

Memo

To: Mayor Flocke & Members of City Council
From: Don Ferguson, City Administrator
CC: File
Date: July 29, 2011
Re: FY 2012 Preliminary Budget

Attached is the *Preliminary FY 2012 City of Wimberley Budget* for your review. In addition to including essential operating costs for the City, the spending plan includes funding for a wide range of short and long term needs identified by City staff.

Please note the *Preliminary Budget* is not balanced and is designed to serve mainly as a starting point for the upcoming discussions and for preparation of the City budget for the coming year.

This *Preliminary Budget* includes a proposed manpower increase of four (4) full-time positions. The proposed new positions are one (1) Assistant City Administrator, one (1) full-time City Marshal, one (1) full-time municipal court clerk and one (1) full-time public works laborer.

New expenditures are proposed in the area of public safety to fund the reinstatement of the City Marshal's Office which was eliminated in Fiscal Year 2010. In addition, funding has been set aside for a public satisfaction survey and the implementation of a telephone notification system to help keep citizens informed on City issues and emergency matters. Funding is also included to allow wireless access for the City Marshal's in-car computer.

The *Preliminary Budget* includes funding for various park improvements, including but not limited to, the purchase of holiday decorations, maintenance of the new Regional Hike and Bike Trail and improvements included in the initial phase of development plans for the so-called "Y" Park and a proposed pocket park on Old Kyle Road.

Capital expenditures include the lease/purchase of one (1) patrol vehicle for the City Marshal's Office and one (1) pick-up truck for the Public Works Division, along with four (4) traffic counters, construction of a records room at the City Hall, and acquisition of a dead animal incinerator. In addition, funding has been included for construction of sidewalks in downtown Wimberley and partial funding for an additional public restroom facility on the Square, in a cooperative effort proposed with the downtown merchants association.

Significant funding is set aside in the *Preliminary Budget* for public works improvements. Specifically, \$349,221 (*Mill Race Lane, Rockwood Drive, Twin Mountain Road, Blue Heron, Brinkley Drive*) has been budgeted for street improvements City-wide. In addition, funding is allocated for the clean-out of various low water crossing culverts, along with assorted

shoulder, ditch and culvert repairs. Also, funding has been set aside for the development of a public parking lot on Oak Drive.

In the area of contracted services, I am proposing a minimal decrease in legal expenditures and no increase in building inspection and engineering costs.

In the area of records management, funding is allocated for the re-codification of the *City of Wimberley Code of Ordinances*.

On the revenue front, the *Preliminary Budget* includes what I believe to be some rather conservative revenue estimates. Please note that these estimates do not include any increases in permit fees, or additional revenue sources that may be developed in the upcoming budget process. I felt suggesting certain revenue increases would be premature until City Council has had an opportunity to talk in more detail about a spending plan for the coming year.

Fund balance projections, as well as preliminary budget information on the handful of small special revenue funds maintained by the City, will be presented in the coming weeks.

In conclusion, I look forward to the upcoming budget process and look forward to working with you in the development of a revenue/spending plan to better serve our citizens in the interest of public health, safety and welfare.

