

# City of Wimberley

221 Stillwater, Wimberley, Texas 78676

**REGULAR CITY COUNCIL MEETING**  
**WIMBERLEY CITY HALL – CITY COUNCIL CHAMBERS**  
**221 STILLWATER, WIMBERLEY, TEXAS 78676**  
**THURSDAY, MARCH 3, 2022 - 6:00 PM**

## Minutes

1. **CALL TO ORDER** March 3, 2022, at 6:00 PM

Mayor, Gina Fulkerson, called the meeting to order on March 3, 2022, at 6:00 p.m.

2. **CALL OF ROLL** City Secretary, Laura Calcote

**Council Members Present:**

Gina Fulkerson, Mayor  
Rebecca Minnick, Place One  
Teresa Shell, Place Two  
Christine Byrne, Place Three  
Jim Chiles, Place Four  
David Cohen, Place Five

**City Staff Present:**

Mike Boese, City Administrator  
Laura Calcote, City Secretary  
Clarissa Rodriguez, City Attorney

3. **INVOCATION** Cypress Creek Church Reverend, Jose Abaroa

Church of Christ Minister, Nathan Hill, gave the invocation.

4. **PLEDGE OF ALLEGIANCE/SALUTE TO THE TEXAS FLAG**

Mayor, Gina Fulkerson, led the pledges to the United States and Texas flags.

5. **CITIZENS COMMUNICATIONS**

*The City Council welcomes comments from the general public on issues and items of concern, not on this agenda. Those wishing to speak must sign-in before the meeting begins and observe a three-minute time limit when addressing Council. Speakers will have one opportunity to speak during the time period. Speakers desiring to speak on an agenda item will be allowed to speak when the agenda item is called. Inquiries about matters not listed on the agenda will either be directed to staff or placed on a future agenda for Council consideration. Comments from speakers should not be directed towards any specific member of City Council or City staff. Comments should not be accusatory, derogatory or threatening in nature.*

There were no citizen's comments.

6. **PRESENTATION AND POSSIBLE ACTION**

- 6.1. Presentation and possible action regarding the City of Wimberley Annual Financial and Compliance Report for the Fiscal Year ending September 30, 2021. *(Neffendorf & Blocker, P.C.)*

City Administrator, Mike Boese, presented highlights from the report. Keith Neffendorf of Neffendorf & Blocker, P.C. presented details from the report and stated that the general fund was in good financial shape and that there were no compliance problems with the federal grant program audit. **Motion to accept the City of Wimberley Annual Financial and Compliance Report for the Fiscal Year ending September 30, 2021 was made by Council Member David Cohen. Motion was seconded by Council Member Rebecca Minnick. Motion carried unanimously (5-0).**

7. **CONSENT AGENDA**

**Motion to approve the Consent Agenda, as presented, was made by Council Member Rebecca Minnick. Motion was seconded by Council Member Jim Chiles. Motion carried unanimously (5-0).**

- 7.1. Approval of minutes from the Regular City Council Meeting held February 17, 2022.
- 7.2. Approval of the October 2021 Financial Statements for the City of Wimberley.
- 7.3. Approval of the November 2021 Financial Statements for the City of Wimberley.
- 7.4. Approval of the December 2021 Financial Statements for the City of Wimberley.

8. **DISCUSSION AND POSSIBLE ACTION**

- 8.1. Discuss and consider possible action regarding Ordinance No. 2022-03, declaring unopposed candidates in the May 7, 2022 General Election elected to office; canceling the General Election; providing for severability, conflicting provisions, governing law, proper notice and open meetings, and an effective date. *(City Secretary, Laura Calcote)*

City Secretary, Laura Calcote, stated that the unopposed candidates were Gina V. Fulkerson, Mayor; Teresa Shell, Place Two; and Jim Chiles, Place Four. City Secretary, Laura Calcote, presented the ordinance and stated that canceling the election will save the City \$6,500.

