley.*

*The Office of the City Administrator may require the applicant to acknowledge receipt of the Guidelines prior to approving this application.*



**AGENDA ITEM:** Ordinance No. 2019-22  
**SUBMITTED BY:** John Provost  
**DATE SUBMITTED:** August 12, 2019  
**MEETING DATE:** August 15, 2019

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

Public Works Department requests that the Council consider lowering the speed limit on Old Kyle Road from its current posted speed of 30 miles per hour down to 25 miles per hour. This request is based on the increased traffic, both vehicular and pedestrian, as a result of new commercial activity along the road. We have reached out to landowners and tenants along the road and have receive 100 % buy in.

The first reading of the Ordinance was on August 15, 2019 and was approved by a unanimous vote of City Council. This will be the second and final reading of the Ordinance. The Ordinance caption was published in the Wimberley View on Thursday, September 5th.

### REQUESTED ACTION

- Motion
- Discussion
- Ordinance
- Resolution
- Other

### FINANCIAL

- |                   |                                     |                           |    |
|-------------------|-------------------------------------|---------------------------|----|
| Budgeted Item     | <input checked="" type="checkbox"/> | Original Estimate/Budget: | \$ |
| Non-budgeted Item | <input type="checkbox"/>            | Current Estimate:         | \$ |
| Not Applicable    | <input type="checkbox"/>            | Amount Under/Over Budget: | \$ |

### STAFF RECOMMENDATION

Approval of second and final reading of Ordinance No. 2019-22.

**ORDINANCE NO. 2019-22**

**AN ORDINANCE ESTABLISHING A NEW PRIMA FACIE SPEED LIMIT OF TWENTY-FIVE (25) MILES PER HOUR ALONG OLD KYLE ROAD PURSUANT TO CITY OF WIMBERLEY CODE OF ORDINANCES ARTICLE 11.02 TRAFFIC-CONTROL DEVICES AND TEXAS TRANSPORTATION CODE SECTION 454.351; AND REPEALING THE PRIMA FACIE SPEED LIMIT OF THIRTY (30) MILES PER HOUR ALONG OLD KYLE ROAD; MAKING CERTAIN FINDINGS; AUTHORIZING THE PLACEMENT OF SPEED LIMIT SIGNS ALONG SUCH STREET; PROVIDING A PENALTY IN AN AMOUNT OF NOT LESS THAN \$1.00 OR MORE THAN \$200.00 FOR VIOLATION OF ANY PROVISION HEREOF; AND PROVIDING FOR SEVERABILITY.**

**WHEREAS**, based upon engineering and traffic investigations, the City Council of the City of Wimberley, Texas, has determined that the safety and welfare of the citizens of the City and other members of the traveling public require that for the entirety of Old Kyle Road the prima facie speed limit be set at twenty-five (25) miles per hour and that speed limit signs should be placed along such road; and,

**WHEREAS**, based upon engineering and traffic investigations, the City Council of the City of Wimberley, Texas, has determined that the safety and welfare of the citizens of the City and other members of the traveling public require that the entirety of Old Kyle Road the current prima facie speed limit of thirty (30) miles per hour is repealed.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WIMBERLEY:**

**Section 1.** The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

**Section 2.** The City of Wimberley, Texas, hereby establishes a new prima facie speed limit of twenty-five (25) miles per hour for the entirety of Old Kyle Road.

**Section 3.** The current prima facie speed limit on Old Kyle Road set at thirty (30) miles per hour is hereby repealed.

**Section 4.** The City Administrator is hereby authorized and directed to cause the placement of speed limit signs as described in Section 2 hereof.

**Section 5.** Any vehicle traveling at a speed in excess of the maximum prima facie speed limit herein established for the designated roads shall be prima facie evidence that the speed is not reasonable or prudent and that it is unlawful. No person shall drive a vehicle at a speed in excess of that which is reasonable and prudent under the circumstances existing.

**Section 6.** Any person who shall violate any provision contained in this Ordinance, or who shall commit or perform any act declared herein to be unlawful shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be fined in an amount of not less than one dollar (\$1.00) and not more than two hundred dollars (\$200.00).

**Section 7.** In the event any clause phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Wimberley, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**Section 8.** This ordinance shall take effect immediately from and after its passage and publication a may be required by governing law.

**PASSED AND APPROVED First Reading on this 15<sup>th</sup> day of August, 2019, by 5 (ayes) to 0 (nays) 0 (abstain) vote of the City Council of the City of Wimberley, Texas.**

**PASSED AND APPROVED Second Reading on this \_\_\_\_\_ day of \_\_\_\_\_, 2019, by \_\_\_(ayes) to \_\_\_(nays) \_\_\_ (abstain) vote of the City Council of The City of Wimberley, Texas.**

---

Susan Jagers, Mayor

**ATTEST:**

---

Laura J. Calcote, City Secretary

**APPROVED AS TO FORM:**

---

City Attorney





**AGENDA ITEM:** Drainage Work on Rhodes Lane  
**SUBMITTED BY:** John Provost  
**DATE SUBMITTED:** August 27, 2019  
**MEETING DATE:** September 5, 2019

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

Requesting approval to award Hays County the following road projects through our inter-local agreement:

From our 2019 Road Maintenance Budget: Drainage work on Rhodes Lane at Melody Way and Rhodes Lane at Jewel Lane Intersections

From Road Maintenance Budget- \$2,995.00

### REQUESTED ACTION

- Motion
- Discussion
- Ordinance
- Resolution
- Other

### FINANCIAL

Budgeted Item	<input checked="" type="checkbox"/>	Original Estimate/Budget:	\$ 65,000.00
Non-budgeted Item	<input type="checkbox"/>	Current Estimate:	\$ 62,249.21
Not Applicable	<input type="checkbox"/>	Amount Under/Over Budget:	(\$2750.79)

### STAFF RECOMMENDATION

Approval





**AGENDA ITEM:** 1492 Shoulder Work and Ladder Grate at the Hidden Valley fish weir  
**SUBMITTED BY:** John Provost  
**DATE SUBMITTED:** August 27, 2019  
**MEETING DATE:** September 5, 2019

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

Requesting approval to award Hays County the following road projects through our inter-local agreement:

From our 2019 Roads Capital Budget:

1. Shoulder work on CR 1492 from RR 12 to the River, on Chapparral Drive from CR 1492 to the Deer Crossing Intersection and on River Road, from Savage Lane to Wayside  
 Total Quote: \$5,792.00
2. Installation of a ladder grate over the opening in the Fish Weir, using 4" pipe and angle Iron; Total Quote: \$2,534.00

### REQUESTED ACTION

- Motion
- Discussion
- Ordinance
- Resolution
- Other

### FINANCIAL

Budgeted Item	<input checked="" type="checkbox"/>	Original Estimate/Budget: \$150,000.00/year
Non-budgeted Item	<input type="checkbox"/>	Current Estimate: \$ 146,443.31/year
Not Applicable	<input type="checkbox"/>	Amount Under/Over Budget: (\$3,556.69)

### STAFF RECOMMENDATION

Approval





**AGENDA ITEM:** Temporary Structures  
**SUBMITTED BY:** Sandy I. Floyd  
**DATE SUBMITTED:** August 28, 2019  
**MEETING DATE:** September 5, 2019

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

The Wimberley EMS has submitted for site plan development to expand the facilities at 220 Twilight Trail. During the construction phase the EMS department will need to maintain operating functions. A Temporary Structure application has been submitted for three (3) structures to be placed on the property. The structures requested are a 16'x50' dorm; 30'x16' office; and 50'x24' ambulance shed.

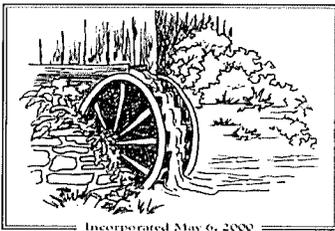
### REQUESTED ACTION

- Motion
- Discussion
- Ordinance
- Resolution
- Other

### FINANCIAL

Budgeted Item	<input type="checkbox"/>	Original Estimate/Budget:	\$
Non-budgeted Item	<input type="checkbox"/>	Current Estimate:	\$
Not Applicable	<input checked="" type="checkbox"/>	Amount Under/Over Budget:	\$

### STAFF RECOMMENDATION



# City of Wimberley

221 Stillwater Drive  
Wimberley, Texas, 78676  
Phone: (512) 847-0025 Fax: (512) 847-0422  
[www.cityofwimberley.com](http://www.cityofwimberley.com)

## Temporary Structure

Application Form

Permit No.: T-19-004  
Date: 8-27-19  
Staff Review: SIF  
Council Hearing: 9-5-19

Applicant: JOHNATHAN BANKS CHISUM (BANKS)

Mailing Address: PO BOX 1371 City: Wimberley State: TX Zip: 78676

Phone: 512-395-7771 Email: banks@jbchisum.com

Property Owner: WIMBERLEY EMERGENCY MEDICAL SYSTEMS INC.

Mailing Address: 220 TWLIGHT TRAIL City: Wimberley State: TX Zip: 78676

Phone: 512-965-6238 Email: kstrange@wimberleyems.com

Subject Property Address: 220 TWLIGHT TRAIL Wimberley, Tx 78676

Purpose/Use of Structure: Temporary office/housing Wimberley EMS personnel

Request Installation Date: Oct 7, 2019 Request Removal Date: Oct 2, 2020

Will the temporary structure be served by electricity? YES  NO

Will the temporary structure be served by water service? YES  NO

If "YES" to either then an inspection is required for water and/or electrical service.

If service is provided through another meter attach a letter of permission.

Provide a site plan indicating location of temporary structure in relation to other structures, parking lots, property lines etc.

Permission from property owner is attached. YES  NO  N/A

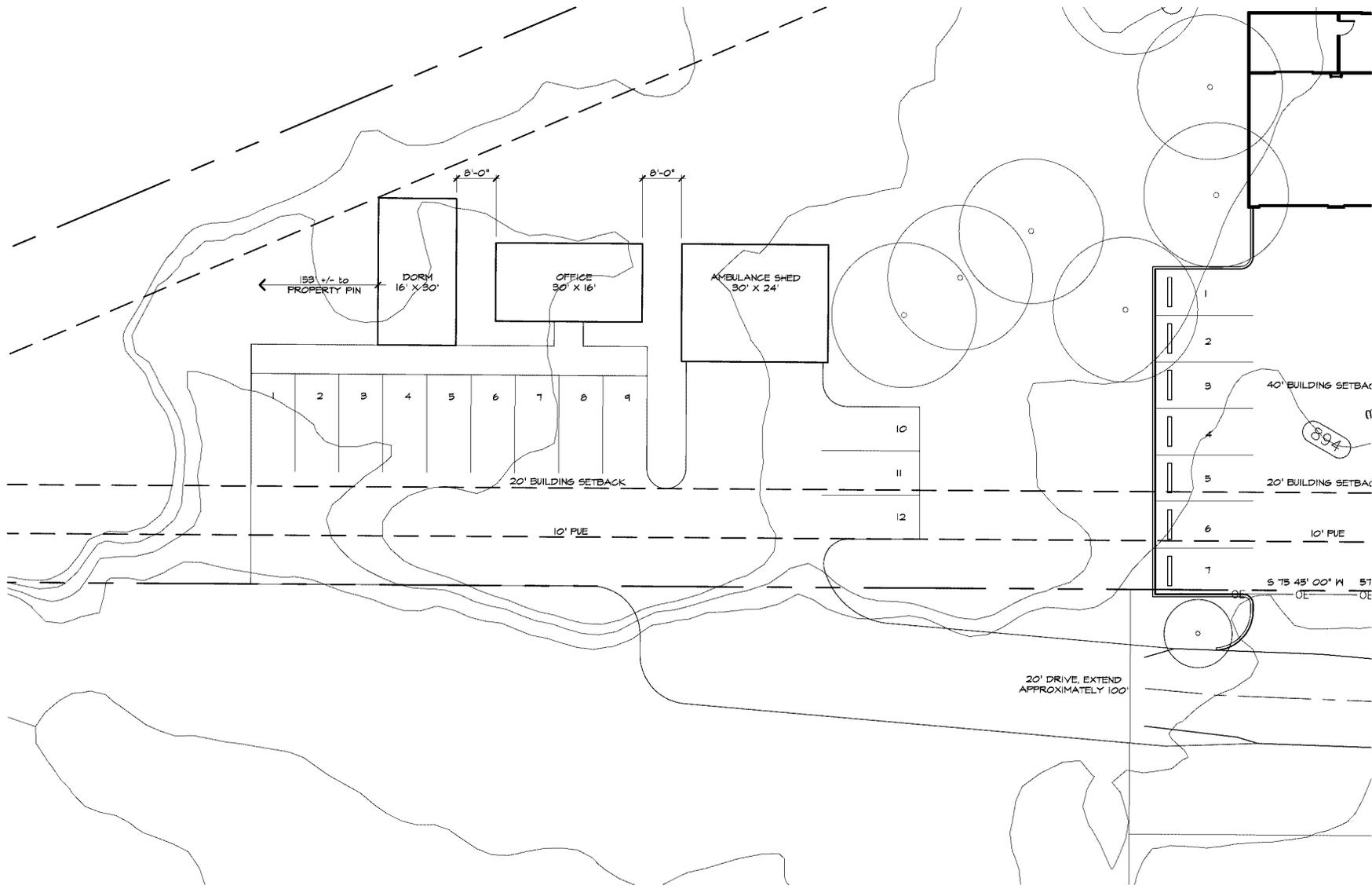
Has a Mobile Food Establishment application been submitted? YES  NO  N/A

**Temporary Structure Permit.....\$25.00 per structure**  
**Inspections.....\$65.00 each**

I certify that the information contained in this application is true and correct and that if any of the information provided is incomplete or incorrect the permit may not be issued or may be revoked by the City of Wimberley. I understand that all temporary structures or accessory uses shall be removed from the property at the expiration of the time period as defined in the permit unless another Temporary Structure Permit is obtained prior to expiration. I understand that a Certificate of Occupancy may be required and contractor information will be provided if applicable. Adequate parking, restroom, setback and additional requirements per City Ordinance No. 2012-007 & Ordinance No. 2016-007 will be verified by City staff.

Applicant: Banks Chisum

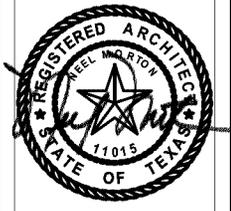
Date: 8/27/19



**1 SITE PLAN - PROPOSED**  
1/16" = 1'-0"

**ooA**  
OFFICE OF ARCHITECTURE

NEEL MORTON, AIA  
office of Architecture  
15401 Ranch Road 12, S102  
Wimberley, TX 78676  
512.847.7600



seal August 8, 2019

**WIMBERLEY EMS  
REMODEL**

220 Twilight Trail  
Wimberley, Texas 78676

issue purpose: Temporary Buildings  
drawn by:  
issue date: August 8, 2019  
sheet:



**AGENDA ITEM:**           **Parking Requirements**  
**SUBMITTED BY:**       Sandy I. Floyd  
**DATE SUBMITTED:**     August 27, 2019  
**MEETING DATE:**       September 5, 2019

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

Discussion has taken place regarding the interest in amending the parking code requirements. The City of Wimberley Code states:

Sec. 9.02.157   Design standards

(d) For paving and drainage, the following basic standards shall be observed.

(1) For all uses except single-family dwellings, parking and loading facilities shall be surfaced and maintained with asphaltic concrete, or other permanent hard surfacing material sufficient to prevent mud, dust, loose material, and other nuisances. Pervious materials as approved by the director are encouraged.