CITY OF WIMBERLEY
PRELIMINARY FISCAL YEAR 2012 BUDGET (STAFF NEEDS)
GENERAL FUND

	APPROVED BUDGET FY 2010	AMENDED BUDGET FY 2010	APPROVED BUDGET FY 2011	YEAR TO DATE ACTUAL AS OF 6/30/11	PROPOSED BUDGET FY 2012	DIFFERENCE FY 2011 VS. FY 2012
REVENUES						
Sales & Use Tax	\$ 522,300.00	\$ 522,300.00	\$ 522,300.00	\$ 426,617.90	535,000.00	12,700.00
Mixed Beverage Tax	10,000.00	10,000.00	10,000.00	5,942.47	10,000.00	-
Interest Income	12,000.00	2,500.00	5,000.00	1,408.77	2,500.00	(2,500.00)
Misc. Income	12,500.00	12,500.00	12,500.00	14,436.51	12,500.00	-
Building Permits	15,000.00	15,000.00	15,838.00	12,286.13	16,500.00	662.00
Building Inspections	17,500.00	17,500.00	17,500.00	11,185.00	17,500.00	-
Fire Inspections	5,000.00	-	5,000.00	-	-	(5,000.00)
Plan Reviews	15,000.00	10,000.00	15,000.00	3,510.00	15,000.00	-
Beer & Wine Permits	3,000.00	2,000.00	3,000.00	60.00	2,500.00	(500.00)
Sign Permits	3,500.00	2,500.00	2,500.00	1,695.00	2,000.00	(500.00)
Subdivision	10,000.00	5,000.00	10,000.00	2,330.88	5,000.00	(5,000.00)
Zoning	7,500.00	6,000.00	4,500.00	3,415.00	4,500.00	-
Copies/Maps/Misc.	500.00	-	500.00	241.94	500.00	-
Municipal Court/Costs Fines	5,000.00	1,000.00	30,000.00	87.00	20,000.00	(10,000.00)
Franchise Fees	230,000.00	220,000.00	235,000.00	120,532.12	240,000.00	5,000.00
Health Fees	17,500.00	-	15,000.00	-	-	(15,000.00)
Food Permits	-	12,900.00	-	11,160.00	12,000.00	12,000.00
Septic Lease/Permits	-	5,100.00	-	6,080.00	7,000.00	7,000.00
Donations	-	-	-	20.00	-	-
Community Center Rental Fees	45,000.00	40,000.00	63,484.00	31,149.50	70,000.00	6,516.00
Activity Fees	-	-	-	1,399.00	2,500.00	2,500.00
Parking Lot Lease	1,200.00	1,200.00	1,200.00	-	1,200.00	-
TOTAL REVENUES	932,500.00	885,500.00	968,322.00	653,557.22	976,200.00	7,878.00
EXPENDITURES						
ADMINISTRATION EXPENDITURES						
<u>Personnel</u>						
City Administrator	95,000.00	95,000.00	95,000.00	67,157.71	98,880.00	3,880.00
Assistant City Administrator	-	-	-	-	50,000.00	50,000.00
City Secretary	37,000.00	37,000.00	37,740.00	26,473.25	38,495.00	755.00
Receptionist/Clerk	29,204.00	29,204.00	29,789.00	23,665.78	26,292.00	(3,497.00)
Fire Marshal (Contract Labor)	5,000.00	-	5,000.00	-	-	(5,000.00)
Payroll Taxes	12,770.00	12,770.00	13,246.00	8,998.40	13,777.00	531.00
TMRS	5,336.00	5,336.00	5,380.00	3,123.83	5,746.00	366.00
Health Benefits	8,544.00	8,544.00	8,544.00	6,608.00	10,994.00	2,450.00
<u>Total Personnel</u>	<u>192,854.00</u>	<u>187,854.00</u>	<u>194,699.00</u>	<u>136,026.97</u>	<u>244,184.00</u>	<u>49,485.00</u>
<u>Operating</u>						
Dues (TML & City Mgr Assoc.)	3,000.00	3,000.00	3,000.00	2,215.54	3,116.54	116.54
Public Notices	4,500.00	6,000.00	4,500.00	2,135.24	4,500.00	-
Printing	500.00	1,000.00	500.00	95.00	500.00	-
Telephone	5,187.00	6,400.00	4,209.00	3,793.88	4,609.00	400.00
Copies	750.00	500.00	750.00	162.95	400.00	(350.00)
Rent	55,000.00	33,000.00	6,300.00	4,725.00	6,300.00	-
Cleaning	5,200.00	5,200.00	5,200.00	3,400.00	5,200.00	-
Office Supplies	4,000.00	2,500.00	3,000.00	1,705.97	2,000.00	(1,000.00)
Utilities	6,000.00	8,000.00	9,372.00	3,618.38	5,040.00	(4,332.00)
Equipment Leases	4,600.00	4,000.00	4,416.00	3,978.50	4,080.36	(335.64)
Water Cooler	650.00	500.00	550.00	277.92	420.00	(130.00)
Postage	2,500.00	1,000.00	1,750.00	792.46	1,000.00	(750.00)
Insurance	13,750.00	13,750.00	15,000.00	12,592.51	15,000.00	-
Records Management	2,500.00	2,600.00	6,708.00	1,789.18	13,910.00	7,202.00
Office Technology	4,200.00	3,500.00	4,124.00	2,822.07	6,312.36	2,188.36
Security Expense	800.00	800.00	1,000.00	422.91	563.88	(436.12)
Technology Consultant	3,350.00	1,000.00	750.00	140.00	500.00	(250.00)
Pay Comparability Adjustment	1,000.00	1,000.00	1,000.00	-	1,000.00	-
Capital Outlay - Furnishings	500.00	-	1,536.00	74.99	-	(1,536.00)
Capital Outlay - Technology	2,000.00	2,000.00	1,390.00	1,200.00	11,933.00	10,543.00
Capital Outlay - Other	-	403,400.00	-	-	95,000.00	95,000.00
Mileage	500.00	293.00	500.00	292.64	500.00	-
Training-Travel	1,500.00	2,200.00	1,500.00	183.12	1,500.00	-
Contract Labor	-	1,500.00	-	-	-	-
Repairs & Maintenance	-	1,500.00	8,000.00	3,685.87	5,000.00	(3,000.00)
Signs/Zoning	-	-	-	-	-	-
Refunds	-	4,000.00	-	45.00	-	-

