

City of Wimberley
City Hall, 221 Stillwater
Wimberley, Texas 78676
Minutes of Regular Meeting of City Council
September 16, 2010 at 6:00 p.m.

City Council meeting called to order at 6:00 p.m. by Mayor Bob Flocke.

Mayor Flocke gave the Invocation and Councilmembers led the Pledge of Allegiance to the United States and Texas flags.

Councilmembers Present: Mayor Bob Flocke and Councilmembers Mac McCullough, Bill Appleman, Steve Thurber, and John White. Councilmember Roccaforte had an excused absence.

Staff Present: City Administrator Don Ferguson and City Secretary Cara McPartland.

Citizens Communications

No citizen comments were heard.

1. Consent Agenda

- A. Approval of the minutes of the regular City Council meeting of September 2, 2010
- B. Approval of the minutes of the special City Council meeting of September 8, 2010
- C. Approval of the August 2010 Financial Statements for the City of Wimberley
- D. Approval of the City of Wimberley 2010 3rd Quarter Investment Report

Councilmember Appleman moved to approve all Consent Agenda items, as presented. Councilmember McCullough seconded. Motion carried on a vote of 3-0 for Consent Agenda Items 1A, 1B, and 1C, and a vote of 4-0 for Consent Agenda Item 1D. Councilmember Thurber abstained from voting for Consent Agenda Items 1A, 1B, and 1C.

2. Proclamation

Proclamation declaring September 17th through September 23rd, 2010 as "Constitution Week"

Councilmember Thurber moved to approve the proclamation as read by Mayor Flocke. Councilmember McCullough seconded. Motion carried on a vote of 4-0.

3. Presentation

Presentation of a project overview on the proposed Swimberley Project. (*Carl Owens, Swimberley*)

Carl Owens presented information on Swimberley's background, mission, and development stages, including initial facility planning and design, community awareness and support, fundraising and capital campaign, and aquatics programs development. Details were provided

on all aspects of amenities such as outdoor park/water play areas, meeting rooms, sustainable landscape features, indoor aquatics recreation facility, and “green” building design features. Mr. Owens highlighted positive effects of the planned park on local school programs and Wimberley’s economy.

Bill Johnson praised Swimberley (a non-profit organization) and Mr. Owens’ athletic background, professional qualifications, and personal integrity. He felt that with careful planning by Swimberley and input from Mr. Owens, the proposed park could be self-sustaining.

Discussion generally approved of the proposed Wimberley Aquatics Recreation Park and some concerns were expressed regarding competition for funding and certain amenities that may compete with the Wimberley Community Center and Blue Hole Regional Park. Mr. Owens provided specifics on possible funding sources/deadlines and projected revenues and operations/management costs. Discussion addressed funding challenges and the need for support from the entire community.

4. City Administrator Report

This item was heard after Agenda Item 5A.

- Status report on the efforts underway to secure federal funding for the downtown wastewater project

City Administrator Ferguson reported that the City’s Tier III loan application and affordability issues will be discussed by Texas Water Development Board’s (TWDB’s) Finance Committee at its September 23rd meeting. Councilmember Thurber advised City Administrator Ferguson that certain downtown business owners who are in favor of the five-year, interest-free financing option, expressed the desire to attend the previously mentioned meeting. City Administrator Ferguson stated that the Finance Committee’s discussion will be held primarily with Guadalupe Blanco River Authority (GBRA) representatives. He noted that business owners may benefit from attending the TWDB’s meeting for action on the City’s loan submission, which will occur at a later date. City Administrator Ferguson clarified that the main focus of the TWDB Finance Committee discussion is on pledge requirements.

- Status report on the impact of the remnants of tropical storm Hermine

City Administrator Ferguson presented information on rain/wind statistics, effects on waterways, road closures, power outages, tree damage, early school releases, evacuations, road erosion, debris fields, clean-up costs, and emergency procedures. No serious injuries were reported.

- Status report on Wimberley sales tax collections

City Administrator Ferguson reported on September collections just below \$39,000 (up 7% from last year), year-to-date collections totaling just over \$550,000 (6% over budgeted amount), and a 4% decline in current year-to-date totals as compared to last year. While encouraged by September collections, he cautioned against being overly optimistic, given current economic conditions.

- Status report on the La Buena Vista Drive traffic control initiatives

City Administrator Ferguson reported that the speed humps have been delivered and anticipated installation next week. Discussion addressed speed hump components/placement, installation timeframe, and specific measures to combat vehicles driving around the humps. He reported on enhanced signage, increased law enforcement efforts, and ongoing traffic surveys. He clarified a recent *Wimberley View* article citing speeding statistics.