(2) Parking and loading facilities shall be graded and provided with permanent storm drainage facilities, meeting the city's construction specifications. Curbing and drainage improvements shall be sufficient to control free flow of water onto adjacent properties, public streets or alleys, and to provide adequate drainage in accordance with the city code.

Other cities include varying language as to their surface requirements. The City of San Marcos Code references, "All parking spaces, excluding drive aisles, shall utilize a permeable paving system meeting the performance standards for infiltration rates and storage included in the city's stormwater technical manual." The City of Dripping Springs states, "All off-street parking, maneuvering, loading and storage areas shall be surfaced in accordance with the parking lot surfacing requirements as established in the City's Ordinances (i.e., no parking shall be permitted on grass, within landscaped areas, or on other unimproved surfaces). All vehicle parking shall be on a suitable parking surface as approved by the City Administrator, such as asphalt, concrete, gravel, or other permeable paving surfaces including brick, stone, special paving blocks or tire-tread woven mats. All driveways and approaches to parking spaces shall be similarly surfaced." The City of Blanco requires asphalt or concrete.

One thing that the Fire Marshall brought up to keep in mind is that the surface needs to bear the imposed load of a fire truck. A suggestion is that that as long as they have an engineer sign off stating the surface can bear that load (75,000 lbs) then the surface is acceptable.

### REQUESTED ACTION

- Motion
- Discussion
- Ordinance

Resolution

Other

**FINANCIAL**

Budgeted Item

Original Estimate/Budget: \$

Non-budgeted Item

Current Estimate: \$

Not Applicable

Amount Under/Over Budget: \$

**STAFF RECOMMENDATION**



**AGENDA ITEM:** Landscape and Tree Ordinance  
**SUBMITTED BY:** Christine Byrne and Bo Bowman  
**DATE SUBMITTED:** 8/27/19  
**MEETING DATE:** 9/05/19

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

Preserving the rugged beauty and natural environment that defines the character of Wimberley is desirable to our community. A tree ordinance has been discussed on several occasions. Staff was directed to draft a tree ordinance in March 2019. This agenda item is to revisit a landscape and tree ordinance that fits Wimberley’s needs and desires. Staff will present results of tree survey presented at the last council meeting.

### REQUESTED ACTION

- Motion
- Discussion
- Ordinance
- Resolution
- Other

### FINANCIAL

- |                   |                                     |                           |    |
|-------------------|-------------------------------------|---------------------------|----|
| Budgeted Item     | <input type="checkbox"/>            | Original Estimate/Budget: | \$ |
| Non-budgeted Item | <input type="checkbox"/>            | Current Estimate:         | \$ |
| Not Applicable    | <input checked="" type="checkbox"/> | Amount Under/Over Budget: | \$ |

### STAFF RECOMMENDATION

## ARTICLE 4.12 LANDSCAPING AND TREE PRESERVATION

### Division 1. Generally

#### Sec. 4.12.001 Title

This article shall be commonly cited as the landscape ordinance.

#### Sec. 4.12.002 Purpose

- (a) Generally. The purpose of this article is to provide for the preservation of native trees, prevent the clear-cutting of land, and provide for minimum landscaping and screening requirements, in recognition that trees, landscaping, screening, and buffering protect the health and welfare of the community, while addressing the water conservation and drainage issues particular to the Hill Country region. The purpose of this article is also to enhance the community's ecological, environmental, and aesthetic qualities.
- (b) Health, welfare, and general well-being. Preserving and improving the natural environment, and maintaining a working ecological balance, are of increasing concern to the city. The fact that the proper use of landscape elements can contribute to the processes of air purification, oxygen regeneration, water absorption, water purification, and noise, glare, and heat abatement as well as the preservation of the community's aesthetic qualities indicates that the use of landscape elements is of benefit to the health, welfare, and general well-being of the community, and therefore it is proper that the appropriate use of such elements be required.
- (c) Water conservation and drainage. The city experiences frequent droughts and is characterized by thin-soiled rock formations; therefore, it is the purpose of this article to encourage the use of drought-resistant vegetation and landscaping that minimizes runoff and erosion.

#### Sec. 4.12.003 Scope

This article applies to all commercial property within the incorporated municipal boundaries (i.e., city limits) for which site plan approval by the city is required under the city's Code of Ordinances. This article applies to actions taken after the date of enactment.

#### Sec. 04.12.004 Definitions

- (a) Rules of interpretation. Words and phrases used in this article shall have the meanings set forth in this section. Terms that are not defined below, but are defined elsewhere in the Code of Ordinances, shall be given the meanings set forth in the code. Words and phrases not defined in the Code of Ordinances shall be given their common, ordinary meaning unless the context clearly requires otherwise. When not inconsistent with the context, words used in the present tense shall include the future tense, words in the plural number shall include the singular number (and vice versa), and words in the masculine

gender shall include the feminine gender (and vice versa). The word “shall” is always mandatory, while the word “may” is merely directory. Headings and captions are for reference purposes only.

(b) Specific definitions.

City administrator. The chief administrative officer of the city. The term shall also include the deputy city administrator.

City council. The governing body of the city.

City of Austin Environmental Criteria Manual. The document promulgated by the City of Austin, which is commonly used throughout the region and is widely regarded as the standard in the development community, as may be amended.

City of Austin Grow Green Guide. The document promulgated in part by the City of Austin, entitled “Native and Adapted Landscape Plants: An Earthwise Guide for Central Texas,” as may be amended.

City permit. A city license, certificate, approval, registration, consent, permit, or other form of authorization required by a city ordinance, regulation, or rule in order to develop, construct, and operate the improvements on the property.

Code. The Code of Ordinances enacted by the city, as may be amended from time to time.

DBH (diameter at breast height). The tree trunk diameter of an existing tree measured in inches at a height of 4.5 feet above the ground. If a tree splits into multiple trunks below 4.5 feet, the trunk is measured at its most narrow point beneath the split.

Designated tree. Any of the following:

1. A hardwood tree having a trunk of eight (8) inches in caliper or greater measured at DBH;
2. A multi-trunked hardwood tree having a total trunk DBH of thirty (30) inches or more (not counting trunks less than eight (8) inches in diameter); or
3. A cluster of hardwood trees within a ten-foot radius circle having a total trunk DBH of forty (40) inches or more (not counting trunks less than eight (8) inches in diameter).

Escrow. A deposit of a cash bond with the city in accordance with this article.

Extreme drought classification. A D3 classification of drought intensity provided by the National Drought Mitigation Center, with D1 being the least intense and D4 being the most intense. D3 classification, extreme drought areas, result in major crop/pasture losses and widespread water shortages or restrictions. The National Drought Mitigation Center must be consulted to determine the classification for the region.

Heritage Tree. A “Heritage Tree” means a tree that has a diameter of twenty-four (24) inches or more, measured four and one-half (4 ½) feet above natural grade.

Impervious cover. Roads, parking areas, buildings, swimming pools, rooftop landscapes, and other construction limiting the absorption of water by covering the natural land surface; this shall include, but not be limited to, all streets and pavement within the development.

Landscape architect. One whose profession is the decorative and functional alteration and planting of grounds, especially at or around a building site.

Landscaping. Consists of introduced vegetation, as well as related improvements to a lot, including, but not limited to, forming and berming, irrigation systems, landscape subsurface drainage systems, site furnishings, and nonstructural retaining walls.

Natural area. An area where the naturally grown landscaping is left primarily undisturbed, except for the removal of poison ivy, greenbrier, and similar vegetation, oak wilt removal and/or prevention measures, and allowing for maintenance of the trees to maintain vigorous growth.

Owner. A person with legal control over property in question.

Person. A human individual, corporation, agency, unincorporated association, partnership, or sole proprietorship, or other legal entity.

TCEQ. The state commission on environmental quality, or its successor agency.

**Sec. 4.12.004            Applicability**

This article applies to all new commercial development requiring site plan approval subject to zoning requirements. All properties going through redevelopment through extension, reconstruction, resurfacing, or structural alteration must come into compliance. Site plan approval shall be conditioned on compliance with this article.

~~Sec. xxx                    Landscaping fund~~

~~A fund is hereby created in which any cash-in-lieu paid to the city pursuant to the mandates of this article shall be deposited. The fund may be drawn upon by the city to implement landscaping improvements on city land and city controlled rights-of-way.~~

**Sec. 4.12.005            Damaging or removing trees**

No person shall damage or remove trees in violation of this article.

**Sec. 4.12.006            Violations**

It shall be unlawful for any person to violate this article.

**Sec. 4.12.007 Enforcement; penalties**

- (a) Compliance. Violators of this article will be required to come into compliance within sixty (60) days, unless a variance has been approved by the city. Compliance with this article may be grounds for withholding of other related pending permits for the project by the city.
- (b) Enforcement. The city shall have the power to administer and enforce the provisions of this article as may be required by governing law. Any person violating any provision of this article is subject to a stop work order, suit for injunctive relief, and/or prosecution for criminal violations. Any violation of this article is hereby declared to be a nuisance. Any violation of this article may serve as grounds to withhold or delay issuance of other permits and revocation of a certificate of occupancy.
- (c) Criminal penalty. Any person violating any provision of this article shall, upon conviction, be fined a sum not exceeding two thousand dollars (\$2,000.00) to be deposited in the landscaping fund. Each day that a provision of this article is violated shall constitute a separate offense. An offense under this article is a misdemeanor.
- (d) Civil remedies. Nothing in this article shall be construed as a waiver of the city's right to bring a civil action to enforce the provisions of this article and to seek remedies as allowed by law, including but not limited to the following:
  - 1. Injunctive relief. Injunctive relief to prevent specific conduct that violates this article or to require specific conduct that is necessary for compliance with this article;
  - 2. Civil penalty. A civil penalty up to five hundred dollars (\$500.00) a day to be deposited in the landscaping fund, when it is shown that the defendant was actually notified of the provisions of this article and after receiving notice committed acts in violation of this article or failed to take action necessary for compliance with this article, and other available relief; and
  - 3. Stop work order. In the event work is not being performed in accordance with this article, the city shall issue a stop work order and all work shall immediately cease. No further work shall be undertaken on the project as long as a stop work order is in effect.

**Division 2. Standards**

**Sec. 4.12.008 Street trees**

- (a) Nonresidential street tree requirements. At least one (1) required tree, shall be planted adjacent to or near the street right-of-way for each twenty-five (25) feet, or fraction thereof, of linear street frontage. Trees shall be planted between the street right-of-way and any horizontal and vertical improvements. The required number of trees need not be placed uniformly, but may be clustered in groups.
- (b) Trees planted shall be a minimum four (4) inch DBH, staked, and wrapped. Small trees/large shrubs trees shall be a minimum two (2) inch DBH, staked, and wrapped.

- (c) Trees with deep roots may be planted in the area between the sidewalk and road if approved by the city administrator, or designee. Trees of species whose roots are known to cause damage to public roadways or other public works are prohibited.

**Sec. 4.12.009 Landscape buffers**

(a) Landscape buffer planting requirements.

1. All plant material shall be of native or adapted species.
2. All new proposed shade trees shall be a minimum of 4 inches in diameter.
3. All proposed ornamental trees shall be a minimum of 2 inches in diameter.
4. All large shrubs shall be a minimum of 5-gallon container size and small shrubs/groundcovers a minimum of 1-gallon container size.

(b) Landscape buffer spacing requirements. The following landscape buffer spacing requirements shall apply to all designated landscape buffers:

1. Shade trees (such as Live Oak or Cedar Elm). One per 50' of buffer frontage.
2. Ornamental trees (such as Crape Myrtle or Desert Willow). One per 25' of buffer frontage.
3. Large shrubs, five-gallon (such as Wax Myrtle, DW Yaupon, or Agarita). One per 6' of buffer frontage.
4. Small shrubs/groundcovers, one-gallon (such as Lantana or Liriope). One per 3' of buffer frontage.

(c) Landscape buffer widths. The following landscape buffer width requirements shall apply to all designated landscape buffers and shall be measured from the edge of the right-of-way:

	<b>At Arterial Roadways</b>	<b>At Collector Roadways</b>
O1-O2	Twenty-five feet (25')	Twenty-five feet (25')
C1-C3	Twenty-five feet (25')	Twenty-five feet (25')
HC	Fifty feet (50')	Fifty feet (50')
I1-I2	Fifty feet (50')	Fifty feet (50')
AS/S	Twenty-five feet (25')	Twenty-five feet (25')
L1-L2	Twenty-five feet (25')	Twenty-five feet (25')
IP	Fifty feet (50')	Fifty feet (50')
PPU	Fifty feet (50')	Fifty feet (50')

PR1-PR2	Twenty-five feet (25')	Twenty-five feet (25')
PF	Fifty feet (50')	Fifty feet (50')
NS	Twenty-five feet (25')	Twenty-five feet (25')
WPDD	Varies	Varies
RR-1	Twenty-five feet (25')	Twenty-five feet (25')
VI	Twenty-five feet (25')	Twenty-five feet (25')
SC	Twenty-five feet (25')	Twenty-five feet (25')
MF1-MF2	Twenty-five feet (25')	Twenty-five feet (25')

(d) Landscape buffer vegetation. The following landscape buffer vegetation requirements shall apply to all designated landscape buffers:

This buffer area shall contain either native vegetation in the form of trees and bushes left in their natural, undisturbed condition, or, if no such native vegetation exists, shall consist of landscaping in conformance with this article. If the area consists of landscaped plantings, maintenance of such plantings shall be the sole responsibility of the developer.

**Sec. 4.12.010 Landscape material**

All trees, plants, and vegetation shall comply with the City of Austin “Grow Green” recommended plant guide. Invasive plants in this guide are specifically prohibited.

**Sec. 4.12.011 Landscape plan and tree survey submittal**

A landscape plan and tree survey shall be submitted to the city with the proposed site plan. The landscape plan shall comply with the landscape requirements. The landscape plan shall be signed and sealed by a landscape architect licensed by the state. The existing tree survey should be signed and sealed by a surveyor licensed by the state.

**Sec. 4.12.012 Parking area landscaping**

(a) Parking lots and all vehicular parking and maneuvering areas, excluding driveways behind buildings, shall contain areas constructed, planted, and maintained as landscaped islands, peninsulas, or medians.

- (b) The minimum total area in landscaped islands, peninsulas, or medians in the parking lots in front of buildings shall be ninety (90) square feet for each twelve (12) parking spaces.
- (c) One tree is required for every six (6) parking spaces. Tree preservation is encouraged, thus one (1) existing tree that is at four (4) inches DBH shall count for two (2) new trees.
- (d) No parking space shall be located further than fifty (50) feet from a landscaped island, peninsula, median, or tree. They shall be located evenly through the parking areas; however, the location of landscaped islands, peninsulas, and medians may be adjusted to accommodate existing trees or other natural features.
- (e) Landscape terminal islands (end islands) shall be located at the end of all parking modules in a configuration to allow for turning radii of intersecting aisles to protect parked vehicles, provide for visibility, confine moving traffic to aisles and driveways, and provide space for landscaping. Medium and tall shrubs are prohibited on internal islands to maintain visibility.
- (f) All landscaped islands shall have curbs except when utilizing low impact development techniques to capture and utilize runoff for irrigation purposes.
- (g) Paving over the critical root zone is discouraged and must be approved by the city administrator, or designee. All approved paving shall be porous pavement to allow water and air exchange.