<u>Total Operating</u>	121,987.00	504,643.00	85,055.00	50,149.13	188,385.14	103,330.14
TOTAL ADMINISTRATION EXPENDITURES	314,841.00	692,497.00	279,754.00	186,176.10	432,569.14	152,815.14
LEGAL DEPARTMENT EXPENDITURES						
Legal	55,000.00	45,000.00	45,000.00	32,183.55	40,000.00	(5,000.00)
Operating Transfer-Out	-	-	-	-	-	-
TOTAL LEGAL	55,000.00	45,000.00	45,000.00	32,183.55	40,000.00	(5,000.00)
COUNCIL - BOARD EXPENDITURES						
Association Dues	-	-	-	198.00	-	-
Training	1,000.00	1,000.00	1,000.00	-	1,000.00	-
Town Hall Meetings	-	-	-	-	-	-
Election	3,200.00	3,200.00	3,500.00	-	4,500.00	1,000.00
Financial Management Services	12,000.00	12,000.00	12,000.00	8,000.00	12,000.00	-
Audit	13,500.00	17,000.00	13,500.00	9,240.00	13,500.00	-
Public Satisfaction Survey	2,500.00	-	-	-	2,500.00	2,500.00
Planning	-	-	-	-	-	-
Recording Secretary	-	-	-	-	-	-
Economic Development	-	-	-	-	5,000.00	5,000.00
Public Relations/Receptions	4,500.00	6,668.00	1,000.00	1,984.02	3,200.00	2,200.00
Public Information	-	-	-	-	32,500.00	32,500.00
Visitor Center Support	-	-	-	-	-	-
Fitness Council Expenditures	5,000.00	58.00	-	4,497.22	3,000.00	3,000.00
TOTAL COUNCIL -BOARD EXPENDITURES	41,700.00	39,926.00	31,000.00	23,919.24	77,200.00	46,200.00
BUILDING DEPARTMENT EXPENDITURES						
Contract Inspector	17,500.00	19,500.00	17,500.00	13,502.50	17,500.00	-
Site Plan Reviews	15,000.00	14,000.00	15,000.00	10,599.14	15,000.00	-
Building Code Books	-	-	-	-	-	-
TOTAL BUILDING DEPARTMENT EXPENDITURES	32,500.00	33,500.00	32,500.00	24,101.64	32,500.00	-
PUBLIC WORKS/CODE ENFORCEMENT EXPENDITURES						
<u>Public Works</u>						
<u>Personnel</u>						
Salaries-Planning Director	-	-	-	-	-	-
Salaries-Code Enforcement & Permitting	28,121.00	28,121.00	28,684.00	20,116.98	29,245.00	561.00
Salaries-Public Works Laborer	-	-	-	-	26,000.00	26,000.00
Salaries-GIS/Permitting Clerk	32,240.00	32,240.00	32,885.00	23,064.00	33,530.00	645.00
Payroll Taxes	4,708.00	4,708.00	5,019.00	2,779.31	5,726.00	707.00
TMRS - Public Works	1,998.00	1,998.00	2,038.00	1,205.53	2,389.00	351.00
Health Benefits	4,800.00	4,800.00	4,800.00	3,600.00	7,200.00	2,400.00
<u>Total Personnel</u>	71,867.00	71,867.00	73,426.00	50,765.82	104,090.00	30,664.00
<u>Operating</u>						
Mileage	250.00	-	250.00	-	250.00	-
Training	500.00	-	500.00	-	500.00	-
Certificates	-	-	-	-	-	-
Supplies - Public Works	500.00	500.00	500.00	33.90	500.00	-
Fuel	2,000.00	1,200.00	1,500.00	1,032.32	2,500.00	1,000.00
Tools	500.00	100.00	500.00	-	8,018.00	7,518.00
Capital Outlay-Lease	-	-	-	-	16,000.00	16,000.00
Capital Outlay-Equipment	-	-	3,000.00	-	41,000.00	38,000.00
Vehicle Maintenance	500.00	250.00	500.00	75.99	500.00	-
<u>Total Operating</u>	4,250.00	2,050.00	6,750.00	1,142.21	69,266.00	62,518.00
<u>Total Public Works</u>	76,117.00	73,917.00	80,176.00	51,908.03	173,356.00	93,182.00
<u>Roads</u>						
Road Maintenance	85,000.00	85,000.00	85,000.00	22,382.65	85,000.00	-
Transfer to Road Maintenance Reserve	20,000.00	20,000.00	-	1,863.64	20,000.00	20,000.00
Road Engineering	6,000.00	7,721.00	7,500.00	382.00	57,803.00	50,303.00
Road Insurance	-	-	-	-	-	-
Mowing/Tree Trimming	10,500.00	10,000.00	8,500.00	4,875.00	8,500.00	-
Signs/Barricades	3,500.00	3,500.00	4,000.00	3,066.53	7,500.00	3,500.00
Parking Lot Lease	1,200.00	1,200.00	1,200.00	900.00	1,200.00	-
Master Planning Traffic Studies	-	-	-	-	50,000.00	50,000.00
Survey Services	50,000.00	65,000.00	25,000.00	6,669.70	5,000.00	(20,000.00)
Contract Labor	-	1,000.00	-	400.00	1,000.00	1,000.00
Ranch Road 12 Mitigation	-	-	-	-	-	-
Capital Outlay Roads	250,000.00	240,000.00	201,894.00	2,000.00	349,221.00	147,327.00
Capital Outlay Sidewalks	25,000.00	-	-	-	120,830.00	120,830.00