- Status report on preparations for the upcoming Special Election for City Council Place Two on September 18, 2010

City Administrator Ferguson reported on voting date/time, polling location, and early voting turnout. He anticipated a special canvass meeting date on September 27, 2010. Councilmember McCullough requested a report on the total cost incurred by the City for holding the Special Election. City Administrator Ferguson advised that such a report could be provided after the election.

- Status report on the operation of the Blue Hole Regional Park

City Administrator Ferguson reported on season attendance in excess of 15,500 visitors to date (16% above last year), 32% increase in gate receipts from last year, and decreased season pass issuance. He noted that capital improvements will begin in November and anticipated completion two weeks before the 2011 season opens on Memorial Day weekend.

5. Resolutions for Possible Action

- Consider approval of a resolution of the City Council of Wimberley, Texas adopting the City of Wimberley Budget for the fiscal year beginning October 1, 2010 and ending September 30, 2011. (*City Administrator*)

City Administrator Ferguson presented the consensus FY 2011 Budget and noted that the Blue Hole Operating Budget and Municipal Court Special Revenue Fund are presented separately.

Councilmember Appleman thanked Mayor Flocke and Council for working through a process of compromise in order to meet the City's many needs with limited resources. Mayor Flocke stated that this year's budget process has been the most engaged since his tenure on Council. Councilmember McCullough favored starting the budget process earlier in the fiscal year and it was pointed out that upcoming Council agendas will include discussion of road improvement allocations for specific streets, as well as implementation of a community involvement plan.

Councilmember White moved to approve the consensus version of the City of Wimberley FY 2011, as presented. Councilmember Appleman seconded. Motion carried on a vote of 4-0.

- Consider approval of a resolution of the City Council of the City of Wimberley, Texas in support of plans of the Wimberley Swim Project ("Swimberley") to design and build a community swim center. (*City Administrator*)

This item was heard after Agenda Item 3.

Councilmember McCullough moved to approve the item as presented. Councilmember Appleman seconded. Motion carried on a vote of 4-0.

6. Discussion and Possible Action

- A. Discuss and consider action amending the Fiscal Year 2010 City of Wimberley General Fund, Municipal Court and Blue Hole Budgets for the purpose of accounting for actual and anticipated expenditures, and declaring the adjustments as a necessity. (*City Administrator*)

City Administrator Ferguson explained the need to amend the various FY 2010 budgets to account for anticipated differences in actual expenditures and revenues compared to budgeted expenses (*see attached Proposed Amended Fiscal Year 2010 Budget*).

Councilmember Appleman moved to approve the item as presented. Councilmember White seconded. Motion carried on a vote of 4-0.

- B. Discuss and consider approval of a designation plan for the Fund Balance of the City of Wimberley. (*City Administrator*)

Due to changes in financial reporting requirements, City Administrator Ferguson stated the need to designate all funds in the City's Fund Balance for specific purposes. He noted that an allocation plan can be changed at any time by City Council and that Council action will still be required for the expenditure of any funds in the City's Fund Balance. He recommended the following allocations:

- 40% of the funds for public works (roads, drainage, etc.)
- 25% of the funds for future grant matches.
- 35% of the funds for wastewater improvements

Discussion addressed reasoning for the recommended allocation plan.

Councilmember Appleman moved to approve the item as presented. Councilmember White seconded. Motion carried on a vote of 4-0.

7. City Council Reports

- Announcements
- Future Agenda Items

Councilmember Thurber requested joint Council workshops with all boards and commissions. City Administrator Ferguson reported on quarterly report/workshop scheduling for specific boards/commissions. It was agreed to hold Council's first joint workshop with the Economic Development Commission, with possible scheduling at 5:00 p.m. immediately preceding Council's regular meeting time.

Hearing no further announcements or future agenda item requests, Mayor Flocke called the meeting adjourned at 7:15 p.m.

Adjournment: Council meeting adjourned at 7:15 p.m.

Recorded by:

Cara McPartland

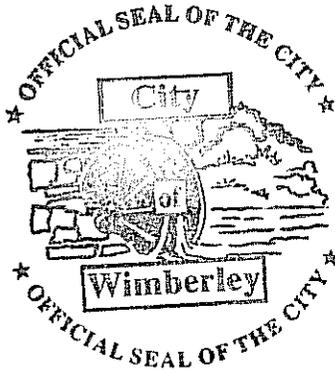
Cara McPartland

These minutes approved on the 7th of October, 2010.

