

**City of Wimberley**  
City Hall, 221 Stillwater  
Wimberley, Texas 78676  
**Minutes of Regular Meeting of City Council**  
August 4, 2011 at 6:00 p.m.

City Council meeting called to order at 6:00 p.m. by Mayor Bob Flocke.

Mayor Flocke gave the Invocation and Councilmembers led the Pledge of Allegiance to the United States and Texas flags.

Councilmembers Present: Mayor Bob Flocke and Councilmembers Tom Talcott, Mac McCullough, Matt Meeks, Steve Thurber, and John White.

Staff Present: City Administrator Don Ferguson and City Secretary Cara McPartland

### **Citizens Communications**

Wimberley resident David Wilson spoke on the Fiscal Year 2012 Preliminary Budget, which he felt is very ambiguous and stated that he needed many questions answered. City Administrator Ferguson reminded that this is an unbalanced preliminary needs budget, which will be fully explained later in this meeting (See Agenda Item 4D). He reiterated that the Mayor's Proposed Budget will include much more detailed information on specific line items.

Wimberley Square business owner Rodney Nyland asked Council to provide leadership and budget considerations for development in the Square such as sidewalks, lighting, restrooms, and parking. He asked that Council invest in Square infrastructure, which plays an important role in providing City revenues through sales tax collections.

### **1. Consent Agenda**

- A. Approval of the minutes of the Special City Council meeting of July 5, 2011.
- B. Approval of the minutes of the Regular City Council meeting of July 21, 2011.
- C. Approval of the minutes of the Special City Council meeting of July 21, 2011.
- D. Approval of the appointment of Rhett Ryan to the City of Wimberley Transportation Advisory Board. (*Place Three Councilmember Matt Meeks' nominee*)
- E. Approval of the appointment of Dorothea Dare to the City of Wimberley Transportation Advisory Board. (*Consensus nominee*)

Councilmember Thurber moved to approve all Consent Agenda Items, as presented. Councilmember White seconded. Motion carried on a vote of 5-0.

### **2. City Administrator Report**

- Status report on the development and operation of the Blue Hole Regional Park

City Administrator Ferguson reported that sprinkler use at the Park has been discontinued, with landscape irrigation being done by hand, in accordance with water conservation measures. He reported on Park attendance and revenues to date for this season and noted many positive comments. Water quality test results remain within acceptable levels for water contact recreation, with monitoring to continue.

- Status report on the Fiscal Year 2011 City of Wimberley Street Improvement Program

City Administrator Ferguson reported on contract execution, the pre-construction meeting, the start of drainage work, utility pole relocation, and easement acquisition. He anticipated completion by September 30, 2011.

- Status report on the proposed development of an ordinance to regulate wind turbines within the City of Wimberley

City Administrator Ferguson reported on the Planning and Zoning Commission's continuing discussions on developing a wind turbine draft ordinance in response to increased interest in installing these types of turbines and associated concerns.

- Status report on a proposal to modify the board member removal process for the Planning and Zoning Commission

City Administrator Ferguson reported on the proposal to change the removal process to allow City Council to remove by super majority vote any Board member who misses three (3) consecutive meetings within a 12-month period of time or four (4) meetings within a 12-month time period, at the Commission's recommendation. He advised that the Commission will hold a public hearing on the proposed amendment at its September 8, 2011 meeting.

- Status report on the recent Guadalupe Blanco River Authority customer meeting

City Administrator Ferguson reported on grim projections of no significant rainfall expected for this area for the next three to five months or longer. Information was provided at the customer meeting on the status of long- and short-term surface water projects and on the so-called "whooping crane" endangered species lawsuit.

- Status report on issues relating to the future of the *Over-the-Road Banner Program*

City Administrator Ferguson reported on ongoing meetings with Pedernales Electric Cooperative (PEC) managers to explore alternatives to the current program, which will remain in place (except for the King Feed location) until an acceptable alternative program is established.

- Status report on the Ranch Road 12/Old Kyle Road Improvement Project

City Administrator Ferguson reported on slight design changes, landscaping enhancements, parking, anticipated completion date, turn lanes, intersection realignment, sidewalks, and

drainage improvements. He referred to possible additional funding that may be available for improvements (see Agenda Item 4G).

### **3. Presentation**

Presentation by representative(s) of the Wimberley Water Supply Corporation (WWSC) regarding the status of the WWSC's water wells. (*Garrett Allen, WWSC General Manager*)

WWSC General Manager Garrett Allen presented statistical information on well locations, levels, depths, usage, gallons per minute, drought contingency planning, drought stages/triggers, tank conditions, water use restrictions, and possible future surface water supplies. Discussion among Mr. Allen, Council, staff, and audience members included the need for public education on conservation and coordinated efforts among water providers and regional governmental entities to explore alternate water sources and adopt consistent drought contingency plans in order to meet current/future demands on water supplies.

