



# CITY OF WIMBERLEY

221 Stillwater, P.O. Box 2027

Wimberley, Texas, 78676

Phone: (512) 847-0025 – Fax: (512) 847-0422

[www.cityofwimberley.com](http://www.cityofwimberley.com)

## Residential Application Building Department

Permit No. \_\_\_\_\_

Date: \_\_\_\_\_

Owner(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**PROJECT SITE ADDRESS:** \_\_\_\_\_ **Zoning:** \_\_\_\_\_

Subdivision: \_\_\_\_\_ Sec: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_

Any construction in areas over 15% slope?  No  Yes → a site development plan review is required ↓

↳ Site Plan Review: P&Z Approval Date: \_\_\_\_\_ By: \_\_\_\_\_ (attach copy)

In Flood Plain:  No  Yes → Elevation: \_\_\_\_\_ (elevation certificate req'd before C of O)

**PROJECT VALUE:** \$ \_\_\_\_\_ Sq Ft: \_\_\_\_\_ No. Stories: \_\_\_\_\_ Height: \_\_\_\_\_

Project Type:  New  Remodel  Addition  Accessory  Other \_\_\_\_\_

**SCOPE OF WORK:** \_\_\_\_\_

Proposed Use: \_\_\_\_\_ Tax Parcel #: **R** \_\_\_\_\_

Approved Sewer System: Septic Permit: \_\_\_\_\_ (attach copies) County approval before C of O.

General Contractor: \_\_\_\_\_ Contact Name: \_\_\_\_\_ License #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**Subcontractors:**

**Electrical:** \_\_\_\_\_ License # \_\_\_\_\_ Phone: \_\_\_\_\_

**Plumbing:** \_\_\_\_\_ License # \_\_\_\_\_ Phone: \_\_\_\_\_

**Mechanical:** \_\_\_\_\_ License # \_\_\_\_\_ Phone: \_\_\_\_\_

**Septic:** \_\_\_\_\_ License # \_\_\_\_\_ Phone: \_\_\_\_\_

I/WE certify as follows: (1) that the building plans and specifications submitted for this project have been prepared in compliance with the 2003 International Residential Building Code; (2) that all construction will be performed in compliance with such code; (3) that no construction, including site preparation, will commence prior to the issuance of (a) site plan approval; (b) proper zoning approval; and (c) building permit; and (4) agree to comply with all city codes and ordinances pertaining to this project.

I/WE further certify that the information contained in this application is true and correct.

I/WE understand that if any of the information provided is incomplete or incorrect the permit may not be issued or may be revoked by the Building Official.

I/WE also allow access to the property for any issue related to this permit application.

Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Contractor: \_\_\_\_\_

Date: \_\_\_\_\_

**RESIDENTIAL BUILDING PERMIT FEES**

**(1) APPLICATION FOR BUILDING PERMIT** : \$25.00 (Due when application is filed, non-refundable)

**(2) RESIDENTIAL PLAN REVIEW**: \$65.00 (Due when application is filed)

**(3) BUILDING PERMIT FEES** are based on the valuation of the project as follows:

**Total Valuation:**

**\$0 \$20,000**

\$20.00 for the first \$1,000 + \$3.00 for each additional thousand or fraction thereof, to and including \$20,000.

**\$20,001 \$50,000**

\$77.00 for the first \$20,000 + \$2.27 for each additional thousand or fraction thereof, to and including \$50,000.

**\$50,001 \$100,000**

\$145.00 for the first \$50,000 + \$1.60 for each additional thousand or fraction thereof, to and including \$100,000.

**\$100,001 \$500,000**

\$225.00 for the first \$100,000 + \$1.25 for each additional thousand or fraction thereof, to and including \$500,000.

**\$500,001 \$1,000,000**

\$725.00 for the first \$500,000 + \$1.00 for each additional thousand or fraction thereof, to and including.

All valuations over \$1,000,000 shall be charged at the rate of 0.00150 times the total valuation.

Example: A homeowner adding an estimated \$25,000 extension to his house will be charged \$88.33

**(4) BUILDING PERMIT** See attached list of requirements. Permit will be issued when all requirements have been met and the permit and inspection fees are determined and paid. The City will make every effort to approve building plans within five (5) working days. Submission of incomplete plans could delay approval.

**(5) INSPECTIONS/FEES**. When the plans have been approved, the City's Building Inspector will determine the number of inspections required for the project. You will be provided with an Inspection Schedule when the permit is issued. Building Inspections are \$45 each for Residential Inspections. You will be charged additional fees if any inspection fails.