APPROVED:

Bob Flocke

Bob Flocke, Mayor



CITY OF WIMBERLEY
PROPOSED AMENDED FISCAL YEAR 2010 BUDGET

	YTD (7/31/10) ACTUAL	APPROVED BUDGET	PROPOSED AMENDED BUDGET
REVENUES			
501.1 Sales & Use Tax	479,193.63	\$ 522,300.00	\$ 522,300.00
502.1 Mixed Beverage Tax	6,372.93	10,000.00	10,000.00
503.1 Interest Income	2,087.06	12,000.00	2,500.00
504.1 Misc. Income	37,260.54	12,500.00	12,500.00
505.1 Building Permits	14,717.17	15,000.00	15,000.00
506.1 Building Inspections	23,220.00	17,500.00	17,500.00
507.1 Fire Inspections	-	5,000.00	-
509.1 Plan Reviews	6,857.00	15,000.00	10,000.00
510.1 Beer & Wine Permits	1,375.00	3,000.00	2,000.00
511.1 Sign Permits	1,541.00	3,500.00	2,500.00
512.1 Subdivision	3,128.04	10,000.00	5,000.00
513.1 Zoning	5,096.60	7,500.00	6,000.00
514.1 Copies/Maps/Misc.	-	500.00	-
516.1 Municipal Court/Costs Fines	660.47	5,000.00	1,000.00
525.1 Franchise Fees	143,505.13	230,000.00	220,000.00
526.1 Health Fees	-	17,500.00	-
527.1 Food Permits	12,590.00	-	12,900.00
528.1 Septic Lease/Permits	5,020.00	-	5,100.00
532.1 Community Center Rental Fees	35,990.50	45,000.00	40,000.00
533.1 Parking Lot Lease	-	1,200.00	1,200.00
TOTAL REVENUES	778,615.07	932,500.00	885,500.00
EXPENDITURES			
ADMINISTRATION EXPENDITURES			
<i>Personnel</i>			
601.1 City Administrator	76,730.85	95,000.00	95,000.00
602.1 City Secretary	29,884.68	37,000.00	37,000.00
603.1 Receptionist/Clerk	20,606.40	29,204.00	29,204.00
604.1 Fire Marshal (Contract Labor)	-	5,000.00	-
606.1 Payroll Taxes	11,389.55	12,770.00	12,770.00
607.1 TMRS	3,460.70	5,336.00	5,336.00
608.1 Health Benefits	7,120.00	8,544.00	8,544.00
<i>Total Personnel</i>	149,192.18	192,854.00	187,854.00
<i>Operating</i>			
609.1 Dues (TML & City Mgr Assoc.)	2,936.24	3,000.00	3,000.00
610.1 Public Notices	4,889.10	4,500.00	6,000.00
611.1 Printing	953.20	500.00	1,000.00
612.1 Telephone	4,954.32	5,187.00	6,400.00
613.1 Copies	195.17	750.00	500.00
614.1 Rent	31,934.00	55,000.00	33,000.00
615.1 Cleaning	3,800.00	5,200.00	5,200.00
616.1 Office Supplies	1,816.98	4,000.00	2,500.00
617.1 Utilities	6,225.08	6,000.00	8,000.00
618.1 Equipment Leases	3,160.44	4,600.00	4,000.00
619.1 Water Cooler	368.20	650.00	500.00