### **4. Discussion and Possible Action**

- A. Discuss and consider possible action regarding proposed changes to the City of Wimberley Water Conservation Ordinance. (*Mayor Pro-tem Steve Thurber*)

City Administrator Ferguson presented proposed changes, including a consistent staging process, triggers for certain stages, and conservation measures such as low-flow fixtures, xeriscaping, and rainwater harvesting for new construction.

Councilmember Thurber requested Council's input on possible amendments to strengthen the existing ordinance and encourage conservation, including rainwater collection.

Discussion addressed various types of irrigation allowed for lawns/landscaping versus gardens grown for food purposes, possible events to educate the public on water conservation, and need for consistent regional drought contingency plans.

No vote was taken on this item.

- B. Discuss and consider possible action regarding change orders relating to the Blue Hole Regional Park Development Project. (*City Administrator*)

City Administrator Ferguson explained Change Orders No. 7 and No. 9 (totaling \$19,664.40) representing the costs for additional electrical work by PEC, installation of additional PVC pipe for an emergency notification system, and some design enhancements to the overlook feature.

Councilmember McCullough moved to approve the item, as presented. Councilmember Thurber seconded. Motion carried on a vote of 5-0.

- C. Discuss and consider possible action amending the Fiscal Year 2011 City of Wimberley Blue Hole Budget for the purpose of accounting for actual and anticipated expenditures, and declaring the adjustments as a necessity. (*City Administrator*)

City Administrator Ferguson explained the amendments necessary to account for spending increases associated with the transition to full-time swimming area/Park operations, additional construction costs, grant administration, utilities, contract services, and operating supplies. The amended budget reflects decreases in rentals, materials, mowing, and equipment acquisition expenses and increases in gate/rental fees. He noted a transfer of approximately \$164,000 in grant funds and accrued interest out of the Blue Hole Operating Fund into a separate Blue Hole Capital Project Fund as a result of reclassification of certain earmarked development funds.

Councilmember Talcott moved to approve the item, as presented. Councilmember Thurber seconded. Motion carried on a vote of 5-0.

- D. Discuss and consider possible action relating to the development of the Proposed Fiscal Year 2012 City of Wimberley Budget. (*City Administrator*)

City Administrator Ferguson presented the FY 2012 Preliminary Budget which includes essential operating costs for the City and funding for a wide range of short- and long-term needs identified by City staff. He noted that the Preliminary Budget is *not* balanced and is designed to serve as a starting point for upcoming discussions. The FY 2012 Preliminary Budget and Summary of Changes in Revenue & Expenses (Staff Budget) are attached to these minutes. He detailed the overall budget process, key deadlines, City-provided operations/services, two- and five-year Council-established priorities, types of funds/revenues, revenue projections, possible additional revenues, various staff-identified needs, and specific expenditures.

Wimberley resident David Wilson expressed concerns over the subject of mandatory garbage collection, questioned the cost for a dead animal incinerator, and did not support consideration of ad valorem taxation. City Administrator Ferguson invited input and advised Mr. Wilson that he is available to address any budget concerns or answer any questions.

Council will provide input to Mayor Flocke and City Administrator Ferguson to facilitate preparation of the FY 2012 Proposed Budget.

No vote was taken on this item.

- E. Discuss and consider possible action regarding a proposal to allow open containers of beer and wine on public streets within the boundaries of the Village Center Overlay District. (*Place One Councilmember Tom Talcott*)

Councilmember Talcott stated that people should be able to take their alcoholic beverages with them in a plastic container while walking around downtown, but did not favor beer bottles, which he felt could cause clutter in the Square. He noted State law pertaining to open containers and cited the City of Fredericksburg's ordinance allowing people to take their alcoholic beverages with them as they are walking and shopping. He felt that if Council considered an

open container ordinance in the future, consideration should be given to mandating that people leave establishments with plastic containers, rather than bottles.

Mayor Flocke felt that the current allowance of open containers under State law works well for Wimberley.

No vote was taken on this item.

- F. Discuss and consider possible action regarding proposed changes to the City of Wimberley Sign Ordinance. (*City Administrator*)

Discussion agreed that Council will hold a workshop meeting to discuss the proposed draft ordinance, before any action is taken. Councilmember Talcott did not favor language in specific sections of the ordinance, which felt was not understandable. Councilmember Talcott proposed that the newly-created Code Review Committee examine and recommend changes to the Wimberley Sign Ordinance. Mayor Flocke favored allowing Council the opportunity to further review the Sign Ordinance in greater detail in a workshop session. City Administrator Ferguson stated that there is a lot of public interest in revising the Sign Ordinance and that there is a need to gather valuable input from local business owners.

No vote was taken on this item.

- G. Discuss and consider possible action on a proposal to request funding for the installation of shoulders along Ranch Road 12 from the Junction to the Blanco River Bridge. (*City Administrator*)

City Administrator Ferguson stated that in response to Capital Area Metropolitan Planning Organization's (CAMPO's) Call for Projects, Hays County is preparing a funding application for several transportation projects, including one project for the installation of shoulders along Ranch Road 12 from the Junction to the Blanco River Bridge. In order for Hays County to submit the application, there is a need for Council to take action affirming the City's support for such a project. He noted that those entities who receive funding are responsible for that portion of the project cost, if any, which exceeds the estimated cost of the project.