**Sec. 4.12.013                    Screening of dumpsters and building service equipment**

- (a) For outdoor condensers, utility huts, and other building service equipment (other than a rooftop), such equipment shall be reasonably screened from view on all sides using a masonry wall and vegetative screen using at least two (2) varieties of plant material from the “grow green” plant guide, that, at maturity, are at least the height of the equipment to be screened.
- (b) All refuse and/or recycling containers shall be reasonably screened with landscaping from public view and the view of adjoining properties.
- (c) The opening for removal of the dumpster for collection shall be a minimum of twelve (12) feet to allow proper service access. An additional ten (10) feet in width is required for every additional dumpster.
- (d) All durable materials used in constructing the dumpster screening masonry wall system shall be consistent with and complement the primary structure.
- (e) The orientation of the dumpster opening shall not face the street or public sidewalk unless approved by the city administrator, or designee.

**Sec. 4.12.014                    Maintenance requirements**

The owner shall be responsible for (unless otherwise specified herein):

- (a) Regular maintenance of all required landscaped areas and plant materials in a vigorous and healthy condition, free from diseases, pests, weeds, and litter. This maintenance shall

- include weeding, watering, fertilization, pruning, mowing, edging, mulching, or other necessary maintenance in accordance with generally accepted horticultural practice;
- (b) The repair or replacement of required landscape structures (walls, fences, etc.) to a structurally sound condition;
- (c) The regular maintenance, repair, or replacement, where necessary, of any screening or buffering;
- (d) Replacing planted trees if they die or become diseased beyond repair within five (5) years after planting; and
- (e) Repairing damage to landscaped areas, structures, screening, buffering, or trees as a result of ingress or egress from site easements by authorized or unauthorized parties.

**Sec. 4.12.015                    Integrated pest management**

Air integrated pest management plan (IPM) shall be submitted with the site plan. The IPM shall include the fertilizer ratios, brands, and types of fertilization application methods to be used. Fertilizers must be phosphate-free.

**Sec. 4.12.016                    Tree preservation**

- (a) A grading and tree survey shall be submitted with the site plan.
- (b) The tree survey shall include all existing, live, healthy trees with an eight-inch DBH in diameter and larger. The survey shall indicate the size (DBH) and species of tree. Trees observed to be distressed will be indicated with an asterisk on the tree list. Trees shall be represented by circles using the formula of one (1) foot of radius for every one inch of trunk diameter. Unbroken circles indicate trees that are to remain. Dashed circles indicate trees that are to be removed (including trees identified to be distressed).
- (c) Healthy designated trees (as defined by the City of Austin Environmental Criteria Manual, Appendix F) that require removal to accommodate the development shall be replaced at a ratio of 1:1. ~~or cash in lieu may be paid to the city, the amount equal to the cost of nursery stock required to replace the caliper amounts lost and the cost of installation on a per-unit basis, not to exceed one hundred dollars (\$100.00) per caliper inch or six thousand dollars (\$6,000.00) per acre (prorated for sites of more or less than one acre) for the entire site.~~ Trees identified as distressed shall not be included in tree preservation requirements evaluation.
- (d) Removal of a heritage tree is prohibited unless a variance is granted by City Council with the following finding that the heritage tree is either: (1) dead; (2) is an imminent hazard to life or property, and the hazard cannot reasonably be mitigated without removing the tree; or (3) is diseased and restoration to sound condition is not practicable or the disease may be transmitted to other trees and endanger their health.
- (e) Pre- and post-construction fertilization is required for existing trees that will be or have been disturbed by construction activities, including disturbance of the critical root zone. Fertilizers must be phosphate-free.

- (f) The planting, preserving, and maintaining of trees which are contagiously diseased trees, or the storage of cut oak unless first determined by a certified arborist to be devoid of oak wilt or properly treated, shall be deemed a public nuisance and is prohibited.
- (g) During construction, take measures to protect trees, including rigid fencing, shielding, and signage, as necessary. Rigid fencing shall be placed with a radius of at least ten (10) feet from the trunk or at the critical root zone, whichever is greater, unless property lines or other features prohibit a complete radius. Rigid fencing shall consist of chainlink or wood fencing not less than four (4) feet high at the drip line of the tree. Stakes shall be no more than six (6) feet apart and at least one and one-half (1-1/2) deep into the ground. Rigid fencing shall be at least three (3) feet in height.
- (h) The city administrator or designee shall inspect and approve installed tree protection before issuance of any permit to commence with any construction activity.
- (i) Tree protection shall remain in place until final landscaping installation as approved by the city administrator or designee.
- (j) Parking or storing of vehicles, equipment or materials allowed within the critical root zone is prohibited.

**Sec. 4.12.017                    Irrigation requirements**

- (a) An irrigation plan is required as part of the site plan and will be prepared by a licensed irrigator (i.e., licensed landscape architect or engineer). The plan should include rain/freeze sensors on all controllers. The irrigation plan should provide drip irrigation in shrub beds where appropriate and bubblers on all trees.
- (b) Turf grass plantings may be Buffalo, Zoysia, or Bermuda. St. Augustine is expressly prohibited.
- (c) Landscaped areas must be mulched to reduce evaporation and preserve water.

**Sec. 4.12.018                    Drought conditions**

- (a) During extreme drought classifications for this region as determined by the National Drought Mitigation Center, the city administrator, or designee, may accept a fiscal deposit of the amount equal to the cost of purchasing and installing the trees and other required landscaping into the city's drought tree fund in lieu of the installation of trees and other landscaping required by this chapter for the issuance of a certificate of occupancy permit, or the city administrator or designee may accept an escrow equal to the cost of purchasing and installing the trees and other required landscaping. The city shall only accept the fiscal deposit or escrow if an erosion control plan consistent with section xxx of this code has been reviewed and accepted by the city administrator or designee. Failure to maintain and adhere to an approved erosion control plan during periods of extreme drought classification shall be deemed a violation and the fines and penalties under section xxx of this article shall apply.

- (b) Persons requesting that the city accept a fiscal deposit in lieu shall provide the city with written documentation from an entity that sells trees and landscaping the cost of purchasing and installing the trees and other landscaping required by this chapter.
- (c) If no cost for the installation of trees and landscaping required by this chapter is provided to the city, the city shall require sixty-six (66) percent of the cost of the trees and landscaping to be paid as the installation cost in addition to the cost to purchase the trees and landscaping.
- (d) Any fiscal deposits for trees and landscaping paid to the city pursuant to this section shall be held in escrow. The escrow may be drawn upon by the city to implement tree and landscaping requirements for the depositing property owner, or the funds shall be released to the depositing property owner to implement tree and landscaping requirements within thirty (30) days when the drought mitigation center determines that this region is no longer in an extreme drought condition or higher classification. Failure to implement the tree and landscaping requirements within thirty (30) days of release of the fiscal deposit to the depositing property owner shall be deemed a violation and the fines and penalties under section xxx of this article shall apply.
- (e) Whenever necessary to enforce any provision of this article or implement tree and landscaping requirements on the depositing property owner's property, city staff, or the city's contractor, may enter upon depositing property owner's property at any reasonable time to inspect or perform any duty imposed by this article during an extreme drought classification for this region. If entry is refused, the city shall have recourse to every remedy provided by law and equity to gain entry.
- (f) The city is the custodian of any cash funds or bonds on deposit in the property owner's escrow account. The city has a fiduciary duty to the depositing property owner and may dispose of the escrowed funds only in accordance with this section.



**AGENDA ITEM:** Construction Work Ordinance

**SUBMITTED BY:** Rebecca Minnick, Place 1  
Christine Byrne, Place 3

**DATE SUBMITTED:** August 27, 2019

**MEETING DATE:** September 5, 2019

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

Discuss and consider possible action to draft an ordinance outlining specific hours for construction work in city limits. *(Place One Council Member Rebecca Minnick and Place Three Council Member Christine Byrne)*

Noise associated with heavy trucks and equipment, additional traffic, demolition and excavation, repair or actual construction including electric tools can create disruption and high levels of noise in neighborhoods and our tourist areas. Unlike most cities, Wimberley does not currently have a specific ordinance restricting construction times to certain hours.

Attached is a sample ordinance on this topic. Also attached is a blog post that includes existing rules on construction noise in several large Texas cities.

Either incorporating construction hours into an existing ordinance or creating a separate ordinance would address this issue.

### REQUESTED ACTION

- Motion
- Discussion
- Ordinance
- Resolution
- Other

### FINANCIAL

- |                   |                                     |                           |    |
|-------------------|-------------------------------------|---------------------------|----|
| Budgeted Item     | <input type="checkbox"/>            | Original Estimate/Budget: | \$ |
| Non-budgeted Item | <input type="checkbox"/>            | Current Estimate:         | \$ |
| Not Applicable    | <input checked="" type="checkbox"/> | Amount Under/Over Budget: | \$ |

### STAFF RECOMMENDATION



In Texas, regulation of disruptive or “unreasonable” noise falls under the disorderly conduct statute of the [state penal code](#). This code classifies noise, including construction noise, as **unreasonable if it exceeds 85 decibels**, but only after the person creating the noise has been notified by local law enforcement that there has been a complaint.

This somewhat relaxed enforcement of noise control at the state level provides for more restrictive noise control measures by cities, in accordance with local needs.

## Counties Have No Noise Control Authority

Under the Texas constitution, [counties have no legal authority](#) to enact noise ordinances beyond the requirements of the state penal code. This simplifies noise control efforts for construction projects in unincorporated areas, but contractors with projects within the boundaries of Texas cities must understand local municipal noise control requirements.

## Different Cities—Differing Noise Control Laws

Construction noise control laws in various Texas cities may have common elements, but they regulate them differently. For example:

### **Hours of Operation**

Generally, permitted noise associated with construction is limited to daytime hours, but the permitted hours of operation vary depending on the municipal jurisdiction. In **San Antonio**, daytime is defined as 6 AM to 10 PM but in **Houston** permitted construction hours are 7 AM to 8 PM while **Dallas** ends the daytime hours at 7 PM. Additionally, each jurisdiction regulates weekend, holiday and after hours work differently, requiring special permits for exceptions to normal permitted hours.

### **Decibel Levels**

Allowable decibel levels for the noise of construction equipment and activities can vary greatly. **El Paso** limits construction noise measured from adjacent properties to 65 decibels while San Antonio has set a limit of 80 decibels and Houston uses the state limit of 85. On the other hand, the Dallas noise ordinance makes no reference to decibel levels and defines loud noise simply as noise or vibration that offends the “ordinary sensibilities of the inhabitants,” a broad standard by any measure.

## **Understand and Mitigate**

The first step in managing compliance with Texas construction noise laws is to determine which jurisdiction’s regulations apply and understand the noise mitigation requirements. The use of acoustic barriers to absorb, deflect, or isolate construction noise in compliance with local laws can keep a project on track and on time.

---

### **Portable noise control**

**Echo Barrier** is an innovative temporary noise control system designed to mitigate noise in dynamic and sensitive work environments. Distribution available

Chapter 8.48 - NOISE

**Sections:**

8.48.010 - Construction hours limitations.

It shall be unlawful to operate equipment or perform any construction in the erection, demolition, alteration, or repair of any building or structure or the grading or excavation of land during the following hours, except as hereinafter provided:

- (1) After six p.m. on any day, and before seven a.m., Monday through Friday, and before eight a.m. on Saturday;
- (2) All day on Sunday; and
- (3) On any federal holiday.

(Ord. 3109 § 1 (part), 1978)

(Ord. No. CS-211, § 2, 4-30-2013)

8.48.020 - Exceptions.

- (1) An owner/occupant or resident/tenant of residential property may engage in a home improvement or home construction project between the hours of eight a.m. and six p.m. on Sundays and holidays, subject to modification by subsection (2) below, provided such project is for the benefit of said residential property and is personally carried out by said owner/occupant or resident/tenant.
- (2) The building official, city engineer, or other official designated by the city manager may modify the hours of construction specified in Section 8.48.010. In making a determination to lengthen or shorten the hours of construction, the city official shall consider the following:
  - a. Whether the project is an emergency repair required to protect the health and safety of any member of the community;
  - b. Whether the construction would be less objectionable at night than during daylight hours;
  - c. The character and nature of the neighborhood in the vicinity of the work site;
  - d. The potential for great economic hardship;
  - e. If the work is in the interest of the general public;
  - f. Whether there is a previously unforeseen effect on the health, safety or welfare of the public; and
  - g. Any history of complaints regarding compliance with the limitation on hours of construction.

(Ord. 3109 § 1 (part), 1978)

(Ord. No. CS-211, § 2, 4-30-2013)

8.48.030 - Signage.

Signs shall be posted at jobsite entrance(s) indicating hours of work as prescribed by this title or as modified by the designated city official. Letters shall be a minimum of four inches high with a minimum stroke width of one-half inch.

(Ord. No. CS-211, § 2, 4-30-2013)



**AGENDA ITEM:** City of Wimberley Social Media Policy  
**SUBMITTED BY:** Laura Calcote, City Secretary  
**DATE SUBMITTED:** August 9, 2019  
**MEETING DATE:** September 5, 2019

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

The City of Wimberley does not currently utilize social media outlets, aside from the Blue Hole Regional Park (BHRP) and the Wimberley Community Center Facebook pages and BHRP Instagram account. The City understands the significance of using social media as a communication tool to inform, and hopefully connect with, the citizenry.

City Secretary, Laura Calcote, recently received an example social media policy at a municipal government conference and was able to edit the policy to fit the City's needs. The Policy has been vetted by municipal attorneys and is comprehensive. City staff has reviewed the Social Media Policy as a group and is agreeance with its purpose and practices. The Policy addresses staff use of social media, as well as members of City Council, boards, commissions, committees and agencies.

The City's Social Media Administrators will be:

- Parks Programs and Operations Manager, Richard Shaver (Blue Hole Regional Park accounts)
- Wimberley Community Center Director, Terri Provost (Wimberley Community Center accounts)
- City Secretary, Laura Calcote (City of Wimberley accounts)
- City Administrator, Shawn Cox (City of Wimberley accounts)

The City's main presence on the Internet will remain the City of Wimberley website ([www.cityofwimberley.com](http://www.cityofwimberley.com)). The City's social media accounts will be informational in nature and direct visitors to the City's website for further details. Public comment will not be allowed on posts, except on BHRP's social media accounts, which was a decision of the Parks Department.

This Policy is being brought back to City Council for discussion and potential approval from the August 15<sup>th</sup> meeting.

### REQUESTED ACTION

- Motion
- Discussion

Ordinance

Resolution

Other

**FINANCIAL**

Budgeted Item  Original Estimate/Budget: \$

Non-budgeted Item  Current Estimate: \$

Not Applicable  Amount Under/Over Budget: \$

**STAFF RECOMMENDATION**

Approval of the City of Wimberley Social Media Policy, which is attached.

# **THE CITY OF WIMBERLEY SOCIAL MEDIA POLICY**

## **1. BACKGROUND AND PURPOSE.**

- 1.1. The City of Wimberley (“City”) is committed to enhancing the traditional communication methods with its various constituents through the use of social media. This commitment primarily stems from public expectations, the capabilities of current technology, and the rapid growth of social media by other local, state, and federal government entities, all of which serve as an indication that social media can be used effectively to enhance communications.
- 1.2. Social networking in government serves two primary functions: (1) to communicate and deliver information directly to citizens to inform the public about government matters, and (2) when appropriate in a designated or limited public forum to facilitate citizenry involvement, interaction, and feedback on specific issues involving the government’s business.
- 1.3. This Policy is adopted to provide guidance and information both to the public and for the City’s use of social media, including but not limited to, web and mobile phone applications, blogs, photo and video sharing sites, micro-blogging, social networking sites and wikis. Some of the platforms considered in this Policy include but are not limited to Facebook, Instagram, Twitter, YouTube and similar platforms that provide information sharing platforms.
- 1.4. While the City’s website ([www.cityofwimberley.com](http://www.cityofwimberley.com)) is the City’s primary Internet presence, the City recognizes that, when used appropriately, social media may be useful in furthering the goals of the City and the missions of its departments, in informing and interacting with the constituents of the City and surrounding area.