**I HEREBY ACKNOWLEDGE THAT I HAVE READ THE ABOVE FEE SCHEDULE AND AGREE TO PAYMENT OF THESE FEES.**

**APPLICANT:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## ONE & TWO FAMILY PLAN SUBMITTAL REQUIREMENTS

Review your plans and be sure each of the following details has been included. When each of the items have been verified and initialed below you are ready to submit your application and plans for a building permit. Your Signature is also required at the bottom of this form. You must initial each item as to verification that the plans & submittal are complete or (N/A) that they do not apply. A resubmittal fee may be charged for incomplete applications.

### THE SITE:

- I have inspected the curb, gutter and sidewalk, and can see no damage that I would not be willing to repair.
- The existing drive approach will line up with the driveway of the proposed residence, If not, I will replace it with the standard curb and gutter, as required by the City.
- I have identified all property corners with survey markers securely in place.
- The Building Permit Application: must be properly filled out.

### SITE PLAN: three (3) copies must be drawn to scale on a minimum 11" X 17" sheet of paper. (show dimensions)

- Front & Rear Setbacks
- Side setbacks (show chimney keyways, covered porches, exterior stairways, ac equipment, eaves, and cantilevers)
- Building footprint drawn to scale with dimensions from property lines
- All easements, floodplain, etc. shown on the plot plan
- Fence location, height, and type if any, accessory building locations, if any
- City Sidewalk, Curb and Gutter
- Driveway Location
- Septic system location including leach fields or spray heads
- Submit a copy of the recorded plat showing the building lot

### BUILDING PLANS: three (3) full sets must be drawn to scale with the following details:

- Front, Rear and Side Elevations, Building Height from grade under the structure to highest point of structure (including Chimney)
- Exterior finish material (brick, stone, and/or siding type)
- Roof coverings and pitch shown
- Layout of each floor with all rooms labeled
- Location of all plumbing fixtures, including future fixtures and water heater.
- Location of air conditioning condensing unit
- Garage/Carport
- Door sizes & swing are shown
- Window sizes & type are shown (identify safety glazing where required by Code, size must match ResCheck)
- Hearth, fireplace and chimney. Dimension chimney height in accordance with IRC.
- Attic access size and location
- Insulation shown for roof walls and floor as applicable (must match Res Check Report)

### STRUCTURAL PLANS: three (3) full sets must be drawn to scale with the following details:

- Foundation Plan certified by a registered professional engineer or architect.
- Roof and ceiling framing details (lumber size, species, & grade) showing all support locations  
*(Note: plans do not have to have an engineer's or architect's certification. However, unusual or questionable practices may require a certification if required by the building inspector)*
- Floor design (trusses) must be available at time of inspection.

### ENERGY COMPLIANCE DETAILS three (3) full sets must submitted

- Submit Res Check for compliance with the International Energy Compliance Code 2009

### ELECTRICAL DETAILS: three (3) full sets must be drawn to scale with the following details:

- Compliance with NEC 2005
- Breaker panel location is indicated
- All lights, switches and receptacles are shown
- GFCIs shown (garage, all kitchen counters, lavatories, and within 6 feet of water sources)
- Arc-fault circuit protection shown in sleeping areas.
- Weather proof/GFCI receptacles shown at exterior
- Smoke detectors (hard-wired w/battery backup) in ea. sleeping area, outside ea. sleeping area and ea. additional story (wired in series)

**My signature below indicates that I have carefully reviewed the plans and verified that all of the items above have been included. I understand that any items missing or incomplete will delay the processing of my permit until they are furnished.**

**APPLICANT:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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## **ONE & TWO FAMILY RESIDENTIAL FOUNDATION PERMIT POLICY**

In an effort to assist builders and owner in permitting residential foundations for One & Two Family homes, the following will be deemed to satisfy the City of Wimberley's residential foundation submittal requirements:

In lieu of providing an engineered foundation plan for permit, an engineer or architect registered in The State of Texas may provide written certification that oversight for the design and construction of the foundation will be his/her responsibility. (IRC 104.3. 106.1).

A certification by the architect or engineer must be provided to the City Building Inspector at the conclusion of the foundation construction and prior to the framing stage that states that the foundation has been inspected and found to have been constructed in accordance with his/her recommendations.

Foundations inspected by the design engineer or architect will not require inspection by the City of Wimberley Building Inspector. All other inspections must be completed by City of Wimberley Building Inspector (512) 847-0025.

For questions or additional information you may contact Rick Roberts P.E. at 512-328-6995 x 106.