**Motion to adopt Ordinance No. 2022-03, declaring unopposed candidates and canceling the General Election was made by Council Member David Cohen. Motion was seconded by Council Member Rebecca Minnick. Motion carried unanimously (5-0).**

- 8.2. Discuss and consider possible action regarding the Emergency Operations Plan. *(City Administrator, Mike Boese)*

City Administrator, Mike Boese, presented the Emergency Operations Plan and answered questions from the Council Members. He described the multiple partnerships including non-profits and other government entities that are included in the plan.

**Motion to adopt the Emergency Operations Plan, as presented, was made by Council Member Christine Byrne. Motion was seconded by Council Member Jim Chiles. Motion carried unanimously (5-0).**

- 8.3. Discuss and consider possible action to award a bid to HdL Companies for Short-Term Rental Administration and Collection of Hotel Occupancy Tax. *(City Administrator, Mike Boese)*

City Administrator, Mike Boese, spoke regarding the City's need to provide administration of the Hotel Occupancy Tax collection. Administrator Boese introduced Katie Biggers, a representative of Hdl, to address the Council Member's questions. There was a discussion regarding the cost of discovery of new short-term rentals in the City's jurisdiction.

**Motion to award the bid to Hdl Companies for Short-term Rental Administration and Collection of Hotel Occupancy Tax, as presented, was made by Council Member Rebecca Minnick. Motion was seconded by Council Member David Cohen. Motion carried unanimously (5-0).**

**9. EXECUTIVE SESSION**

City Council adjourned into Executive Session at 7:33 p.m. in accordance with Texas Government Code, Chapter 551, Subchapter D, for the following purpose.

- 9.1. Executive Session pursuant to Texas Government Code, Section 551.074 (Personnel Matters) City Council will meet to discuss the City Secretary/Municipal Court Clerk position.

**10. OPEN SESSION**

Regular Session reconvened at 8:12 p.m.

- 10.1. Discussion and possible action resulting from Executive Session.

**Motion to accept City Secretary, Laura Calcote's, letter of resignation, acknowledging her exemplary work for four and half years on behalf of the City Council was made by David Cohen. Motion was seconded by Jim Chiles. Motion carried unanimously (5-0).**

**11. CITY COUNCIL REPORTS**

- 11.1. Announcements

City Administrator provided a reminder to City Council of the Transportation Planning Meeting on 3/4/22 at 3 p.m. and of the mobile transportation meeting on 3/5/22 at 8 a.m. Council Member Jim Chiles announced that the Methodist Church has a new pastor and proposed having her give the invocation at the next meeting. Council Member Teresa Shell announced that there will be historic consultants coming on March 10 to tour Wimberley and provide input.

- 11.2. Future agenda items

Council Member Christine Byrne will have a "Lights Out" proclamation for the March 17<sup>th</sup> City Council meeting. Mayor Gina Fulkerson mentioned having the City Administrators evaluation on the March 17<sup>th</sup> meeting.

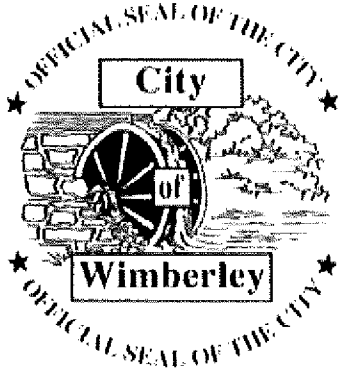
**12. ADJOURNMENT**

**Motion to adjourn the meeting at 8:15 was made by Council Member David Cohen. Motion was seconded by Jim Chiles. Motion carried unanimously (5-0).**

**RECORDED BY:**

*Nathan Glaiser*

**Nathan Glaiser, Interim City Secretary/Planning and Development Coordinator**



**APPROVED BY:**

*Gina V. Fulkerson*

**Gina V. Fulkerson, Mayor**