## **2. DEFINITIONS.**

**Agents** – All City representatives, including its employees and other agents of the City, including without limitation, independent contractors and anyone acting on behalf of, appearing to act on behalf of, or in the name of the City.

**City Social Media Sites/Accounts** – Those pages, sections or posting locations in social media websites established, managed or maintained by an employee or officer of the City authorized to do so as part of the employee’s or officer’s duties.

**Content** – Any posts, writings, material, documents, photographs, graphics or other information that is created, posted, distributed or transmitted via social media.

**Custodian** – The Records Manager (i.e. City Secretary) is responsible for ensuring that all City records created or maintained by the City are retained according to the Texas State Library and Archives Commission and the City’s Records Retention Policy and are properly preserved or disposed of and these include the content on City social media sites.

**Digital Identity** – Information about a user of a social media site that differentiates that user from others.

**Employees** – All City representatives and anyone employed by the City. The term “Employee” includes officers unless specifically omitted in the text or the context requires their exclusion.

**Officers** – All City elected and appointed officials including all members of agencies, boards, commissions and committees of the City.

**Social Media** – Internet and mobile-based applications, websites and functions, other than email with a focus on immediacy, interactivity, user participation, and information sharing. These venues include social networking sites, forums, weblogs (blogs, vlogs, microblogs), online chat sites, and video/photo posting sites or any other such similar output or format. Examples include Facebook, Instagram, Twitter, YouTube and emerging new web-based platforms generally regarded as social media or having many of the same functions as those listed.

**Social Media Account** – Any account established on social media.

**Social Media Administrator(s)** – The City employee or employees expressly designated ~~by~~ [e.g. City Administrator, City Secretary or Department Director] to monitor, manage, supervise or control the City social media sites as provided in this Policy [e.g. City Administrator, City Secretary or Department Director].

### 3. SCOPE.

This Policy applies to all City **Officers**, **Employees** and **Agents** when working with **Social Media** tools on behalf of the City, and applies to an **Officer’s**, **Employee’s** and **Agent’s** use of personal **Social Media Sites** as addressed in this Policy.

### 4. ADMINISTRATIVE ROLES AND RESPONSIBILITIES.

4.1. The City Administrator and Department Director shall implement this Policy, and broadly disseminate the Policy to inform **Employees** and **Officers** of these guidelines for creating, using and maintaining **Social Media** resources subject to this Policy and to ensure that all **Employees** and **Officers** confirm they are aware of and understand this Policy.

4.2. The City Administrator must designate a person to act as **Social Media Administrator(s)** and until a person has been designated, the City Administrator acts as the City’s **Social Media Administrator**.

4.2.1. The **Social Media Administrator(s)** is responsible for developing and administering the **City Social Media Sites/Accounts** and the use of those sites and must:

4.2.1.1. Develop and administer the City’s presence on a **Social Media** site that is the City’s official **Social Media Site/Account**. City **Employees** and departments are encouraged to contribute **Content** and ideas to the **Social Media** site by contacting the **Social Media Administrator(s)**.

4.2.1.2. Review all requests to establish additional department-specific *City Social Media Sites* ~~and recommend approval or denial to the City Council.~~ The *Social Media Administrator(s)* must review *Social Media* sites that have already been established to ensure that they are in compliance with this Policy and must submit a request for approval ~~of to~~ the City Administrator for the continued use of those preexisting sites within ninety (90) days of the effective date of this Policy. If the City Administrator does not approve the continued use of those preexisting sites within one hundred twenty (120) days of the effective date of this Policy, those sites must be immediately taken down and their use discontinued as provided in Section 10 (DEACTIVATING A SOCIAL MEDIA SITE/ACCOUNT OF THIS POLICY).

4.2.1.3. Ensure the *City Social Media Sites* are regularly maintained and kept current.

4.2.1.4. Review information posted to the *City Social Media Sites* to ensure the *Content* is appropriate, professional, and consistent with the City's policies and the purpose for which the site exists. Frequent review of sites that provide opportunity for comment or other interaction is essential and the *Social Media Administrator(s)* must establish a schedule for the regular review of each site.

4.2.1.5. Communicate regularly with *Custodian* to ensure that the site complies with any applicable public records laws.

4.3. City *Employees* and *Officers* are responsible for ensuring that all use and contributions to *City Social Media Sites* adhere to the standards of conduct and requirements as outlined in this Policy, and that their personal use adheres to the standards of conduct as regulated by this Policy.

**COMMENT:** Any *Employee*, *Agent*, or Official who is authorized to edit, post or alter content of a *City Social Media Site* must agree in writing to comply with any training or other requirements, policies or restrictions and have on file in the office of the Administrator such written agreement before editing, posting or altering content on a *City Social Media Site*. In terms of personal use, it is not the intent of the City to restrict a person's First Amendment rights, but rather to ensure that *Content* posted by *Officers*, *Employees* or *Agents* clearly reflect that those comments are personal and not being made on behalf of the City unless authorized by the City. Similarly, *Officers*, *Employees* and *Agents* are prohibited from disclosing confidential information except under policies and regulations that address disclosure of that information. Specific limitations are found in Section 6.11 (Intellectual Property Rights and Confidential Information of this Policy).

4.4. The *Social Media Administrator(s)* will be the coordinating authority for review and monitoring and enforcement of any approved *City Social Media Sites*. The City Administrator shall be the final decision-making authority for the approval or denial of any *Social Media* sites and the use of such sites by the City.

## 5. THE CITY OFFICIAL SOCIAL MEDIA SITE AND OTHER SPECIFIC SOCIAL MEDIA SITES/ACCOUNTS.

- 5.1. The official **City Social Media Site** is the primary tier of the City's **Social Media** presence. This tier includes any official City presence on a **Social Media** site. City **Employees, Officers** and Departments are encouraged to contribute **Content** and ideas to this site/account by contacting the **Social Media Administrator(s)**.
- 5.2. A Department may seek to develop its own site, account or platform specific to its needs. Department-Specific **Social Media** sites should be focused and limited in scope and topic and should complement rather than supplant the official **City Social Media Site** or existing web resources. General departmental pages and associated **Content** should be included and managed within the current **City Social Media Site**. On a case-by-case basis the **Social Media Administrator(s)** must review and approve or deny all requests for developing additional **City Social Media Sites/Accounts/Platforms**, as follows:
  - 5.2.1. The department shall submit a request in writing on a form provided by the **Social Media Administrator(s)**. The request shall state:
    - 5.2.1.1. How or in what respect there is a clear benefit of specific stakeholder outreach that is not already met by the **City's Social Media Site**; and
    - 5.2.1.2. How the department has developed an effective strategy to develop and maintain the Site/Account/Platform.
  - 5.2.2. The **Social Media Administrator(s)** will be the coordinating authority for review and monitoring and enforcement of any approved **City Social Media Sites**. The City Administrator and City Council shall be the final decision-making authority for the approval or denial of any **Social Media** sites and the use of such sites by the City.
- 5.3. Agencies, Boards, Commissions and Committees.
  - 5.3.1. City agencies, boards, commissions and committees must comply with this Policy and the Chairperson is responsible for ensuring that any request for **Social Media** tools or resources made by any agency, board, commission or committee is coordinated with the **Social Media Administrator(s)** and is acted upon.
  - 5.3.2. The state Texas Open Meetings Act may apply to use of **Social Media** by individual members of an agency, board, commission or committee and may prohibit them from participating in postings or discussion threads on **Social Media Sites** whether created and maintained by the agency, board, commission or committee of which they are a member or otherwise. Members of agencies, boards, commissions or committees and their staff must comply with state law regarding Open Meetings and Public Information when using **Social Media**.

**COMMENT:** Any Question about usage of **Social Media** in any particular manner should be referred to the **Social Media Administrator(s)**, ~~or legal counsel.~~

5.3.3. Any use of **Social Media** sites shall not serve as a replacement for postings and notifications required by law except under and as allowed by those laws.

5.3.4. Regular business of the agency, board, commission or committee may be posted to approved **Social Media** sites by the **Social Media Administrator(s)** without formal action of the agency, board, commission or committee provided that posted documents are also available on the City's website. In general, it is preferred that an agency, board, commission or committee **Social Media** site simply provide a link back to information and documents posted on the City website ([www.cityofwimberley.com](http://www.cityofwimberley.com)). "Regular business" is defined as the standard and routine activity of any agency, board, commission or committee, and generally includes agendas, minutes, presentation documents and back-up items created during the course of regular agency, board, commission or committee proceedings. This may also include responses or clarifications of items of fact related to the agency, board, commission or committee (dates, times, published data, etc.).

5.3.5. Other than following a vote by a majority of the members to do so, under no circumstance should an agency member, board member, commission member or committee member post, or direct staff to post, statements of personal opinion held by individual members. When approval to post personal opinions or statements has been given those statements and opinions must be clearly identified as personal and not those of the entity of which the person is a member.

**COMMENT:** Agency, board, commission or committee members are serving in official positions and acting on behalf of the City. As such, they speak at their meetings and on the record. Any response to comments on **Social Media** sites should be made through an official authorized by the agency, board, commission or committee to make such responses.

## **6. STANDARDS AND BEST PRACTICES OF CITY SOCIAL MEDIA SITES.**

The **Social Media Administrator(s)** shall develop and provide detailed best practices guidance for the **City Social Media Sites**, Accounts and Platforms. The following general standards apply to all **City Social Media Sites**, Accounts and Platforms including departmental, agency, board, commission or committee sites.

6.1. Unless otherwise specifically noted, when the City establishes a City website or **Social Media Account** it does so to communicate to the public, to inform and relay official City **Content**. The City therefore regulates the **City Social Media Sites** that it maintains for the following reasons:

- Posts on **City Social Media Sites** appear to carry the approval of the City and unauthorized posts on those sites can confuse people as to whether the City endorses the post or if a specific post forms a position of the City and whether it is the City's official position.

- **City Social Media Sites** unless expressly noted, are not intended to operate as a traditional open public forum-as there are ample open forums for purposes of expressing opinions and views. **Social Media** and Internet sites are many and varied and offer an ever-expanding opportunity for expression over a multitude of platforms, in many different languages and countries all of which can be easily accessed through Internet searches.

**6.2. Right to Remove Posts that Do Not Comply with the Rules of the Limited Public Forum.** When the **City Social Media Site** has not been opened as a public forum or where the **City Social Media Site** has been opened as a limited public forum, the **Social Media Administrator(s)** is authorized to edit and remove unauthorized **Content** or links posted on **City Social Media Sites** as provided in this Policy.

**COMMENT:** Where a **City Social Media Site** is not a public forum, any posts or comments by unauthorized persons must be removed to protect the integrity of the City’s communications. Where a **City Social Media Site** is created as a limited public forum, its rules must be followed and posts that violate those rules can adversely affect the use of the forum, just as in a historical forum where speakers damage the value of the forum by violating rules such as those limiting the debate to a particular topic or as to time. For that reason, those posts need to be removed, subject to the requirements of this Policy allowing for an appeal of that decision as provided in this Policy.

**6.3. Required Disclosures.** A clear statement of the intent, purpose and subject matter of a site, as well as a statement clearly articulating whether the site accepts comments and if so, any restrictions that might affect the nature of the forum as either limited or open. The site should prominently disclose that all **Content** and comments posted to the site are subject to public disclosure laws. Any other disclaimer or notice should be clearly posted on **City Social Media Sites**. The following statements must be included on each **City Social Media Site** following the City’s description of the purpose of that **Social Media** site or tool and to use the site a user must acknowledge having been notified as described:

#### **REQUIRED NOTICE**

“In order to better serve its citizens, the City of Wimberley utilizes user engagement tools and websites, including **Social Media** channels, to provide citizens with information in more places and more ways than were traditionally available.

All **Content** of this site are public and are subject to disclosure pursuant to the State of Texas’ Public Information Act. Please be aware that anything you post may survive deletion whether by you or others.

- Requests for emergency services should be directed to 9-1-1 not through this site. Individual complaints, concerns, or service requests will not be addressed via **Social Media** unless the City specifically identifies the site for that purpose.
- To protect your privacy and the privacy of others, please do not include sensitive personally identifiable information, such as social security numbers. The City hosted tools and websites should not be considered secure.

- If you have specific questions regarding a City activity or program that involves details you do not wish to share publicly, please contact the City of Wimberley at [www.cityofwimberley.com](http://www.cityofwimberley.com).
- Posts to this site may be edited or removed under the City’s Policy for **City Social Media Sites** if allowed by law and under this policy Section 6.2. (Right to Remove Posts that Do Not Comply with the Rules of the Limited Public Forum) and Section 6.20. (Removing Content, Posts or Comments of the Public) subject to the right of appeal under Section 8.5. (Right to Appeal Removal of Content or Application of this Policy to the Public) but may be preserved as a public record.
- The City also reserves the right to discontinue any or all **City Social Media Sites** at any time.
- Practical and legal considerations may sometimes constrain, prevent, or prohibit discussion by the City of certain topics, including, but not limited to litigation, pending investigations, and other topics through various media including **Social Media**.
- Following or “friending” persons or organizations is not an endorsement by the City and is only intended as a means of communication.
- Any references or links to a specific entity, product, service or organization posted by individuals on the **City Social Media Sites** should not be considered an endorsement by the City or its departments or **Employees** or **Officers**.
- The City does not review, sponsor, or endorse any other website(s) linked to its website or to **City Social Media Sites**. The views and opinions of authors expressed on those websites do not necessarily state or reflect the opinion of the City and may not be quoted or reproduced for the purpose of stating or implying any endorsement or approval of any product, person, or service by the City or its **Employees** or **Agents**.
- The City is not responsible for **Content** that appears on external links.
- The City is not responsible for and does not guarantee the authenticity, accuracy, appropriateness or security of any link, external website or its **Content**.
- Investors determining whether to invest or continue to invest in the City’s debt offerings should not rely on information posted on the site in making their decisions to invest or not to invest; information regarding the City’s financial position is posted at [www.cityofwimberley.com](http://www.cityofwimberley.com).

By accessing this site, posting or commenting I acknowledge having been advised of the foregoing.”

**COMMENT:** A user who wishes to challenge this Policy and who believes that the Policy infringes that user’s rights, may seek relief under Section 8.5. (Right to Appeal Removal of Content or Application of this Policy to the Public). The City wants to inform the user of limitations and conditions on their use whether within the control of the City or under the control of others. The City will not edit or delete any **Content** unless authorized by this Policy or allowed by law. Users should understand that third parties having control of a **Social Media** site may act to edit or delete **Content** independently of the City and without the consent, authority or control of the City.