<i>Total Roads</i>	451,200.00	433,421.00	333,094.00	42,539.52	706,054.00	372,960.00
<i>Water/Wastewater</i>						
Water Quality Testing	1,500.00	500.00	500.00	18.00	500.00	-
Wastewater System Start-up	-	-	-	-	-	-
Map Services	-	-	-	-	-	-
Water/Wastewater Purchases	-	-	-	-	-	-
Capital Outlay-Wastewater	-	-	-	-	10,000.00	10,000.00
State Sanitation Fees	-	-	-	150.00	-	-
Public Restroom Wastewater	6,000.00	5,000.00	4,625.00	2,709.96	4,625.00	-
<i>Total Water/Wastewater</i>	7,500.00	5,500.00	5,125.00	2,877.96	15,125.00	10,000.00
TOTAL PUBLIC WORKS/CODE ENFORCEMENT EXPENDITURES	534,817.00	512,838.00	418,395.00	97,325.51	894,537.00	476,142.00
PUBLIC SAFETY/COURTS EXPENDITURES						
<i>Personnel</i>						
Salaries - City Marshall	-	-	-	-	40,000.00	40,000.00
Salaries-Municipal Court Clerk	-	-	-	-	30,000.00	30,000.00
Contract Labor	-	1,500.00	15,600.00	-	-	(15,600.00)
Payroll Taxes	-	-	-	-	4,515.00	4,515.00
TMRS City Contribution	-	-	-	-	1,883.00	1,883.00
Health Benefits	-	-	-	-	4,800.00	4,800.00
<i>Total Personnel</i>	-	1,500.00	15,600.00	-	81,198.00	65,598.00
<i>Operating</i>						
Municipal Court Judge	1,200.00	500.00	5,000.00	319.80	6,000.00	1,000.00
City Prosecutor	2,610.00	1,500.00	6,500.00	2,053.88	7,500.00	1,000.00
Emergency Plan	-	-	-	-	-	-
Telephone	-	-	-	-	1,800.00	1,800.00
Training	2,500.00	500.00	3,000.00	7.72	4,500.00	1,500.00
Animal Control	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	-
Fuel	-	42.00	-	-	6,500.00	6,500.00
Supplies	-	132.00	1,000.00	-	3,550.00	2,550.00
Vehicle Maintenance & Repair	-	28.00	-	-	1,000.00	1,000.00
Capital Outlay - Vehicles	12,552.00	19,032.00	-	-	16,000.00	16,000.00
Capital Outlay - Equipment	-	-	-	-	5,000.00	5,000.00
Capital Outlay - Technology	-	-	-	-	6,500.00	6,500.00
Sanitarian (Contract Labor)	15,000.00	15,000.00	15,000.00	15,335.30	17,500.00	2,500.00
<i>Total Operating</i>	39,862.00	42,734.00	36,500.00	23,716.70	81,850.00	45,350.00
TOTAL PUBLIC SAFETY/COURTS EXPENDITURES	39,862.00	44,234.00	52,100.00	23,716.70	163,048.00	110,948.00
PARKS & RECREATION EXPENDITURES						
<i>Personnel</i>						
Assistant to City Admin	-	-	-	-	-	-
Health Benefits	-	-	-	-	-	-
Payroll Taxes	-	-	-	-	-	-
<i>Total Personnel</i>	-	-	-	-	-	-
<i>Operating</i>						
Mileage	-	-	-	-	-	-
Public Information	-	-	-	-	-	-
Parks Research & Development	500.00	500.00	5,000.00	61.14	50,000.00	45,000.00
Trails Master Plan	-	-	-	29.48	-	-
Nature Trail Operations	5,000.00	3,500.00	2,500.00	2,614.67	35,000.00	32,500.00
<i>Total Operating</i>	5,500.00	4,000.00	7,500.00	2,705.29	85,000.00	77,500.00
TOTAL PARKS & RECREATION EXPENDITURES	5,500.00	4,000.00	7,500.00	2,705.29	85,000.00	77,500.00
COMMUNITY CENTER EXPENDITURES						
<i>Personnel</i>						
Salaries - Director	18,231.00	22,000.00	18,231.00	12,106.06	26,624.00	8,393.00
Salaries - Maintenance	35,182.00	25,000.00	35,182.00	22,320.52	31,834.00	(3,348.00)
Payroll Taxes	4,177.00	4,177.00	4,177.00	2,793.27	3,771.00	(406.00)
TMRS	1,165.00	1,165.00	1,165.00	584.95	783.60	(381.40)
Health Benefits	2,400.00	1,400.00	2,400.00	1,600.00	2,400.00	-
Contract Labor	750.00	2,266.00	750.00	-	-	(750.00)
<i>Total Personnel</i>	61,905.00	56,008.00	61,905.00	39,404.80	65,412.60	3,507.60
<i>Operating</i>						
Advertising	5,000.00	5,000.00	5,000.00	2,669.00	20,000.00	15,000.00

