

Minutes from
Economic Development Commission Meeting
July 20, 2010

Call to Order: Chairman Weeks called the meeting to order at 5:05 pm

Roll Call: Present were Gary Weeks, Jenelle Flocke, Jeri Ross, Robert Currie, Terri Bursiel , Nancye Britner and Zack Ezer.

Approval of Minutes: Minutes from the June 15 meeting were read and approved.

Citizen's Communications: None

Discussion and Action:

Zack Ezer was introduced as the newest member of the commission – appointed by Council member Steve Thurber.

Commission members discussed final changes to the update and modification of the existing city website, including the following:

- 1) Calendar events will link to the appropriate section of the records page, preferably to the agenda for that event, but if not, at least to the section containing agendas and minutes of meetings.
- 2) City council individual web pages should have no links to off-site or personal websites.
- 3) Forms and applications page should link to Records and Archives page, to the section containing forms and applications.
- 4) PDF forms should contain active fields allowing them to be filled out, saved and returned online, in electronic form.
- 5) Commissioner Ezer agreed to determine how many different forms and applications the city provides.
- 6) Items under the Records section of the Records and Archives page will move into the Archive section (listed by year) on the start of the calendar New Year.
- 7) Commissioner Britner will write introductory paragraphs for the Parks & Recreation and Senior Citizens Center pages.

Commission decided by unanimous vote to direct the chair to provide the finished website update & modification notes to the City Administrator.

It was decided by acclamation that the next scheduled meeting would be Tuesday, Aug. 17.

Next Meeting: Tuesday, August 15 at 5pm.

Adjourn: At 7:00 P.M. the meeting adjourned.

Signed Gary Weeks (Title) _____ (Date) 8/17/2010