### 6.3.1. Solicitation of Public Comment – limited public forum.

Where comments are solicited or invited on the site the following statement must be included:

“The purpose of this site is to discuss matters of public interest in and to the City of Wimberley as identified and raised by the City for discussion. We encourage you to submit comments that are on topic, but please address your comments to the specific topic(s) discussed. This is a forum limited to the specific topics identified and raised by the City. Users who submit *Content* to this *City Social Media Site* agree they have read, understand and agree to the following terms and conditions by virtue of such use:

#### Terms of Use

1. I am submitting *Content* voluntarily and on my own behalf.
2. The *Content* I post reflects my own original thoughts or work.
3. I understand that the City has the right to re-post or share any *Content*, photos or videos that I submit on this or other *City Social Media Sites*.
4. I have read and understand the Policy, including the right of the City to remove, redact or archive *Content* as described in the City’s policy and as may be allowed by law.
5. I understand that any *Content* I provide may be considered a “public record” under state law.
6. I understand and agree that unless specifically identified as a resource for receiving requests for information under the state public information laws, *City Social Media Sites* are not proper vehicles for making requests for public information or public records under state law and any such requests must be made to the appropriate *Custodian* of the records.
7. I understand and agree that my comments are subject to removal, redaction and archiving from this site and I understand that others’ comments are subject to removal, redaction or archiving if my or their comments contain:
  - Comments not directly on the topic raised for discussion
  - Obscene, indecent, or profane language, or pornographic images
  - Direct threats
  - Hate speech that is directed at race, color, creed, sex, sexual orientation, national origin, ethnicity, age, disability, or gender identity
  - The solicitation, promotion or endorsement of specific commercial services, products or entities
  - Links to any site or *Content* posted by automatic software programs (i.e. “bots”),

- The promotion or encouragement of illegal activity
- Personally identifiable information or sensitive personal information
- The promotion or endorsement of a political campaign or candidate
- Information that compromises the public safety or security of the public or security systems
- Information that directly interferes or compromises ongoing investigations, public safety tactics, or the safety of public safety officers
- Confidential or exempt information
- Appear to violate the intellectual property right of the City or a third party

8. I also understand that the views and comments expressed on this site only reflect those of the comment's author, and do not necessarily reflect the official views of the City, its elected and appointed *Officers* and *Employees* or its departments and agencies.

#### 9. Waiver of Liability.

Because various laws exist that create liability for various actions, including but without limitation defamation, invasion of privacy, false light, breach of contract, procurement violations, violations of due process among many potential areas of exposure for which the City accepts no responsibility based on the actions of others or for hosting this *Social Media* site, I, for myself, successors and assigns, release and hold harmless and agree to indemnify the City, including its *Officers* and *Employees*, from any and all actions, claims, liabilities and damages of whatever kind and nature arising out of or in connection with my use of the *City Social Media Site/Account*.

By posting or commenting I acknowledge that I understand these terms of use.”

**COMMENT:** A user who does not wish to comply with the “Terms of Use” and who believes that the Terms of Use infringes that user’s rights may use other traditional means to communicate with the government. Alternatively, anyone may seek relief under Section 8.5 (Right to Appeal Removal of Content or Application of this Policy to the Public). It is the intent to ensure that all users are fully informed of limitations on their use that may not be entirely within the control of the City and to limit the forum under the law.

6.4. **Archiving Content.** The City will archive *Content* in accordance with the Public Records Law. Any *Content* that is removed may also be considered “public records” and will be archived as required by law to the extent possible using then current reasonable options.

6.5. **City and Departmental logo.** Departments may use a departmental logo in their *City Social Media Site/Account*. Where appropriate for a particular site, *Social Media* pages

will include the City's logo. Page names should be descriptive of the department/division using the site.

**6.6. Restricted Access Platforms.** City departments may only create restricted access sites or subsites for internal use (i.e., for use to allow *Employees* to communicate among themselves) and only after approval by the City *Social Media Administrator(s)*. When using platforms that limit access, the *Social Media Administrator(s)* must identify an appropriate platform for use and establish the guidelines for access and monitor access for compliance.

**COMMENT:** Some *Social Media* platforms are designed primarily for personal use and as businesses and institutions sought to use these platforms, the providers developed features to distinguish personal use from business or institutional use with internal controls differentiating the users whether known as "pages" or "groups" in some platforms. This Policy attempts to direct that any use having limited access features should not be created except for the internal use of a local government. Limiting access of the public to a site open to the public may violate the law and should be avoided.

**6.7. Biographies used on City Social Media Sites.** Departmental accounts that require biographies or other user specific information will read "City of Wimberley, Department [insert name]" and contain a link to the department's website. Where possible, departmental usernames should begin with City name or other identifier of City.

**6.8. Identification.** All *City Social Media Sites* must clearly indicate that the *Social Media* site that is maintained by the City and must have appropriate City contact information prominently displayed.

**6.9. Links.** Links placed on *City Social Media Sites* should only link to a resource on the City's website at [www.cityofwimberley.com](http://www.cityofwimberley.com), or sites approved by the *Social Media Administrator(s)*.

**6.10. Design.** Design elements (logos, background, images) should be appropriate to the subject matter and consistent with the City's design guidelines, which are available from the Public Information Officer.

**6.11. Intellectual Property Rights and Confidential Information.** Information that is proprietary, copyrighted or any other intellectual property, attorney-client privileged, or information subject to state or federal privacy laws, and information not subject to disclosure under the Texas Public Information Act ("confidential information") must not be posted on *City Social Media Sites*. Any questions concerning this standard should be directed to the Public Information Officer. An owner of copyrighted material or other intellectual property who believes the owner's rights are infringed must promptly notify the *Social Media Administrator(s)*. The *Social Media Administrator(s)* must take appropriate action upon notification.

6.12. **Data Tracking.** Most *Social Media* sites offer some mechanism for capturing data or tracking user trends and activity. It is the responsibility of the *Social Media Administrator(s)* to use these applications to ensure the most effective use of *Social Media* outlets.

### 6.13. **References, Links and Embedded Content.**

6.13.1. Any references or links to a specific entity, product, service or organization posted by individuals on the *City Social Media Sites* must not be considered an endorsement by the City or its departments or *Employees*.

6.13.2. The City should not sponsor or endorse any other website(s) linked to its website or to *City Social Media Sites*. The views and opinions of authors expressed on those websites do not necessarily state or reflect the opinion of the City and may not be quoted or reproduced for the purpose of stating or implying any endorsement or approval of any product, person, or service by the City or its *Employees* or *Agents*.

6.13.3. The City is not responsible for *Content* that appears on external links.

6.13.4. The City is not responsible for and does not guarantee the authenticity, accuracy, appropriateness or security of any link, external website or its *Content*.

6.13.5. The City reserves the right to and may delete links and embedded *Content* that violate the City's *Social Media* Policy.

### 6.14. **Security and Privacy Risks.**

Applications (such as streaming video, music, photos, and subscriptions to RSS feeds) that may be useful to a *City Social Media Site's* mission can cause clutter and security risks. An application should only be used to serve a City purpose and add to the user experience, and only if it comes from a trusted source and has gone through the approval process outlined in this Policy. An application may be removed at any time if it causes a security breach or contains or is suspected of containing a virus without notice. Where *Social Media* sites are hosted by third parties, they are governed by those parties' privacy policies. Additionally, the *City Social Media Sites* are governed by the City's privacy policy and state laws.

### 6.15. **Employee Requirements for the City's Social Media Sites.**

6.15.1. *Employees* responsible for setting up or maintaining *City Social Media Sites* must use their City issued email accounts in order to conduct municipal *Social Media* operations in a manner that is cybersecurity prudent and more password secure. By operating *Social Media* platforms using only public emails, the City's IT Department is able to better control accounts in the event that a rapid change must be made.

**COMMENT:** Some *Social Media* sites require individuals to establish a site rather than a business or organization; similarly, organizational sites require identifying passwords and other elements of *Digital Identity* to operate. Because personnel working for the City often change positions, duties and employment, the City must retain control over *Social Media* sites created in its name or on its behalf and for that reason all necessary information to retain that control must be provided to the *Social Media Administrator(s)* or other appropriate official to allow continuing use by the City.

6.15.2. *Social Media Administrator(s)* and *Employees* authorized as part of their official duties to post information, make comments, and send messages to the public on a department's *Social Media Site* must set-up the account using the City department's name where a user creates a business account in the user's name to facilitate transparency in communications. Accounts established under this provision are City owned accounts and belong to the City.

6.15.3. Any platform requiring a user to create a business account in the user's name established by an *Employee* under this policy must:

1. Contain the *Employee's* name.
2. Be created using the administrator or *Employee's* City issued email address.
3. Be set-up so that the page does not allow "wall posts" or "friending" the *Employee*.
4. Be used solely for City business in connection with the *Employee's* department's Facebook page, and must not allow comments or "friending" the administrator or *Employee*.
5. The *Employee* must comply with the provisions of this policy in Section 13 (EMPLOYEE OBLIGATIONS AND RESTRICTIONS IN PERSONAL USE OF SOCIAL MEDIA) and provide the required information to the specified officials.

6.15.4. There is no reasonable expectation of privacy associated with the administration of a *City Social Media Site* or an account established under this policy.

6.15.5. All *Social Media* interaction involving a *City Social Media Site* or account may be subject to relevant records retention law and FOIA/open records statutes.

6.15.6. Upon *Employee* termination, retirement, or other form of separation from employer or change in job duties, account ownership remains the City's and the *Employee* must take all necessary steps to protect the City's interest in the site or account.

6.15.7. Administrators and City *Employees* and *Officers* must not form groups/pages that are private or closed to the public under Section 6.6 (Restricted Access Platforms) without the express approval of the City Administrator. It is important to note that in the

event that such a group is created, it may be subject to records retention, FOIA/open records statutes and other applicable law.

6.15.8. **Employees** using **City Social Media Sites**, whether as an administrator or as a responder to a posting, must follow these guidelines:

1. Unless posting or responding as the site administrator, **Employees** must be clear about his/her role in regards to the subject and the extent of the **Employee's** authority to speak for the City.
2. Write and post about his/her area of expertise, especially as related to the City and daily assignment(s). When writing about a topic for which an **Employee** is not the City's expert, make this clear to readers.
3. Keep postings factual and accurate. If a mistake is made, admit to it and post a correction as soon as possible.
4. Reply to comments in a timely manner, when a response is appropriate. When disagreeing with others' opinions or providing comments, be sure that the comments are meaningful, respectful and relevant to the topic.
5. Understand that postings are widely accessible, not retractable, and retained or referenced for a long period of time, so consider **Content** carefully.
6. Ensure comments do not violate the City's privacy, confidentiality and applicable legal guidelines for external communication. Never comment on anything related to legal matters, litigation or any parties with whom the City may be in litigation without the specific approval of the law department.
7. ~~Refrain from~~ **Do not express**-expressing personal opinions or positions regarding policies, programs or practices of other public agencies, political organizations, private companies or non-profit groups.

6.15.9. **Employees** who fail to comply with this Policy, including without limitation the guidelines under Section 6.15 (Employee Requirements for the City's Social Media Sites) of the Policy are subject to discipline up to and including termination of employment. In addition, the City may sue to enjoin compliance with this Policy and those provisions or for damages.

6.15.10. All **Employees** must sign a written acknowledgement that they have received, read, understand and agree to comply with this Policy.

## 6.16. Privacy.

All users of **City Social Media Sites** are subject to the site's own privacy policy as well as privacy laws applicable to the City. The City has no control over third parties' privacy policies or modifications to such policies.

## 6.17. Data Ownership and Copyright Policy on City Social Media Sites/Accounts.

The City retains the rights to all text, photographs, graphics of any kind and other **Content** found on **City Social Media Sites** that was produced by the City. All **Social Media** communications or messages composed, sent, or received on City equipment in an official capacity are the property

of the City. The City maintains the sole property rights to any image, video or audio captured while a City *Employee* is representing the City in any capacity even if disseminated over *City Social Media Sites* whether the dissemination is authorized or unauthorized unless a release of those property rights has been specifically granted.

#### 6.18. Use of City Seal or Logo.

Any use of the City Seal or Logo is prohibited without the express written permission of the City.

#### 6.19. Third Party Copyright or other Intellectual Property Interest.

*Content* that violates a legal ownership interest of any party or copyright or other intellectual property should not be posted or submitted in any form without permission of the holder of those rights. Any person redistributing information subject to a third party copyright or other intellectual property via the *City Social Media Sites* must adhere to the terms and conditions of the third party intellectual property or copyright holder and upon request of the holder of the copyright or owner of other intellectual property may be removed from the site.

#### 6.20. Removing Content, Posts or Comments of the Public.

When the City determines to remove *Content*, a Post or a Comment of a person who is not an *Employee* and who was not acting on behalf of the City, the *Social Media Administrator(s)* must endeavor to contact the person promptly to notify them of the action. The person may appeal the decision under Section 8.5 (Right to Appeal Removal of Content or Application of this Policy to the Public). When a post is removed because it is a potential security breach or may contain a virus, the notice under this Section is not required, but the person responsible for the post may appeal the decision under Section 8.5 (Right to Appeal Removal of Content or Application of this Policy to the Public).

### 7. RECORDS RETENTION, PUBLIC RECORDS AND OPEN MEETINGS.

7.1. **Records Retention.** *Custodian* must ensure that *City Social Media Sites* meet the requirements of law regarding record retention, disposal and retention schedules. Departments maintaining *City Social Media Sites* or using *Social Media* tools must preserve records as required by law for the required retention period in a format that preserves the integrity of the original record and is easily accessible. Further, the *Social Media Administrator(s)*, or any *Employee* may only destroy, transfer, or otherwise dispose of records in accordance with records disposition schedules.

7.2. **Open Records.** State law governs whether *Content* in *City Social Media Sites*, including a list of subscribers and posted communications, is a public record. The *Social Media Administrator(s)*, or the appropriate department, agency, board, commission or committee of the City maintaining the account or site is responsible for working with the *Custodian* in responding completely and accurately under the requirements of State law to any public information requests for information on *Social Media*. *Content* must be maintained in an accessible format, so that it can be produced in response to a request. Difficulty in accessing

the information does not excuse compliance. *City Social Media Sites* must offer notice to users that their use of *City Social Media Sites* may be subject to public information requests and that their identifying information and posts to *City Social Media Sites* to the extent required by law must be disclosed. An *Employee* who removes, deletes or redacts *Content* from social media may be destroying a public record if such record is not properly archived and made available for public inspection. [*Note:* The requirements of state law may extend to a person’s private account.]

**7.3. Open Meetings and Public Business.** State law governs whether communications must be discussed in an open meeting or constitutes a meeting. Communications about public business may come under the state Open Meetings law. *Employees* and members of any council, agency, board, commission or committee must comply with state law and must not use *City Social Media Sites* to discuss matters that can only be discussed in an open meeting under the state law regulating Open Meetings. A member of a public body, such as a council, agency, board, commission or committee member, who “likes,” comments, shares, tweets, or otherwise engages in another board member’s *Content* on *Social Media* may be communicating City business and the state law may apply.

## **8. LIMITATION ON LIABILITY OF CITY.**

8.1. The City strives to post accurate and relevant *Content* but does not guarantee the accuracy of any information posted on *City Social Media Sites* and assumes no liability for damages resulting from reliance on any inaccuracies.

8.2. The City does not guarantee that *City Social Media Sites* will be uninterrupted, permanent or error free.

8.3. The *City Social Media Sites* should not be considered by investors determining whether to invest or continue to invest in the City’s debt offerings; information regarding the City’s financial position is posted at [www.cityofwimberley.com](http://www.cityofwimberley.com).

8.4. *City Social Media Sites* are not intended to operate as traditional open public forums. When the City opens the site for public comment it does not intend to open the site for any and all purposes but to open the site for limited discussion of only those topics specified by the City on that site. In some instances, sites may be non-public forums, that is, not open to public comment at all, and in other instances, sites may be designated limited public forums and their purpose is only to advance the business purposes of the City on those specific topics.