Printing	-	150.00	-	142.00	1,000.00	1,000.00
Telephone	-	750.00	-	788.05	1,440.00	1,440.00
Cleaning	-	3,410.00	-	-	-	-
Office Supplies	2,500.00	1,500.00	2,500.00	494.61	2,500.00	-
Utilities	26,068.00	28,000.00	26,068.00	16,247.99	26,000.00	(68.00)
Postage	-	-	-	78.80	250.00	250.00
Office Technology	-	500.00	-	430.00	4,930.00	4,930.00
Security Expense	1,100.00	1,200.00	1,100.00	676.57	1,256.00	156.00
Maintenance & Repair	2,000.00	2,000.00	2,000.00	3,548.24	5,000.00	3,000.00
Supplies	3,500.00	3,500.00	3,500.00	1,878.25	3,500.00	-
Capital Outlay-Furnishings	-	-	-	72.48	-	-
Dues & Memberships	-	150.00	-	-	350.00	350.00
Public Relations/Receptions	-	1,000.00	-	202.27	5,000.00	5,000.00
<i>Total Operating</i>	<u>40,168.00</u>	<u>47,160.00</u>	<u>40,168.00</u>	<u>27,228.26</u>	<u>71,226.00</u>	<u>31,058.00</u>
TOTAL COMMUNITY CENTER EXPENDITURES	<u>102,073.00</u>	<u>103,168.00</u>	<u>102,073.00</u>	<u>66,633.06</u>	<u>136,638.60</u>	<u>34,565.60</u>
TOTAL EXPENDITURES	<u>1,126,293.00</u>	<u>1,475,163.00</u>	<u>968,322.00</u>	<u>456,761.09</u>	<u>1,861,492.74</u>	<u>883,170.74</u>
TRANSFER IN (FUND BALANCE)	193,793.00	595,293.00	-	-	-	-
Net Excess (Deficit)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 196,796.13</u>	<u>(885,292.74)</u>	<u>(885,292.74)</u>