620.1	Postage	827.70	2,500.00	1,000.00
621.1	Insurance	13,580.48	13,750.00	13,750.00
622.1	Records Management	2,536.34	2,500.00	2,600.00
623.1	Office Technology	2,803.45	4,200.00	3,500.00
624.1	Moving Expenses	5,629.03	-	5,630.00
626.1	Security Expense	518.41	800.00	800.00
628.1	Technology Consultant	890.00	3,350.00	1,000.00
629.1	Pay Comparability Adjustment	-	1,000.00	1,000.00
630.1	Capital Outlay - Furnishings	-	500.00	-
631.1	Capital Outlay - Technology	1,200.00	2,000.00	2,000.00
632.1	Capital Outlay - Other	403,348.00	-	403,400.00
635.1	Mileage	292.60	500.00	293.00
636.1	Training-Travel	1,470.00	1,500.00	2,200.00
637.1	Contract Labor	-	-	1,500.00
638.1	Repairs & Maintenance	713.50	-	1,500.00
639.1	Signs/Zoning	-	-	-
640.1	Refunds	3,438.00	-	4,000.00
	<u>Total Operating</u>	<u>498,480.24</u>	<u>121,987.00</u>	<u>510,273.00</u>
	TOTAL ADMINISTRATION EXPENDITURES	<u>647,672.42</u>	<u>314,841.00</u>	<u>698,127.00</u>
LEGAL DEPARTMENT EXPENDITURES				
641.1	Legal	25,671.94	55,000.00	45,000.00
649.1	Operating Transfer-Out	-	-	-
	TOTAL LEGAL	<u>25,671.94</u>	<u>55,000.00</u>	<u>45,000.00</u>
COUNCIL - BOARD EXPENDITURES				
651.1	Association Dues	-	-	-
652.1	Training	100.00	1,000.00	1,000.00
653.1	Town Hall Meetings	-	-	-
654.1	Election	2,997.92	3,200.00	3,200.00
655.1	Financial Management Services	9,000.00	12,000.00	12,000.00
656.1	Audit	16,960.00	13,500.00	17,000.00
657.1	Public Satisfaction Survey	-	2,500.00	-
658.1	Planning	-	-	-
659.1	Recording Secretary	-	-	-
660.1	Economic Development	-	-	-
661.1	Public Relations/Receptions	6,667.62	4,500.00	6,668.00
662.1	Public Information	-	-	-
663.1	Visitor Center Support	-	-	-
664.1	Fitness Council Expenditures	57.10	5,000.00	58.00
	TOTAL COUNCIL -BOARD EXPENDITURES	<u>35,782.64</u>	<u>41,700.00</u>	<u>39,926.00</u>
BUILDING DEPARTMENT EXPENDITURES				
676.1	Contract Inspector	15,630.00	17,500.00	19,500.00
677.1	Site Plan Reviews	10,890.20	15,000.00	14,000.00
678.1	Building Code Books	-	-	-
	TOTAL BUILDING DEPARTMENT EXPENDITURES	<u>26,520.20</u>	<u>32,500.00</u>	<u>33,500.00</u>
PUBLIC WORKS/CODE ENFORCEMENT EXPENDITURES				
	<u>Public Works</u>			
	<u>Personnel</u>			
701.1	Salaries-Planning Director	-	-	-

702.1	Salaries-Code Enforcement & Permitting	22,929.92	28,121.00	28,121.00
703.1	Salaries-Asst. to Planning Director	-	-	-
704.1	Salaries-GIS/Permitting Clerk	26,907.54	32,240.00	32,240.00
706.1	Payroll Taxes	3,791.58	4,708.00	4,708.00
707.1	TMRS - Public Works	1,345.31	1,998.00	1,998.00
708.1	Health Benefits	4,000.00	4,800.00	4,800.00
	<u>Total Personnel</u>	<u>58,974.35</u>	<u>71,867.00</u>	<u>71,867.00</u>

Operating

712.1	Mileage	-	250.00	-
713.1	Training	-	500.00	-
714.1	Certificates	-	-	-
715.1	Supplies - Public Works	132.91	500.00	500.00
720.1	Fuel	971.17	2,000.00	1,200.00
721.1	Tools	27.99	500.00	100.00
722.1	Vehicle Maintenance & Insurance	143.20	500.00	250.00
	<u>Total Operating</u>	<u>1,275.27</u>	<u>4,250.00</u>	<u>2,050.00</u>
	<u>Total Public Works</u>	<u>60,249.62</u>	<u>76,117.00</u>	<u>73,917.00</u>

Roads

727.1	Road Maintenance	60,827.72	85,000.00	85,000.00
	Transfer to Road Maintenance Reserve	-	20,000.00	20,000.00
729.1	Road Engineering	5,341.72	6,000.00	7,721.00
730.1	Road Insurance	-	-	-
731.1	Mowing/Tree Trimming	7,053.10	10,500.00	10,000.00
732.1	Signs/Barricades	2,581.55	3,500.00	3,500.00
733.1	Parking Lot Lease	1,000.00	1,200.00	1,200.00
734.1	Master Planning Traffic Studies	-	-	-
735.1	Survey Services	25,936.03	50,000.00	65,000.00
736.1	Contract Labor	1,000.00	-	1,000.00
737.1	Ranch Road 12 Mitigation	-	-	-
740.1	Capital Outlay Roads	-	250,000.00	240,000.00
741.1	Capital Outlay Sidewalks	-	25,000.00	-
	<u>Total Roads</u>	<u>103,740.12</u>	<u>451,200.00</u>	<u>433,421.00</u>

Water/Wastewater

752.1	Water Quality Testing	-	1,500.00	500.00
753.1	Wastewater System Start-up	-	-	-
754.1	Map Services	-	-	-
755.1	Water/Wastewater Purchases	-	-	-
756.1	Public Restroom Wastewater	3,747.54	6,000.00	5,000.00
	<u>Total Water/Wastewater</u>	<u>3,747.54</u>	<u>7,500.00</u>	<u>5,500.00</u>