### **8.5. Right to Appeal Removal of Content or Application of this Policy to the Public.**

8.5.1. When a post or comment has been removed or edited, anyone aggrieved other than an *Employee* as provided in 8.5.3. below may seek to have the *Social Media Administrator(s)* reconsider the decision to edit or remove a comment by providing the *Social Media Administrator(s)* with a written request stating the reason or reasons why the comments do not fall within those limitations established in this Policy or offer other

bases to establish a right to publish the comments or other communications on the **City Social Media Site**. The **Social Media Administrator(s)** or other appropriate official must render a written decision on the request one (1) business day (excluding official City Holidays) of receipt of the request noting the basis for the decision. The decision of the **Social Media Administrator(s)** shall be the final administrative decision of the City.

8.5.2. When a person other than an **Employee** as provided in 8.5.3. below believes this Policy violates their rights in ways other than set out in 8.5.1., that person may seek to have the **Social Media Administrator(s)** review all or part of the Policy as applicable to that person by providing the **Social Media Administrator(s)** with a written request stating the reason or reasons why the Policy violates the person's rights. The **Social Media Administrator(s)** must render a written decision on the request within five (5) business days (excluding official City Holidays) and give the bases for the decision. For good cause, the **Social Media Administrator(s)** may extend the time for rendering a decision by five (5) additional days. The decision of the **Social Media Administrator(s)** shall be the final administrative decision of the City.

8.5.3. The rights to appeal created in this Section do not apply to an **Employee** when the **Employee** is acting as a representative of the City and only apply when the **Employee** is acting in the **Employee's** capacity as a citizen and when exercising the rights of a citizen. An **Employee** who feels aggrieved by any action under this Policy not covered by this Section should seek review through established grievance procedures or through the **Employee's** chain of command.

## **9. TRANSFERRING OWNERSHIP, ADMINISTRATIVE RIGHTS AND RESPONSIBILITIES FOR A SOCIAL MEDIA SITE ACCOUNT.**

When the **Social Media Administrator(s)** or an **Employee** needs to make a change to the administrators responsible for the **City Social Media Account**, the following actions shall occur:

- Notify the **City's Social Media Administrator(s)** before the change needs to occur. Include whether the change in ownership is to a different administrator or to an entirely different department or board, as applicable, within the City.
- The new administrator shall be given all administrative rights to the **Social Media Site/Account** and the administrator's **Digital Identity**.
- Administrative rights for the departing administrator must be revoked immediately when such administrator separates from service or is transferred to a different role.
- Any **Employee** who improperly uses administrative rights to a **City Social Media Site** while employed may be disciplined up to and including termination and any person who having left employment improperly uses administrative rights to a **City Social Media Site** shall be prosecuted to the fullest extent of the law.

**COMMENT:** In some cases, an act that violates provisions of this Policy may be illegal by virtue of existing federal, state or local law. The jurisdiction should consider whether it needs to

pass legislation to make other acts illegal to protect against *Employees* or others violating the City's rights or harming others through the use of the *City's Social Media Sites* and platform.

#### **10. DEACTIVATING A SOCIAL MEDIA SITE/ACCOUNT.**

If a decision is made by the City Council or City Administrator or the *Social Media Administrator(s)* to deactivate a *Social Media Site/Account*, because it is no longer of use, or accomplishing the goals of the City or Department or Board, or otherwise does not comply with City policy, the following actions shall occur:

- Confirm all public records management to preserve *Content* related to the site/account has occurred
- Set a timeline for deactivating the site
- Develop a "sign-off" message to post on the site that includes when the site shall be closed and a "sign-off" message to post during the final days/weeks
- Confirm to the City Administrator or *Social Media Administrator(s)* once the site has been deactivated that the site is completely deactivated
- Determine whether to protect the site name by keeping it active to prevent use of the City's name for improper purposes and upon a determination that it is necessary to protect the site name take all necessary action to do so

#### **11. USE OF CITY SOCIAL MEDIA SITES IN TIMES OF DISASTER OR EMERGENCY.**

In disaster or emergency situations, the City Administrator may assume control of *City Social Media Sites* to ensure that communications are managed appropriately. The *Social Media Administrator(s)* either directly or under the direction of the City Administrator must facilitate use of the *City's Social Media Sites* to ensure timely dissemination of information during the emergency.

#### **12. EMPLOYEE OBLIGATIONS AND RESTRICTIONS IN OFFICIAL USE OF CITY SOCIAL MEDIA SITES/ACCOUNTS.**

12.1. *Employees* assigned to maintain *City Social Media Sites/Accounts* must adhere to the principles articulated in this Policy. Non-exempt *Employees* must not work on departmental *Social Media Sites/Accounts* during off-duty hours unless specifically pre-approved to do so in writing by the *Employee's* supervisor. All such time worked outside the *Employee's* normal work schedule must be reported and included in the *Employee's* regular work week. If an *Employee* is in a non-exempt position, any work in excess of 40 hours will be paid overtime either as compensatory time or as required by law and City policy.

12.2. City resources, work time, *Social Media* tools, and a City *Employee's* official position must not be used for personal profit, private gain or loss, or business interests or to participate in political activity.

12.3. An *Employee's* use of City resources or equipment, including the Internet or *City Social Media Sites* is not private and an *Employee* has no expectation of privacy while using the Internet or the *City Social Media Site*. An *Employee's* use may be investigated and monitored at any time.

12.4. *Employees* shall protect all confidential and exempt information, including all sensitive information relating to City business, its *Employees* or citizens, as required by law or policy.

### **13. EMPLOYEE OBLIGATIONS AND RESTRICTIONS IN PERSONAL USE OF SOCIAL MEDIA.**

13.1. **Preamble.** The City recognizes that many City *Employees* use *Social Media* tools, such as Facebook, in their personal lives. Therefore, this Policy provides guidelines for City *Employees* when they communicate on *Social Media Sites* as a private citizen where doing so may be considered a violation of their terms of employment not in an effort to stifle their rights of free speech, but to ensure that when they are speaking as private citizens that they clearly communicate their status in doing so and do not violate laws and rules of employment designed to protect and maintain the stability and integrity of the workplace, to protect confidential information, to adhere to the rules of ethics, public records laws and open meeting law requirements among other compelling governmental interests

13.2. Personal or non-official use of *Social Media* is the day-to-day use of *Social Media* sites by *Employees* that is not related to official duties. Consistent with the City's policies on use of the City's telephone and email systems, incidental and occasional personal use of *Social Media* is permitted during work hours provided it is very limited in duration and does not have a detrimental effect on *Employee* productivity.

13.3. Prohibition on using personal and business accounts tied to City. Personal or private business venture *Social Media Account* names must not be tied to the City.

13.4. If commenting on City business, *Employees* must use a disclaimer, which establishes that their comments represent their own opinions and do not represent those of the City.

13.5. *Employees* must not attribute personal statements or opinions to the City when engaging in private blogging or postings on *Social Media Sites* and if through their identification or posts any confusion as to whether their statements might be attributable to the City they must clarify that their posts are their own and not those of the City. Where confusion or doubt is likely to arise regarding the personal nature of *Social Media* activities, an *Employee* must include a disclaimer clarifying that the *Social Media* communications reflect only the *Employee's* personal views and do not necessarily represent the views of the City or the *Employee's* department or board or agency, as

applicable. A clear and conspicuous disclaimer will usually be sufficient to dispel any confusion that may arise.

13.6. **Employees** must not use their City email account or password in conjunction with a personal social networking site.

13.7. **Use of Non-Public Information: Employees** must not use nonpublic information to further their own private interest (gain or loss) or that of another, whether by engaging in financial transactions using such information, through advice or recommendation, or through unauthorized disclosure. Further, **Employees** shall not make intentional, or careless or unintentional disclosures of non-public information, unless the disclosure is authorized by law. Unauthorized disclosures can include, but are not limited to, the unauthorized dissemination of confidential, proprietary or privileged information.

13.8. **Personal Use of Social Media.** The City respects its **Employees** rights to post and maintain personal websites, blogs and **Social Media** pages and to use and enjoy **Social Media** on their own personal devices during non-work hours. The City requires **Employees** to act in a prudent manner with regard to website and internet postings that reference the City, its personnel, its operation or its property. The following guidelines apply to personal communications using various forms of **Social Media**:

13.8.1. The City expects its **Employees** to be truthful, courteous, and respectful toward supervisors, co-workers, citizens, customers, and other persons or entities associated with or doing business with the City. When a person can be identified as a City **Employee** or **Agent**, those **Employees** and **Agents** must not engage in name calling or personal attacks or other such demeaning behavior if the conduct would adversely affect their duties or workplace for the City. This Section and its limitations apply when the action of the **Employee** adversely affects the **Employee's** work, job duties or ability to function in the **Employee's** position or creates a hostile work environment.

13.8.2. **Employees** and **Agents** and others affiliated with the City must not use a City brand, logo or other City identifiers on their personal sites, nor post information that purports to be the position of the City without *prior* authorization.

13.8.3. **Employees** and **Agents** are discouraged from identifying themselves as City **Employees** when responding to or commenting on blogs with personal opinions or views. **Employees** must not use their City title when engaging in personal use of **Social Media**. If an **Employee** chooses to identify him or herself as a City of Wimberley **Employee**, and posts a statement on a matter related to City business, a disclaimer similar to the following must be used:

“These are my own opinions and do not represent those of the City.”

13.8.4. Incidental and occasional access to personal **Social Media** websites during work hours may be permitted, but **Employees** must adhere to the guidelines outlined in the City of Wimberley Personnel Policy. **Employees**

should also ensure that they do not violate the City's ownership interests in any *Content* posted by the *Employee*.

13.8.5. There may be times when personal use of *Social Media* (even if it is off-duty or using the *Employees'* and *Agents'* own equipment) may affect or impact the workplace and become the basis for *Employee* coaching or discipline. Examples of situations where this might occur include but are not limited to:

- Friendships, dating or romance between co-workers
- Cyber-bullying, stalking or harassment
- Release of confidential or private data
- Unlawful activities
- Misuse of City-owned *Social Media*
- Inappropriate use of the City's name, logo or the *Employee's* position or title
- Using City-owned equipment or time for extensive personal *Social Media* use
- Violation of law, whether federal, state, local or a City policy.

13.8.6. Each situation will be evaluated on a case-by-case basis because the laws in this area are evolving. *Employees* are encouraged to discuss types of activities that might result in discipline with the City Administrator or the Human Resources Department.

#### **14. VIOLATION OF POLICY BY EMPLOYEES.**

Violations of this Policy are considered misconduct and may result in discipline up to and including indefinite suspension or termination as authorized or permitted by law or policy.

**COMMENT:** *Employees* should also be aware that some conduct discussed in this Policy may violate other laws for which there are criminal or civil penalties. Adoption of this Policy should not be seen nor is it intended to vary the terms or requirements of other laws governing behavior in the workplace or behavior outside the workplace, but which affects the workplace.

#### **15. VIOLATION OF POLICY BY MEMBERS OF CITY COUNCIL, AGENCIES, BOARDS, COMMISSIONS OR COMMITTEES.**

Violations of the Policy by members of the City Council, its agencies, boards, commissions or committees may be deemed acts of malfeasance and cause for sanctions including removal from office, as appropriate, authorized or permitted by law or policy. In addition, the City may seek other appropriate relief including damages or an injunction to enforce compliance.

**COMMENT:** Each jurisdiction operates under laws that govern discipline of public officials, whether elected or appointed, including removal from office. This Policy intends to harmonize with those laws and to require all public officials to follow the terms of this Policy. Often City officials are indemnified for their actions as officials and the City should consider whether this indemnification should extend to intentional violations of this Policy.

## **16. CONTROLLING AUTHORITY.**

This Policy does not amend any duly adopted law or ordinance of the City.

## **17. SEVERABILITY AND SAVINGS.**

If any part or provision of this Policy or the application to any person or circumstance is held invalid or unconstitutional, such declaration shall not affect the other parts or provisions or application of the Policy, which can be given effect without the invalid or unconstitutional part or provision or application, and are therefore deemed severable.

**EFFECTIVE DATE.** This Policy shall become effective immediately upon adoption by the governing body.

DRAFT



**AGENDA ITEM:** CWWP Status  
**SUBMITTED BY:** Shawn Cox, City Administrator  
**DATE SUBMITTED:** August 30, 2019  
**MEETING DATE:** September 5, 2019

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

The City Administrator will provide the City Council and the public with an update on the status of the Central Wimberley Wastewater Project (CWWP), including but not limited to the following topics:

- Project Management
- TxDOT Coordination
- Coordination with Aqua Texas
- Coordination with TWDB
- Finances
- Easements

### REQUESTED ACTION

- |            |                                     |
|------------|-------------------------------------|
| Motion     | <input checked="" type="checkbox"/> |
| Discussion | <input checked="" type="checkbox"/> |
| Ordinance  | <input type="checkbox"/>            |
| Resolution | <input type="checkbox"/>            |
| Other      | <input checked="" type="checkbox"/> |

### FINANCIAL

- |                   |                                     |                           |    |
|-------------------|-------------------------------------|---------------------------|----|
| Budgeted Item     | <input type="checkbox"/>            | Original Estimate/Budget: | \$ |
| Non-budgeted Item | <input type="checkbox"/>            | Current Estimate:         | \$ |
| Not Applicable    | <input checked="" type="checkbox"/> | Amount Under/Over Budget: | \$ |

### STAFF RECOMMENDATION

## **ATTACHMENTS**

- CWWP Schedule
- Central Wimberley Wastewater Project Costs
- TWDB Released Funding – Series 2013 Bonds
- TWDB Released Funding – Series 2017 Bonds

