



City of Wimberley

221 Stillwater, P.O. Box 2027, Wimberley, Texas, 78676

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Steve Thurber, Mayor - Cindy Anderson, Mayor Pro-Tem

Council Members - Bob Dussler, Mac McCullough, Pam Showalter, John White

Don Ferguson, City Administrator

September 22, 2015

Dear Hotel Operator/Reservation Agent:

The purpose of this letter is to notify you that the City Council of the City of Wimberley, Texas, recently adopted an ordinance establishing a five percent (5%) tax on hotel occupancy within the corporate limits and extraterritorial jurisdiction (the "ETJ") of the city.

Effective October 1, 2015, every person who collects payment from a person for the use of a hotel room within the corporate limits of the city and its ETJ shall collect a five percent (5%) City hotel occupancy tax levied by the above-mentioned ordinance, a copy of which can be found on the City's website at www.cityofwimberley.com. The term "hotel" includes, but is not limited to, hotels, motels, vacation rentals, and bed and breakfasts.

The City hotel occupancy taxes collected, along with a completed *City Hotel Occupancy Tax Report*, shall be remitted to the Assistant City Administrator on or before the same day the person collecting tax is required to file a report and remit State hotel occupancy taxes to the State of Texas. Enclosed please find a blank copy of the *City Hotel Occupancy Tax Report* for your use.

In order to help defray the cost involved to collect the new City tax, the ordinance authorizes those persons collecting the tax to retain no more than one (1) percent of the City tax collected.

Not every hotel room reservation is subject to the City's hotel occupancy tax. Persons exempt from paying the tax are those individuals reserving a hotel room for at least thirty (30) consecutive days, and certain Federal and State employees per the Texas Tax Code and Texas Education Code. In addition, hotel reservations made on or before September 3, 2015, are not subject to the City tax.

With the above-mentioned in mind, please update your accounting system to facilitate the collection of the City's 5% Hotel Occupancy Tax effective October 1, 2015. All City of Wimberley Hotel Occupancy Tax remittances and correspondence should be mailed to the following address: City of Wimberley, Assistant City Administrator Cara McPartland, P.O. Box 2027, Wimberley, Texas 78676.

Please know that the City is committed to making implementation of the City's Hotel Occupancy Tax as seamless as possible and hopes that you will work with City staff in this endeavor. Please do not hesitate to contact Cara or myself at 512.847.0025 in the event you have any questions or need additional information.

Sincerely,

A handwritten signature in black ink, appearing to read 'DF', with a large, sweeping flourish extending to the right.

Don Ferguson
City Administrator