

**VILLAGE OF WIMBERLEY**  
**Transportation Advisory Board**

Minutes of Meeting  
February 4, 2004

Meeting was called to order by Chairman Corwin Vansant at 9:00 AM

**PRESENT:**

TAB MEMBERS: Corwin Vansant, Bob Bullock, Kelly Kilber, Jim Lee, Craig Payne, Bert Ray, Mark Roden, and Gene Woodruff.

COUNCILPERSONS: Carroll Czichos

CITY STAFF: Rickey Wright

**MINUTES:**

Minutes of the January 14, 2004 meeting were reviewed and approved without change.

**PUBLIC COMMENTS:**

Three visitors were present to discuss Mill Race Lane. See item A4.

**A. ITEMS FOR CONSIDERATION AND POSSIBLE ACTION:**

1. Handicapped parking stalls on the Square. The City Attorney has not completed her study of the property evaluation, so the item was continued.
2. Traffic control at River Road and Wayside Drive. The Board accepted the Staff recommendation on this issue: no stop signs on River Road, removal of the obstructing bank on the southwest corner for better visibility, and approach signs warning of the upcoming intersection. It was assumed that the cost for this work would come out of the City roads maintenance budget.

Staff was requested to proceed with the next steps----design and cost estimate by the City Engineer and negotiation with the property owner by the City Attorney.

3. Creek drainage and road improvements at three locations. The Board considered the City Engineer's analysis and cost estimates, and the Staff evaluation of the necessary work. The Board felt that these problem areas will continue to degrade and cost more to repair in the future, and voted to proceed with the following:

- a. Pierce Creek at Road 1492: Installation of rock fill in the eroded areas, topped with a concrete apron for stabilization. This is a maintenance item.
- b. Little Ranches Road at Panther Creek: Overtopping of existing rock fill with a concrete apron approximately 40 feet wide, including a flat apron at top and base of slope. This is a maintenance item.
- c. Road 1492 at Blanco River (South side only): Approximately 135 linear feet of 3" thick concrete overlay to improve traction. This is a safety item.

Motion by Roden, second by Payne. Passed 8-0

4. Improvements on Mill Race Lane. The various past ideas and proposals addressing the condition and need for repairs of this road were discussed. Two Mill Race residents were present—Mr. Herschel McCullough, and Ms. Merry Gibson. Mr. McCullough made an appeal to the Board to authorize no significant work on this road. He said that the residents desire it to stay a small lane, and that that perhaps the City should transfer it back to the property owners as a private street.

The Board questioned whether this position reflected all of the adjacent property owners' desires, and asked that a petition be circulated for verification. It was also requested that the owners' deeds be reviewed for details of rights-of-ways and easements that would affect any anticipated improvements. This item was continued until the March 10, 2004 meeting, at which time the citizens were asked to return with the above information.

Motion by Kilber, second by Bullock. Passed 8-0

5. South River roads. A request by the South River POA that the Village assume maintenance of certain South River roads was reviewed. Based on discussions at previous meetings and on Staff recommendation, the Board voted that this proposal not be accepted.

Motion by Ray, second by Roden. Passed 8-0

6. Emergency Lane reconstruction. The scope, schedule and budgets of proposed improvements to Emergency Lane were discussed. The Board voted to recommend to Council that the road be completely reconstructed from RR12 to RR 2325 and, acknowledging WISD concerns, that commencement of construction be scheduled after school is out for the summer.

Motion by Kilber, second by Payne. Passed 8-0

7. Special Events Ordinance. A draft of the ordinance which was distributed at the last TAB meeting was reviewed. The general feeling was that it was too complex, and the Board voted against supporting it.

Motion by Kilber, second by Lee. Passed 8-0

8. Road designations. The Board has received a request from Curt Busk to discuss and recommend processes for designating road classifications. Rickey Wright pointed out that all Village roads are already categorized in the official Road Classification List, and he will provide P&Z with a copy for their review. It was also pointed out that the Transportation Master Plan sub-committee will be addressing this subject in the future.
9. Roads Criteria Checklist. At the December 10, 2003 TAB meeting, the Board approved a checklist entitled "Evidence Criteria Checklist To Accept Responsibility for Road Maintenance" with minor modifications. A draft of the modified document was reviewed, and the Board voted its adoption.

Motion by Roden, second by Lee. Passed 7-1

10. Interface with WISD. The need for TAB to establish an interface with WISD to share information related to school/transportation issues was discussed. The City Administrator is in the process of setting up meeting(s) to start this process.

## **B. REPORTS:**

1. There were no reports from the Public Works Director or City Administrator.
2. Transportation Master Plan Subcommittee. The subcommittee met on January 28, 2004 to refine and evaluate the list of potential resources and consider processes for establishing relationships where appropriate. The next meeting will be on February 18, 2004, when resource assignments will be made.