# Central Wimberley Wastewater Project Schedule

Project Start Date 8/8/2019 (Thursday)  
Project Lead \_\_\_\_\_

Display Week 4

WBS	TASK	LEAD	START	END	DAYS	% DONE	WORK DAYS	Week 4 26 Aug 2019							Week 5 2 Sep 2019							Week 6 9 Sep 2019							Week 7 16 Sep 2019							Week 8 23 Sep 2019							Week 9 30 Sep 2019							Week 10 7 Oct 2019							Week 11 14 Oct 2019						
								26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
								M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
<b>1</b>	<b>TWDB</b>		Thu 8/08/19	Fri 10/18/19	72		52	[Gantt bar from Week 4 to Week 11]																																																							
<b>1.1</b>	<b>Aqua Contract Completion</b>		Thu 8/08/19	Thu 10/03/19	57	0%	41	[Gantt bar from Week 4 to Week 9]																																																							
1.1.1	Finalize Bore Location		Thu 8/08/19	Wed 9/04/19	28	0%	20	[Gantt bar from Week 4 to Week 5]																																																							
1.1.2	Finalize Contract Inclusions		Thu 8/08/19	Thu 9/19/19	43	0%	31	[Gantt bar from Week 4 to Week 7]																																																							
1.1.3	Review by TWDB		Wed 9/04/19	Tue 9/10/19	7	0%	5	[Gantt bar from Week 5 to Week 6]																																																							
1.1.4	Review by Council		Thu 9/19/19	Thu 10/03/19	15	0%	11	[Gantt bar from Week 7 to Week 9]																																																							
1.1.5	Consideration by Council		Thu 10/03/19	Thu 10/03/19	1	0%	1	[Gantt bar at Week 9]																																																							
<b>1.2</b>	<b>Easement Commitments</b>		Thu 8/08/19	Thu 9/05/19	29	0%	21	[Gantt bar from Week 4 to Week 6]																																																							
1.2.1	Determine Easements Needed		Fri 8/09/19	Fri 8/09/19	1	100%	1	[Complete]																																																							
1.2.2	Discussions w/Propoerty Owners		Mon 8/12/19	Sun 9/01/19	21	50%	15	[Gantt bar from Week 4 to Week 5]																																																							
1.2.3	Consideration by Council		Thu 9/05/19	Thu 9/05/19	1	0%	1	[Gantt bar at Week 6]																																																							
<b>1.3</b>	<b>Finalize Refund Bonds</b>		Thu 8/15/19	Thu 8/15/19		0%	1	[Complete]																																																							
1.3.1	Consideration by Council		Thu 8/15/19	Thu 8/15/19	1	100%	1	[Complete]																																																							
1.3.2	Review by Attorney General		Fri 8/16/19	Thu 8/29/19	14	0%	10	[Gantt bar from Week 4 to Week 5]																																																							
1.3.3	Closing w/TWDB (Sell of Bonds)			-		0%	-	[Complete]																																																							
<b>1.4</b>	<b>Enviromental Review</b>		Fri 7/19/19	Sat 10/19/19	93	0%	66	[Gantt bar from Week 4 to Week 11]																																																							
1.4.1	TWDB Internal Review of SOF		Fri 7/19/19	Sat 8/17/19	30	0%	21	[Gantt bar from Week 4 to Week 5]																																																							
1.4.2	Initial 30-Day Review of SOF		Sat 9/21/19	Sun 10/20/19	30	0%	20	[Gantt bar from Week 8 to Week 11]																																																							
1.4.3	GLO Survey of Bore Location		Fri 9/06/19	Fri 9/20/19	15	0%	11	[Gantt bar from Week 6 to Week 7]																																																							
1.4.3.1	Approval of Expenditure		Thu 9/05/19	Thu 9/05/19	1		1	[Gantt bar at Week 6]																																																							
1.4.4	Submit Revised Bore Location to GLO		Sat 9/21/19	Sat 9/21/19	1		0	[Gantt bar at Week 8]																																																							
1.4.5	Updated Information to TWDB		Wed 9/18/19	Wed 9/18/19	1	0%	1	[Gantt bar at Week 7]																																																							
1.4.6	30-Day Enviromental Review		Thu 9/19/19	Fri 10/18/19	30	0%	22	[Gantt bar from Week 7 to Week 11]																																																							
1.4.7	Approval from TWDB		Sat 10/19/19	Sat 10/19/19	1	0%	0	[Gantt bar at Week 11]																																																							

## City of Wimberley Wastewater Project

Purpose	Contractor	Contract/Budget Amount	Change Order/Amendment		Total Cost	Expenditures to Date			Remaining
			CO #/Amendment	CO/Amendment Amount		Pay Authorization	Spent	Retainage	
<b>Design</b>									
Original Design/Bid	APAI	\$ 494,082	First Amendment	\$ 35,000	\$ 616,697		\$ 574,786		\$ 41,911
			Second Amendment	\$ 68,415					
			Third Amendment	\$ 19,200					
Redesign	APAI	\$ 36,500			\$ 36,500	\$ 9,850	\$ 9,850		\$ 26,650
<b>Construction</b>									
WWTP Construction	Black Castle (WWTP)	\$ 545,072			\$ 545,072		\$ 545,072	\$ -	\$ -
Collection Line Construction	Capital Excavation (Lines)	\$ 3,251,450	CO-01	\$ 364,780	\$ 3,727,537	\$ 2,025,013	\$ 1,923,763	\$ 101,251	\$ 1,702,524
			CO-02	\$ 21,884					
			CO-03	\$ 89,423					
			CO-04	TBD					
<b>Project Management</b>									
Project Management	TRC Engineering	Contract did not provide an amount, just a rate. Contract was ultimately			\$ 13,080		\$ 13,080		\$ -
Project Management	Jim Shoonover	\$ 175,000			\$ 175,000		\$ 129,032		\$ 45,968
Construction Administration	APAI	\$ 77,575			\$ 77,575		\$ 77,575		\$ 0
Grant/Loan Administration	Langford	\$ 25,000			\$ 24,428		\$ 24,428		\$ -
<b>Loan/Bond Fees</b>									
Principal Forgiveness Funds - Admin Fees		\$ 5,103			\$ 5,103		\$ 5,103		\$ -
Loan Document Fees		\$ 95,452			\$ 95,452		\$ 95,452		\$ -
Escrow Agent Fees		\$ 1,200			\$ 1,200		\$ 1,200		\$ -
Bond Fees	Bickerstaff	\$ 30,260		\$ 30,260	\$ 68,550		\$ 68,550		\$ -
	SPFI	\$ 38,290		\$ 38,290					
Additional Bond Fees	Norton Rose Fulbright	\$ 10,000		\$ 36,755	\$ 52,699		\$ -		\$ 52,699
		\$ 26,755							
	SPFI	\$ 15,944		\$ 15,944					
<b>Additional Fees</b>									
Work w/EDA/TWDB & Cancellation of WWTP Contract	Denton Navarro					\$ 11,631	\$ 36,331		
	The Chapman Firm					\$ 24,700			
Aqua Contract Negotiations	Denton Navarro					\$ 16,040	\$ 16,265		
	The Chapman Firm					\$ 225			
General Land Office Lease/Easement	GLO	\$ 2,350			\$ 2,350	\$ -	\$ -		\$ 2,350
Golden-cheeked Warble Habitat Assessment	Zara Environmental	\$ 9,884			\$ 9,884	\$ -	\$ 4,930		\$ 4,954
Survey for GLO Lease/Easement	Byrn	\$ 3,500			\$ 3,500	\$ -	\$ 3,500		\$ -
Connection to Aqua (Infrastructure Installation)	Capital	TBD			TBD	\$ -	\$ -		TBD

## TWDB Released Funding

Combination Tax and Revenue Anticipation Notes - Series 2013

Authorization: Ordinance No. 2013-018

Funding: \$ 650,000

<b>Escrow Release</b>	<b>Date</b>	<b>Amount</b>	<b>Balance</b>
1	9/20/2013	\$ 11,807	\$ 638,193
2	10/3/2013	\$ 182,611	\$ 455,582
3	8/8/2014	\$ 55,000	\$ 400,582
4	10/7/2014	\$ 52,500	\$ 348,082
5	2/8/2016	\$ 226,842	\$ 121,240
6	3/27/2017	\$ 89,896	\$ 31,343

**TWDB Released Funding**

**Sewer System Revenue Bonds - Series 2017**  
**Authorization: Ordinance No. 2017-015**  
**Funding: \$ 5,255,000**

<b>Escrow Release</b>	<b>Date</b>	<b>Amount</b>	<b>Balance</b>
1		\$ 334,554	\$ 4,920,446
2	5/1/2018	\$ 293,753	\$ 4,626,693
3	5/21/2019	\$ 51,318	\$ 4,575,374
4	6/19/2018	\$ 366,857	\$ 4,208,517
5	8/8/2018	\$ 840,496	\$ 3,368,021
6	9/5/2018	\$ 176,886	\$ 3,191,135
7	9/26/2018	\$ 262,338	\$ 2,928,797
8	11/16/2018	\$ 67,301	\$ 2,861,496
9	12/10/2018	\$ 298,839	\$ 2,562,657
10	12/20/2018	\$ 87,455	\$ 2,475,202
11	1/28/2019	\$ 64,564	\$ 2,410,638
12	3/1/2019	\$ 125,883	\$ 2,284,755



**AGENDA ITEM:** Council Priorities  
**SUBMITTED BY:** Shawn Cox, City Administrator  
**DATE SUBMITTED:** August 30, 2019  
**MEETING DATE:** September 5, 2019

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

On July 16, 2019, Council held a Workshop to discuss the development of the FY 2020 Council Priorities. For consideration is the setting of a day and time to finalize the draft priorities for approval. Attached is an updated draft of the FY 2020 Council Priorities.

### REQUESTED ACTION

- Motion
- Discussion
- Ordinance
- Resolution
- Other

### FINANCIAL

Budgeted Item	<input type="checkbox"/>	Original Estimate/Budget:	\$
Non-budgeted Item	<input type="checkbox"/>	Current Estimate:	\$
Not Applicable	<input checked="" type="checkbox"/>	Amount Under/Over Budget:	\$

### STAFF RECOMMENDATION

### ATTACHMENT(S)

- FY 2020 Council Priorities - DRAFT



# City of Wimberley FY 2020 City Council Priorities Adopted:

This document, adopted by the City Council represents the priorities for the City Council for FY 2020, and is to be used as a reference and planning tool for City Staff for the fiscal year. Council priorities are not listed in rank order.

## Public Safety

Improve communication for regular and emergency events.

## Financing

TBD

## Transportation

Improve traffic and pedestrian movement through the City.

## Development/Growth

Plan for the proper management of current development and future growth.

## Quality of Life

Maintain and expand natural and humanmade amenities for all.

## Image

TBD

## Function

TBD

## Relationships

TBD

## Infrastructure

Improvement of current and planning for future infrastructure needs.

## City Council Priorities – As of ...

This document, adopted by the City Council represents the priorities for the City Council for FY 2020, and is to be used as a reference and planning tool for City Staff for the fiscal year. Council priorities are not listed in rank order.

### **A. PRIORITY: PUBLIC SAFETY**

Improve communication for regular and emergency events.

#### Goals:

- Regular promotion of communication outlets
- Improved coordination with local law enforcement, and emergency service agencies
- Review of efforts for best practices

### **B. PRIORITY: FINANCING**

Evaluate all opportunities to maintain a balanced annual budget and strong fund balances.

#### Goals: (Proposed)

- Identify Public/Private Partnerships, grants, and other funding opportunities
- Evaluate the creation of a Downtown Public Improvement District (PID)
- Identify next steps for possible road bond project
- Development of a Capital Improvement Plan (CIP) and corresponding projects
- Research revenue producing strategies and their implications

### **C. PRIORITY: TRANSPORTATION**

Improve traffic and pedestrian movement through the City.

#### Goals:

- Review and enforcement of City ordinances
- Development of an enforcement strategy
- Identify problems and problem areas
- Identify pedestrian mobility solutions
- Identify directional signage needs
- Improve mapping

### **D. PRIORITY: DEVELOPMENT/GROWTH**

Plan for the proper management of current development and future growth.

Goals:

- Provide of fact and data-based recommendations
- Proactively review development standards
- Provide more training

**E. PRIORITY: QUALITY OF LIFE**

Maintain and expand natural and humanmade amenities for all.

Goal:

- Assessment of current assets and identification of future needs and wants

**F. PRIORITY: IMAGE**

Provide a consistent “brand” for the City to be used in all internal and external

Goals:

- Identify branding needs and opportunities
- Update/redo website
- Review current signage, establish needs and create implementation plan
- Review current graphics applications and propose updates and budget

**G. PRIORITY: FUNCTION**

Ensure City ordinances and code are in compliance with State law and are aligned with City policy

Goals:

- Develop an employee pay scale
- Establish schedule, actions and costs to bring all ordinance up to date and online

**H. PRIORITY: RELATIONSHIPS**

Develop and maintain mutually beneficial relationships with relevant cities, County, State and other governmental and non-profit entities

Goals:

- Identify appropriate agencies, contacts and liasons
- Improve coordination and communication with local, state, and federal agencies and groups

**I. PRIORITY: INFRASTRUCTURE**

Improvement of current and planning for future infrastructure needs.

Goals:

- Completion of the Central Wimberley Wastewater Project
- Development of infrastructure needs assessment and a Capital Improvement Plan
- Continued coordination with transportation entities
- ADA compliance and identification of needs

DRAFT



**AGENDA ITEM:** Hays County Research Project  
**SUBMITTED BY:** Kelly Schmidt, Parks Director  
**DATE SUBMITTED:** 08-28-19  
**MEETING DATE:** 09-05-19

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

On Friday August 1st, the Natural Resource Manager for Hays County hosted a meeting with several stakeholders to discuss the possibility of conducting long-term dye tracing studies within the Blanco River watershed and areas of the Onion Creek watershed. Attending the meeting were stakeholders from the Hays Trinity Groundwater Conservation District (HTGCD), the Edwards Aquifer Authority (EAA), the Barton Springs/Edwards Aquifer Conservation District (BSEACD), an environmental consultant that works closely with both The Meadows Center for Water and the Environment, and the Trinity Edwards Springs Protection Association (TESPA), as well as an environmental consultant from Blair Wildlife.

There was strong support amongst the stakeholders for dye tracing studies within the Contributing Zone of the Edwards Aquifer within Hays County. There have been many scientific research efforts for this type of study over the recharge zone of the Edwards Aquifer, but not nearly enough within the Contributing Zone.

In this meeting we discussed possible partners for these efforts, creating an official steering committee, establishing a long-term and detailed scope of work, and the need for a memorandum of understanding (MOU) between these suggested partners. The group determined the most suitable starting location to conduct these efforts, and discussed an additional research project, the Blanco River Aquifer Assessment Tool (BRAT) Model, that will benefit from the data that will be produced from these long-term studies.

The goals of these long-term research studies are to identify flow path of groundwater within the Trinity Aquifer, the direction of groundwater flow at fault lines, the rate at which the groundwater flows, and the recharge rate for karst features within the Contributing Zone of the Edwards Aquifer. The data produced during these dye tracing studies will aid Hays County, HTGCD, BSEACD, EAA, municipalities, and others in future potential impact studies on groundwater wells, determining the capacity and available groundwater of the Trinity Aquifer, aid in mitigation and impact studies for aquatic species, and help protect water quality.

**REQUESTED ACTION**

- Motion
- Discussion
- Ordinance
- Resolution
- Other

**FINANCIAL**

- Budgeted Item  Current Estimate: \$
- Non-budgeted Item  Amount Under/Over Budget: \$ No estimates as to how this will directly impact the Parks Dept budget if at all.
- Not Applicable
- Original Estimate/Budget: \$

**STAFF RECOMMENDATION**

Staff is recommending approval to develop an MOU with Hays County and to participate in any future dye tracing studies as members of the Contributing Zone of the Edwards Aquifer within Hays County. Unanimously approved by Parks and Recreation Board on 8.20.2019.



**AGENDA ITEM:** Park Dedication  
**SUBMITTED BY:** Kelly Schmidt, Parks Director  
 Stephanie Nestlerode  
**DATE SUBMITTED:** 08-28-19  
**MEETING DATE:** 09-05-19

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

Martha Knies is one of Wimberley’s most beloved citizens. She founded Keep Wimberley Beautiful and she continues to keep an eye on Wimberley, looking for places that could use some extra tender loving care. More than a decade before Wimberley incorporated, she chaired a citizen committee to develop guidelines for maintaining Wimberley’s unique look and character. She served on Wimberley’s first city council. She was designated to consider city parks. During her tenure the city acquired the Cypress Creek Nature Preserve. She has tended to its care ever since. It’s appropriate to honor her many efforts by naming the trailhead the “Martha Knies Community Park.”

**“Our Plans:**

A citizen group will raise the funds for the Park. Bert Ray is designing the garden and ascertaining costs. Ann Arendarczyk from Keep Wimberley Beautiful will coordinate a local fundraising campaign and we’re asking the Meadows Center to help us look for grants. Chris Middleton is giving technical assistance as a master naturalist. Anne Hollows is giving assistance as a master gardener. We’re working with WVACA to create a sculpture piece for the middle. Stephanie Nestlerode is coordinating the effort.”