**CITY OF WIMBERLEY GENERAL FUND
PRELIMINARY FISCAL YEAR 2012
SUMMARY OF CHANGES IN REVENUE & EXPENSES
(STAFF BUDGET)**

REVENUE

Sales & Use Tax	\$12,700
<i>Revenue increase from projected increase in sales activity</i>	
Interest Income	(\$2,500)
<i>Revenue decrease projected as a result of low interest rates</i>	
Building Permits	\$662
<i>Revenue increase from projected increase in building activity</i>	
Fire Inspections	(\$5,000)
<i>Revenue decrease related to the elimination of contract City Marshal</i>	
Beer & Wine Permits	(\$500)
<i>Revenue decrease from projected flat growth in new alcohol establishments</i>	
Sign Permits	(\$500)
<i>Revenue decrease related to downward trend in new sign permits</i>	
Subdivision	(\$5,000)
<i>Revenue decrease related to projected flat in development requiring subdivision</i>	
Municipal Court Fees	(\$10,000)
<i>Revenue decrease related to projected level of Municipal Court activity</i>	
Franchise Fees	\$5,000
<i>Revenue increase related to projected growth in customer base and usage</i>	

Health Fees	(\$15,000)
<i>Revenue decrease related to the separate reporting of food and septic permit fees</i>	
Food Permits	\$12,000
<i>Revenue increase related to separate reporting of food permit fees</i>	
Septic Permits	\$7,000
<i>Revenue increase related to separate reporting of septic permit fees and limited projected growth</i>	
Community Center Fees	\$6,516
<i>Revenue increase related to projected increased rental activity</i>	
Activity Fees	\$2,500
<i>Revenue increase related to increased City sponsored Community Center activities</i>	

EXPENSES

Administration

Salaries-City Administrator	\$3,880
<i>Cost increase to reflect mid-year FY 2011 pay adjustment</i>	
Salaries-Assistant City Administrator	\$50,000
<i>New Employee Cost</i>	
Salaries-City Secretary	\$755
<i>Cost increase to reflect mid-year FY 2011 pay adjustment</i>	
Salaries-Receptionist Clerk	(\$3,497)
<i>Cost decrease to reflect current rate of pay</i>	
Fire Marshal (Contract Labor)	(\$5,000)
<i>Cost decrease related to elimination of contract Fire Marshal</i>	