## **C. ANNOUNCEMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS:**

1. Future meeting schedule is:

February 25, 2004

March 10, 2004

March 24, 2004

April 14, 2004

April 28, 2004

2. Future Items:

- a. Survey of east side of Square. To provide the necessary accuracy required to analyze traffic lanes through the Square, and to precisely locate sidewalks or trails, the need for a continuation of the recent west side survey to the east (across RR12) will be considered at the next meeting.

The meeting adjourned at 11:30 AM

Submitted by Bert Ray, TAB Secretary

Approved at TAB meeting February 25, 2004

# *Village of Wimberley*

City Hall, 13210 Ranch Road 12, Wimberley, Texas 78676

## **TRANSPORTATION ADVISORY BOARD**

### **CRITERIA CHECKLIST FOR ROADS UNDER CONSIDERATION FOR ADDITION TO THE ROAD INVENTORY LIST**

To be used in determining which older roads were maintained by Hays County before incorporation of the Village

1. Is the road listed on the Hays County Roads Department-supplied road list? Y or N

Jerry Borcharding, Road Engineer Superintendent for the Hays County Road Department, assigned Tim VandeVorde of his Department to liaison with the Village's Transportation Advisory Board in determining the County-maintained roads inside the City limits.

2. Is there a blue shield-shaped sign with a County Road number on the road? Y or N

County-maintained roads appeared to have been given a County Road number and a "blue shield" sign with number installed on the road. However, this system was not totally consistent.

3. What color is the road sign? **Green or Red or Other**

The Hays County Road Department used a system of colored road signs to indicated the maintenance responsibility of roads – GREEN for County-maintained roads and RED for privately maintained roads. This system was an attempt to assist the maintenance crews in the field. The colored sign system appeared to be well understood by the public and was considered a strong indicator of maintenance responsibility.

4. Is the road on the Hays County Records Department Road List (compiled by Linda Fritsche)? Y or N

This list was delivered by Linda Fritsche as a records keeping device of County-maintained roads. It did not always match the road-maintenance records from the Hays County Roads Department but was considered a

source from Hays County of road information. This list was discussed with Tim VandeVorde on several occasions and he also noted discrepancies in the information on this list and from his Department.

5. **Is the road listed in the Hays County-Issued Road Map Booklets as a County road? Y or N**

During the past years, Hays County has sold a series map books with County roads indicated in the index.

6. **Is there any oral or written testimony from Hays County Roads Department Repair and Maintenance Crews that this road was maintained by the County? Y or N**

Toby Glosson, Operations Supervisor, and Ernest Cordova, Maintenance Supervisor, often reported to the Transportation Advisory Board on several areas where questions were raised of County responsibility for road maintenance. Although they were very helpful, they conceded that sometimes roads were repaired that didn't seem to be County roads due to a request from a County official, often at the request for citizens.

7. **Are there any copies of property plats and/or deeds in the Hays County Public Records that indicate the maintenance responsibility for the road? Y or N**

Filed plats of recorded and unrecorded subdivisions and neighborhoods may offer evidence of maintenance responsibility. However, it is noted that often developers of neighborhoods do not obtain the consent for County maintenance although they indicate such on records.

8. **Is there any evidence from local Property Owners' Associations, area Title and Abstract Companies, or area home mortgage lenders of the maintenance responsibility of the road? Y or N**

Title companies often keep information on road maintenance responsibility, especially in neighborhoods with private roads, since often real estate lenders want proof of road maintenance responsibility before approving loans. In addition, property owners' associations are good sources of information on road maintenance responsibility.

9. **Is there evidence, written and/or oral, from affected property owners to indicate the maintenance responsibility for the road? Y or N Are there any Citizen Concern forms on file for this road? Y or N**

Property owners often are good sources of information about road maintenance history. However, there was a pattern of property owners

wanting a governmental entity to be responsible for road maintenance in their neighborhoods and, therefore, without documentation, this source of verbal information may not be weighty.

- 10. Does the current County Commissioner for Precinct 3 have an opinion on the maintenance responsibility of the road? Y or N**

The current County Commission may be helpful in determining road maintenance responsibility.

- 11. Do past County Commissioners for Precinct 3 have opinions on the maintenance responsibility for the road? Y or N**

Past County Commissioners may be helpful in determining road maintenance responsibility.

- 12. Do Hays County Commissioner Meeting Minutes reflect the maintenance responsibility for this road? Y or N**

Although minutes of the Hays County Commissioners Court Meetings can be useful in determining what where Court decisions regarding roads, including adoption by the County including maintenance responsibility, these minutes were not easy to research unless you knew the date a road was discussed by the Court. And even if minutes were obtained, often they did not reflect what later occurred "on the ground" or had vague wording were it was difficult to determine the intent of the Court.

- 13. Do records from the Hays County 911 Records indicate maintenance responsibility or name changes for the road? Y or N**

Katherine Weiss of Hays County 911 Addressing Coordinator was helpful with discrepancies in road names for the road inventory list.

Adopted at TAB meeting February 4, 2004