### REQUESTED ACTION

- Motion
- Discussion
- Ordinance
- Resolution
- Other

### FINANCIAL

Budgeted Item	<input type="checkbox"/>	Current Estimate:	\$
Non-budgeted Item	<input checked="" type="checkbox"/>	Amount Under/Over Budget: \$ No estimates as to how this will directly impact the Parks Dept budget if at al	
Not Applicable	<input type="checkbox"/>		
Original Estimate/Budget:	\$		

## **STAFF RECOMMENDATION**

Staff is recommending approval for renaming the City of Wimberley's pocket park to the Martha Knies Community Park with the caveat that each proposed "plan" improvement (i.e. garden, sculpture, signage, etc.) be submitted and reviewed individually by the PRB and Council as they are pursued for implementation by various organizations and individuals. Approved by PRB on 8.20.19



**AGENDA ITEM:** Soccer Field Use Agreement  
**SUBMITTED BY:** Kelly Schmidt, Parks Director  
 Terri Harrison  
**DATE SUBMITTED:** 08-28-19  
**MEETING DATE:** 09-05-19

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

Consent Agenda Item: This is the annual renewal of the Wimberley Youth Soccer Club’s request for use of the Blue Hole Regional Park’s Soccer fields.

### REQUESTED ACTION

- Motion
- Discussion
- Ordinance
- Resolution
- Other

### FINANCIAL

Budgeted Item	<input type="checkbox"/>	Original Estimate/Budget:	\$
Non-budgeted Item	<input checked="" type="checkbox"/>	Current Estimate:	\$
Not Applicable	<input checked="" type="checkbox"/>	Amount Under/Over Budget:	\$

### STAFF RECOMMENDATION

Staff is recommending approval. Approved by the PRB 8.20.2019



**AGENDA ITEM:** Soccer Field Use Agreement  
**SUBMITTED BY:** Kelly Schmidt, Parks Director  
 Jim Neff  
**DATE SUBMITTED:** 08-28-19  
**MEETING DATE:** 09-05-19

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

This is the annual renewal of the Wimberley SURGE Soccer Club’s request for use of the Blue Hole Regional Park’s Soccer fields.

### REQUESTED ACTION

- Motion
- Discussion
- Ordinance
- Resolution
- Other

### FINANCIAL

- |                   |                                     |                           |    |
|-------------------|-------------------------------------|---------------------------|----|
| Budgeted Item     | <input type="checkbox"/>            | Original Estimate/Budget: | \$ |
| Non-budgeted Item | <input checked="" type="checkbox"/> | Current Estimate:         | \$ |
| Not Applicable    | <input checked="" type="checkbox"/> | Amount Under/Over Budget: | \$ |

### STAFF RECOMMENDATION

Staff is recommending approval. Approved unanimously by the PRB 8.20.19



**AGENDA ITEM:** Tractor Purchase for Blue Hole Regional Park  
**SUBMITTED BY:** Kelly Schmidt  
**DATE SUBMITTED:** 08-29-19  
**MEETING DATE:** 09-05-19

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

Purchase order for a tractor for the total amount of \$17,713.43.

### REQUESTED ACTION

- Motion
- Discussion
- Ordinance
- Resolution
- Other

### FINANCIAL

- |                                                   |                                      |
|---------------------------------------------------|--------------------------------------|
| Budgeted Item <input checked="" type="checkbox"/> | Original Estimate/Budget: \$ 20,000  |
| Non-budgeted Item <input type="checkbox"/>        | Current Estimate: \$ 17,713.43       |
| Not Applicable <input type="checkbox"/>           | Amount Under/Over Budget: \$2,286.57 |

### STAFF RECOMMENDATION

Staff is recommending the approval for the budgeted item.

# PURCHASE ORDER

**RECEIVED**  
AUG - 1 2019  
BY: \_\_\_\_\_

City of Wimberley  
221 Stillwater, PO Box 2027  
Wimberley, Texas 78676  
Office (512) 847-0025 Fax (512) 847-0422  
Tax ID #74-2971396

Date: 07/24/2019  
Dept: 200-52-6797  
Account Code #: \_\_\_\_\_  
BLUE HOLE PARK

**ALL QUOTES AND SUPPORTING DOCUMENTATION SHALL BE ATTACHED TO THIS REQUEST.**

Quotes may be received by mail, email, or fax.

Description and Reason for Purchase (Include Quantity/Unit Price/Extended Price)
<u>BUDGETED TRACTOR FOR BLUE HOLE PARK</u>
<u>21,256 - BUY BOARD MISC - 4,676.32 = 16,579.68</u>
<u>+ ADDITIONAL FEES (1,133.75)</u>
<u>TOTAL = 17,713.43</u>

<b>Vendor Info:</b>		<b>Total Quote Amount \$</b>	
<u>EDWARD KUBOTA, INC</u>		HUB (check one)	<input type="checkbox"/> Yes <input type="checkbox"/> No
		Payment Terms:	<u>Net-30</u>
Phone: <u>210-859-8580</u>	Fax:	Sales Tax:	Tax Exempt
Contact: <u>Will Scull</u>		Approved by:	<u>Kelly Scull</u>
E-mail: <u>will.sc@ewaldkubota.com</u>		E-mail:	

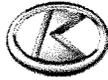
Quotes	Quote Amount	Vendor	Contact Name	Contact #	Quote Attached?	HUB Y/N
#1	<u>17,713.43</u>	<u>EDWARD KUBOTA</u>	<u>Will Scull</u>	<u>210-859-8580</u>	<input checked="" type="checkbox"/>	
#2	<u>19,800.</u>	<u>SCHOLTEN'S EQUIP</u>	<u>_____</u>	<u>800-433-5480</u>	<input checked="" type="checkbox"/>	
#3	<u>19,150</u>	<u>SNEAD TRACTOR</u>	<u>_____</u>	<u>256-927-5454</u>	<input checked="" type="checkbox"/>	
#4						
#5						

**FOR DEPARTMENTAL USE ONLY:**

Department Head Signature for Approval: Kelly Scull Date: 7/24/2019  
City Administrator Signature for Approval: \_\_\_\_\_ Date: \_\_\_\_\_

-- Standard Features --

-- Custom Options --



**Kubota**

BX Series

BX23SLSB-R

\*\*\* EQUIPMENT IN STANDARD MACHINE \*\*\*

**DIESEL ENGINE**

Kubota Indirect Injection  
 D902 Engine Model  
 3 Cylinder Engine  
 + 21.6 SAE Gross HP  
 + 20.4 Engine Net HP  
 + 17.7 PTO HP  
 54.8 Cu In Displacement  
 EPA Tier 4 Compliant  
 Charging Output 40 Amps  
 12V - 560 CCA

**EXHAUST EMISSION CONTROL TYPE**

No Exhaust After Treatment Required

**HYDRAULICS / HITCH / DRAWBAR**

Open Center  
 Tandem Pumps Gear Type  
 6.2 gpm Total Hyd. Flow

**3-POINT HITCH & DRAWBAR**

(3-Point Hitch Optional for BX23S)  
 Cat I 3-Point Hitch  
 At Lift Point 1210 lbs.  
 24" Behind 680 lbs.  
 Quarter Inching 3-Point Valve

**TRANSMISSION**

Hydrostatic Drive  
 Rear Differential Lock  
 2 Forward Ranges  
 2 Reverse Ranges  
 Cruise Control  
 Wet Disc Brakes

+ Manufacturer Estimate

**FLUID CAPACITY**

Fuel Tank 6.6 gal.  
 Cooling System 3.3 qts.  
 Crankcase 3.5 qts.  
 Transmission and Hydraulics 3.0 gal.  
 Front Axle 3.8 qts.

**POWER TAKE OFF**

Live Independent with Hydraulic Clutch  
 Rear PTO - 1 Speed  
 SAE Std 1 3/8" Six Splines  
 540 rpm @ 3200 Eng. rpm  
 Mid PTO - 1 Speed  
 2500 rpm @ 3050 Eng. rpm

**SAFETY EQUIPMENT**

Two Post ROPS w/  
 Retractable Seat Belt  
 Safety Start Switches  
 Parking Brakes  
 Electric Key Shut-Off  
 Flip up PTO Shield  
 SMV Sign

**INSTRUMENTS**

Analog Tachometer/Hour Meter  
 Fuel Gauge  
 Oil Pressure  
 Coolant Temperature

BX23SLSB-R Base Price: \$21,039.00

(1) 3-POINT HITCH KIT \$217.00  
 BX2506-3-POINT HITCH KIT

Configured Price: \$21,256.00

BUY BOARD Discount: (\$4,676.32)

SUBTOTAL: \$16,579.68

Factory Assembly: \$250.00

Dealer Assembly: \$63.75

Freight Cost: \$570.00

PDI: \$250.00

Total Unit Price: \$17,713.43

Quantity Ordered: 1

Final Sales Price: \$17,713.43

Purchase Order Must Reflect  
 the Final Sales Price

To order equipment - purchase orders must be made out and returned to:

Kubota Tractor Corporation  
 Attn: National Accounts  
 1000 Kubota Drive  
 Grapevine, TX 76051  
 or email NA.Support@kubota.com  
 or call 817-756-1171 or fax 844-582-1581

\*All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.

NORTHEAST ALABAMA'S  
ELITE KUBOTA DEALER -  
256.927.5454



## KUBOTA BX23SLB-R

[Inventory](#) > [Tractors](#) > [Kubota BX23SLB-R](#)

CASH **\$19,150**

FINANCE **\$19,150**

- Loader and Backhoe
- 23HP Diesel / 4WD
- Power Steering / Hydrostatic Drive
- 3pt Hitch



[← BACK](#)

[CREDIT APP](#)

**Snead Tractor, LLC**  
1507 West Main Street  
Centre, AL 35960

info@sneadtractor.com  
256.927.5454

© Copyright 2018. Snead Tractor, LLC.  
All Rights Reserved.



### HOURS OF OPERATION

Monday	7AM-4:30PM
Tuesday	7AM-4:30PM
Wednesday	7AM-4:30PM
Thursday	7AM-4:30PM
Friday	7AM-4:30PM
Saturday	7AM-12:00PM
Sunday	Closed

◀ Back (/default.asp?page=xAllInventory&unitid=3211474&scrollTo=undefined) **2019 KUBOTA BX23SLB-R 4WD**

Ku BX23SLB-R, 4WD, 23hp, w/ 3pt. hitch, bucket, & loader. The loader has never been easier to remove! The new Kubota swift attach loader lets you remove loader or backhoe in seconds. 0% financing available!.

0%

**SELLING PRICE -**

**\$19,800.00**

**PAYMENT CALCULATOR**

<b>Vehicle Price:</b> 19800.00	<b>Down Payment:</b> Down Payment
<b>Interest Rate %:</b> Interest Rate %	<b>Loan Term In Years:</b> 1
<input type="button" value="Calculate"/> <input type="button" value="Reset"/>	
<b>\$ Estimated Monthly Payment:</b>	
Estimated Monthly Payment	

▲ Calculation is estimate only. Does not include sales tax.

**GET A QUOTE** (/--xt-xInquiry?fr=xNewInventoryDetail&oid=3211474) ▶

**TRADE VALUE** (/--xt-xtrade\_value?fr=xNewInventoryDetail&oid=3211474) ▶

**GET FINANCING**  
(https://www.kubotausa.com/finance) ▶

**CONTACT US** (/--xt-xContact?fr=xNewInventoryDetail&oid=3211474) ▶

**SEND TO A FRIEND** (/default.asp?page=xsendtofriend&fr=xNewInventoryDetail&oid=3211474) ▶

**HISTORY REPORT**  
(https://www.instavin.com/order.php?a=350&VIN=NA&vYear=2019&vMake=Kubota&vModel=BX23) ▶

**PRINT** (/default.asp?page=xNewInventoryDetail&id=3211474&format=print&unit=Kubota-BX23SLB-R-4WD-Lynden-Washington-id-3211474)

(//www.addthis.com/bookmark.php?v=250&pubid=ra-510058cc38e77c14)

**INFO PHOTOS VIDEOS**

Ku BX23SLB-R, 23hp, 4WD, w/ 3pt. hitch, bucket, & loader. The loader has never been easier to remove! The new Kubota swift attach loader lets you remove loader or backhoe in seconds. 0% financing available!

Unit is subject to availability. We recommend calling us to see if the unit is in stock.

Retail Price	\$21,032.00
Sale Price	\$19,800.00
(/--xt-xInquiry?fr=xNewInventoryDetail&oid=3211474)	
Location	Lynden
Condition	New

Stock Number	<b>BX23SLB-R</b>
Year	<b>2019</b>
Make	<b>Kubota</b>
Model	<b>BX23SLB-R 4WD</b>
VIN	<b>NA</b>
Horsepower	<b>23</b>
Drive	<b>4WD</b>
Group Label (--xallinventory?filter=0-40 HP)	<b>0-40 HP (--xallinventory?filter=0-40 HP)</b>

◀ [Back \(/default.asp?page=xAllInventory&unitid=3211474&scrollTo=undefined\)](/default.asp?page=xAllInventory&unitid=3211474&scrollTo=undefined)

## RECOMMENDATIONS

- |                                                                                                                           |                                                                                                                           |                                                                                                                           |                                                                                                                           |
|---------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|
| <b>2019 KUBOTA B2320</b>                                                                                                  | <b>2019 KUBOTA B2301HSD 4WD</b>                                                                                           | <b>2019 KUBOTA B2601 4WD</b>                                                                                              | <b>2019 KUBOTA B2650HSDC 4WD</b>                                                                                          |
| <a href="/default.asp?page=xNewInventoryDetail&amp;id=1199723">(/default.asp?page=xNewInventoryDetail&amp;id=1199723)</a> | <a href="/default.asp?page=xNewInventoryDetail&amp;id=1469020">(/default.asp?page=xNewInventoryDetail&amp;id=1469020)</a> | <a href="/default.asp?page=xNewInventoryDetail&amp;id=1534194">(/default.asp?page=xNewInventoryDetail&amp;id=1534194)</a> | <a href="/default.asp?page=xNewInventoryDetail&amp;id=1879764">(/default.asp?page=xNewInventoryDetail&amp;id=1879764)</a> |

Advertised pricing excludes applicable taxes title and licensing, dealer set up, destination, reconditioning and are subject to change without notice. Pricing may exclude any added parts, accessories or installation unless otherwise noted. Sale prices include all applicable offers. Not all options listed available on pre-owned models. Contact dealer for details.



**AGENDA ITEM:** Wimberley City Donated Funds  
**SUBMITTED BY:** Gary Barchfeld  
**DATE SUBMITTED:** 8/29/2019  
**MEETING DATE:** September 5, 2019

## AGENDA FORM

### ITEM DESCRIPTION/SUMMARY

Discuss and Consider Possible Action regarding setting a Fund or Funds that individuals and organizations may use to donate to the City Wimberley. The contributions may be donated for specific projects such as Roads or Bathrooms or contributed to a Department such as the Parks Department. The contributed funds may be assigned to that designation or to a Department of the City for various projects that might help the City with its projects. This is meant to be a preliminary discussion by Council and Staff to understand the City can accept contributions that are beneficial to the city while being tax-deductible to the donor.

### REQUESTED ACTION

- Motion
- Discussion
- Ordinance
- Resolution
- Other

### FINANCIAL

- |                   |                                     |                           |    |
|-------------------|-------------------------------------|---------------------------|----|
| Budgeted Item     | <input type="checkbox"/>            | Original Estimate/Budget: | \$ |
| Non-budgeted Item | <input checked="" type="checkbox"/> | Current Estimate:         | \$ |
| Not Applicable    | <input type="checkbox"/>            | Amount Under/Over Budget: | \$ |

### STAFF RECOMMENDATION