TOTAL PUBLIC WORKS/CODE ENFORCEMENT EXPENDITURES

<u>169,537.28</u>	<u>534,817.00</u>	<u>512,838.00</u>
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PUBLIC SAFETY/COURTS EXPENDITURES

Personnel

801.1	Salaries - City Marshall	(259.70)	-	-
805.1	Contract Labor	-	-	1,500.00
806.1	Payroll Taxes	(86.88)	-	-
807.1	TMRS City Contribution	35.89	-	-
808.1	Health Benefits	-	-	-
	<u>Total Personnel</u>	<u>(310.69)</u>	<u>-</u>	<u>1,500.00</u>

Operating

820.1	Municipal Court Judge	-	1,200.00	500.00
821.1	City Prosecutor	889.34	2,610.00	1,500.00
822.1	Emergency Plan	-	-	-
823.1	Training	-	2,500.00	500.00
824.1	Animal Control	6,000.00	6,000.00	6,000.00
825.1	Fuel	41.57	-	42.00
826.1	Supplies	131.88	-	132.00
827.1	Vehicle Maintenance & Repair	28.00	-	28.00
830.1	Capital Outlay - Vehicles	19,031.13	12,552.00	19,032.00
831.1	Capital Outlay - Equipment	-	-	-
832.1	Capital Outlay - Technology	-	-	-
837.1	Sanitarian (Contract Labor)	10,557.00	15,000.00	15,000.00
	<u>Total Operating</u>	<u>36,678.92</u>	<u>39,862.00</u>	<u>42,734.00</u>

TOTAL PUBLIC SAFETY/COURTS
EXPENDITURES

36,368.23 39,862.00 44,234.00

PARKS & RECREATION EXPENDITURES

Personnel

851.1	Assistant to City Admin	-	-	-
852.1	Health Benefits	-	-	-
853.1	Payroll Taxes	-	-	-
	<u>Total Personnel</u>	<u>-</u>	<u>-</u>	<u>-</u>

Operating

854.1	Mileage	-	-	-
855.1	Public Information	-	-	-
856.1	Parks Research & Development	-	500.00	500.00
857.1	Trails Master Plan	-	-	-
859.1	Nature Trail Operations	2,250.84	5,000.00	3,500.00
	<u>Total Operating</u>	<u>2,250.84</u>	<u>5,500.00</u>	<u>4,000.00</u>

TOTAL PARKS & RECREATION
EXPENDITURES

2,250.84 5,500.00 4,000.00

COMMUNITY CENTER EXPENDITURES

Personnel

901.1	Salaries - Director	17,731.90	18,231.00	22,000.00
902.1	Salaries - Maintenance	20,704.34	35,182.00	25,000.00
906.1	Payroll Taxes	3,054.10	4,177.00	4,177.00
907.1	TMRS	366.88	1,165.00	1,165.00
908.1	Health Benefits	1,000.00	2,400.00	1,400.00
909.1	Contract Labor	2,085.00	750.00	2,266.00
	<u>Total Personnel</u>	<u>44,942.22</u>	<u>61,905.00</u>	<u>56,008.00</u>

Operating

910.1	Advertising	839.00	5,000.00	5,000.00
911.1	Printing	102.00	-	150.00
912.1	Telephone	490.13	-	750.00
915.1	Cleaning	3,410.00	-	3,410.00
916.1	Office Supplies	684.92	2,500.00	1,500.00
917.1	Utilities	23,908.96	26,068.00	28,000.00
920.1	Postage	-	-	-
923.1	Office Technology	400.00	-	500.00

926.1	Security Expense	934.50	1,100.00	1,200.00
927.1	Maintenance & Repair	1,031.51	2,000.00	2,000.00
928.1	Supplies	2,679.32	3,500.00	3,500.00
951.1	Dues & Memberships	150.00	-	150.00
961.1	Public Relations/Receptions	705.00	-	1,000.00
	<i>Total Operating</i>	<u>35,335.34</u>	<u>40,168.00</u>	<u>47,160.00</u>
	TOTAL COMMUNITY CENTER EXPENDITURES	<u>80,277.56</u>	<u>102,073.00</u>	<u>103,168.00</u>
	TOTAL EXPENDITURES	<u>1,024,081.11</u>	<u>1,126,293.00</u>	<u>1,480,793.00</u>
	TRANSFER IN (FUND BALANCE)		193,793.00	595,293.00
	Net Excess (Deficit)	<u>\$ (240,169.32)</u>	<u>\$ -</u>	<u>\$ -</u>