Payroll Taxes	\$531
<i>Cost increase associated with new employee and FY 2011 pay adjustments</i>	
TMRS	\$366
<i>Cost increase associated with new employee and FY 2011 pay increases</i>	
Health Benefits	\$2,450
<i>Cost increase related to new employee</i>	
Dues	\$116.54
<i>Cost increase associated with the reclassification all City dues</i>	
Telephone	\$400
<i>Cost increase associated with increased usage of City Hall phones and two (2) employee cell phones</i>	
Copies	(\$350)
<i>Cost decrease based on a projected reduction in outside copying</i>	
Office Supplies	(\$1,000)
<i>Cost decrease based on reduced demand for copy paper</i>	
Utilities	(\$4,332)
<i>Cost decrease based on projected usage</i>	
Equipment Leases	(\$335.64)
<i>Cost decrease based on vendor estimates</i>	
Water Cooler	(\$130)
<i>Cost decrease based on projected usage</i>	
Postage	(\$750)
<i>Cost decrease based on projected decline in mailings</i>	
Records Management	\$7,202
<i>Cost increase related to re-codification</i>	

Office Technology \$2,188.36
Cost increase related to computer software acquisition for new CPUs and a credit card system for Court and Permitting

Security Expense (\$436.12)
Cost decrease cost based on vendor estimates

Technology Consultant (\$250)
Cost decrease based on projected demand

Capital Outlay-Furnishings (\$1,536)
Cost decrease no planned furnishings

Capital Outlay-Technology \$10,543
Cost increase related to acquisition of LCD projector for City Hall, financial reporting software, eight(8) iPads, two (2) CPUs

Capital Outlay-Other \$95,000
Cost increase related to construction of Oak Drive parking lot and construction of records storage room at City Hall

Repairs & Maintenance (\$3,000)
Cost decrease based on projected City Hall maintenance

Legal

Legal (\$5,000)
Cost decrease based on an projected reduction in demand for legal services

Council-Board

Election \$1,000
Cost increase related to projected increase in Hays County Election Office service fees

Public Satisfaction Survey \$2,500
Cost increase to fund a citywide survey of residents

Economic Development \$5,000
*Cost increase to fund for business retention
Consultant to enhance economic development*

Public Receptions \$2,200
*Cost increase to fund City sponsored
receptions and public recognition efforts*

Public Information \$32,500
*Cost increase to fund emergency notification
system & initiate a way finding sign program*

Fitness Council \$3,000
*Costs increase associated with projected
increase in Fitness Council activities*

Public Works

Salaries- Code Enforcement & Permitting \$561
*Cost increase to reflect mid-year
FY 2011 pay adjustment*

Salaries-Public Works Laborer \$26,000
New employee cost

Salaries-GIS Permitting Clerk \$645
*Cost increase to reflect mid-year
FY 2011 pay adjustment*

Payroll Taxes \$707
*Cost increase associated with new
employee and FY 2011 pay adjustments*

TMRS \$351
*Cost increase associated with new
employee and FY 2011 pay adjustments*

Health Benefits \$2,400
Cost increase related to new employee

Fuel \$1,000
*Cost increase for fuel for second public
works vehicle*

Tools	\$7,518
<i>Cost increase for acquisition of equipment for Volunteer Program (rakes, mowers, trimmers, etc.) and trailer/hitch</i>	
Capital Outlay-Vehicles	\$16,000
<i>Cost increase for lease/purchase of one (1) additional public works vehicle</i>	
Capital Outlay – Equipment	\$38,000
<i>Cost increase to fund dead animal incinerator & traffic counters</i>	
Transfer -- Road Maintenance Reserve	\$20,000
<i>Cost increase to add funds to Restricted Fund Balance for roads</i>	
Road Engineering	\$50,303
<i>Cost increase to fund engineering for roadway improvements, sidewalks and parking lot design</i>	
Signs/Barricades	\$3,500
<i>Cost increase to fund street sign replacement, parade support, & solar powered traffic control signs</i>	
Master Planning/Traffic Studies	\$50,000
<i>Cost increase to fund development of a Wimberley Square Master Plan</i>	
Survey Services	(\$20,000)
<i>Cost decrease to reflect the completion of City survey in FY 2011</i>	
Contract Labor	\$1,000
<i>Cost increase to fund traffic control officers for parades and special events</i>	
Capital Outlay-Roads	\$147,327
<i>Cost increase to fund road improvements and culvert repairs</i>	
Capital Outlay – Sidewalks	\$120,830
<i>Cost increase to fund North Wimberley Square Sidewalk Project</i>	

Capital Outlay-Waste Water \$10,000
*Cost increase to fund construction of a new
downtown restroom with merchants association*

Public Safety

Salaries – City Marshal \$40,000
New employee cost

Salaries – Municipal Court Clerk \$30,000
New employee cost

Contract Labor (\$15,600)
*Cost decrease to reflect elimination of
contract law enforcement program*

Payroll Taxes \$4,515
Cost increase related to new employees

TMRS \$1,883
Cost increase related to new employees

Health Benefits \$4,800
Cost increase related to new employees

Municipal Court Judge \$1,000
*Cost increase related to projected level of
Municipal Court activity*

City Prosecutor \$1,000
*Cost increase related to projected level of
Municipal Court activity*

Telephone \$1,800
*Cost increase to fund cell phone and MDT
connection for City Marshal*

Training \$1,500
*Cost increase to meet training requirements
for the City Marshal and Court personnel*

Fuel \$6,500
*Cost increase for fuel for City Marshal
patrol vehicle*

Supplies	\$2,550
<i>Cost increase to fund supplies for the City Marshal such as body armor, radar, etc.</i>	
Vehicle Maintenance & Repair	\$1,000
<i>Cost increase to fund maintenance of the City Marshal patrol vehicle</i>	
Capital Outlay – Vehicles	\$16,000
<i>Cost increase to fund lease/purchase of City Marshal patrol vehicle</i>	
Capital Outlay - Equipment	\$5,000
<i>Cost increase to fund of acquisition of patrol vehicle equipment such as lights, siren, etc.</i>	
Capital Outlay – Technology	\$6,500
<i>Cost increase to fund computer and radio equipment for City Marshal</i>	
Sanitarian (Contract Labor)	\$2,500
<i>Cost increase associated with increased activity of contract sanitarian</i>	

Parks & Recreation

Capital Outlay – Park Development	\$45,000
<i>Cost increase to fund partial development of "Y" & Old Kyle Parks</i>	
Nature Trail Operations	\$32,500
<i>Cost increase associated with maintenance of the Regional Hike and Bike Trail</i>	

Community Center

Salaries-Director	\$8,393
<i>Costs increase to meet the salary level of new part-time director and her part-time, as needed, assistant</i>	
Salaries-Maintenance	(\$3,348)
<i>Cost decrease to meet the salary level of the full-time facility manager and his part-time, as needed, assistant</i>	

Payroll Taxes	(\$406)
<i>Cost decrease associated with Director and Maintenance pay adjustments</i>	
TMRS	(\$381.40)
<i>Cost decrease associated with Maintenance pay adjustments</i>	
Contract Labor	(\$750)
<i>Cost decrease from the elimination of the use contract labor</i>	
Advertising	\$15,000
<i>Cost increase associated with enhanced marketing of the facility</i>	
Printing	\$1,000
<i>Cost increased associated the production of rack cards and other materials</i>	
Telephone	\$1,440
<i>Cost increase for office phone lines</i>	
Utilities	(\$68)
<i>Cost decrease based on projected usage</i>	
Postage	\$250
<i>Cost increase to fund projected increase in mailings</i>	
Office Technology	\$4,930
<i>Cost increase to fund new computer, APU and scheduling software</i>	
Security Expense	\$156
<i>Cost increase based on vendor estimate</i>	
Maintenance & Repair	\$3,000
<i>Cost increase to fund projected increase in facility maintenance</i>	
Dues & Memberships	\$350
<i>Cost increase to fund professional dues and memberships</i>	

Public Relations/Receptions

\$5,000

*Cost increase to fund City sponsored
special events and activities at Center*

PRELIMINARY