Councilmember Thurber did not favor the shoulders project. Discussion addressed use of Ranch Road 12 shoulders as a bike route, types of materials used for shoulders, and the City's strong negative stance on use of pesticides on roadside vegetation.

Councilmember Thurber moved to approve Old Kyle Road/Ranch Road 12 improvements, but **not** to approve sending a letter of recommendation for the Ranch Road 12 shoulders project from the Junction to the Blanco River Bridge. Councilmember McCullough seconded. Motion carried on a vote of 5-0.

- H. Discuss and consider possible action regarding the development of a historic preservation program. (*Mayor Bob Flocke*)

Mayor Flocke asked for Council input on development of a program to help protect Wimberley's scale of architecture. With possible future development of several large tracts in the City's center, Mayor Flocke stated the importance of actively pursuing a program to preserve Wimberley's unique scale and structures.

Councilmembers Talcott and Thurber expressed support for pursuing a historic preservation program. Councilmember Thurber moved to authorize Mayor Flocke to actively pursue bringing a proposal to Council for consideration. Councilmember Talcott seconded. Motion carried on a vote of 5-0.

- I. Discuss and consider possible action regarding a proposal to recognize members of the City of Wimberley staff for their service to the community. (*Mayor Pro-tem Steve Thurber*)

Councilmember Thurber moved that Council recognize staff at a dinner event to be held in September at an area restaurant. It was noted that the dinner will be funded personally by members of City Council, not the City. Councilmember McCullough seconded. Motion carried on a vote of 5-0.

## 5. City Council Reports

- Announcements
- Future Agenda Items

Councilmember Thurber stated that the traffic light at Green Acres needs to flash during non-school times. City Administrator Ferguson reported that TxDOT has been notified of complaints regarding the light and may consider a timing adjustment.

City Administrator Ferguson announced that the City is now selling "Blue Hole" T-shirts at the Blue Hole Regional Park.

Hearing no further announcements or future agenda items, Mayor Flocke called the meeting adjourned.

**Adjournment:** Council meeting adjourned at 8:36 p.m.

Recorded by:

*Cara McPartland*  
Cara McPartland

These minutes approved on the 18<sup>th</sup> of August, 2011.

**APPROVED:**

*Bob Flocke*

**Bob Flocke, Mayor**



# Memo

**To:** Mayor Flocke & Members of City Council

**From:** Don Ferguson, City Administrator

**CC:** File

**Date:** July 29, 2011

**Re:** FY 2012 Preliminary Budget

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Attached is the *Preliminary FY 2012 City of Wimberley Budget* for your review. In addition to including essential operating costs for the City, the spending plan includes funding for a wide range of short and long term needs identified by City staff.

Please note the *Preliminary Budget* is not balanced and is designed to serve mainly as a starting point for the upcoming discussions and for preparation of the City budget for the coming year.

This *Preliminary Budget* includes a proposed manpower increase of four (4) full-time positions. The proposed new positions are one (1) Assistant City Administrator, one (1) full-time City Marshal, one (1) full-time municipal court clerk and one (1) full-time public works laborer.

New expenditures are proposed in the area of public safety to fund the reinstatement of the City Marshal's Office which was eliminated in Fiscal Year 2010. In addition, funding has been set aside for a public satisfaction survey and the implementation of a telephone notification system to help keep citizens informed on City issues and emergency matters. Funding is also included to allow wireless access for the City Marshal's in-car computer.

The *Preliminary Budget* includes funding for various park improvements, including but not limited to, the purchase of holiday decorations, maintenance of the new Regional Hike and Bike Trail and improvements included in the initial phase of development plans for the so-called "Y" Park and a proposed pocket park on Old Kyle Road.

Capital expenditures include the lease/purchase of one (1) patrol vehicle for the City Marshal's Office and one (1) pick-up truck for the Public Works Division, along with four (4) traffic counters, construction of a records room at the City Hall, and acquisition of a dead animal incinerator. In addition, funding has been included for construction of sidewalks in downtown Wimberley and partial funding for an additional public restroom facility on the Square, in a cooperative effort proposed with the downtown merchants association.

Significant funding is set aside in the *Preliminary Budget* for public works improvements. Specifically, \$349,221 (*Mill Race Lane, Rockwood Drive, Twin Mountain Road, Blue Heron, Brinkley Drive*) has been budgeted for street improvements City-wide. In addition, funding is allocated for the clean-out of various low water crossing culverts, along with assorted

shoulder, ditch and culvert repairs. Also, funding has been set aside for the development of a public parking lot on Oak Drive.

In the area of contracted services, I am proposing a minimal decrease in legal expenditures and no increase in building inspection and engineering costs.

In the area of records management, funding is allocated for the re-codification of the *City of Wimberley Code of Ordinances*.

On the revenue front, the *Preliminary Budget* includes what I believe to be some rather conservative revenue estimates. Please note that these estimates do not include any increases in permit fees, or additional revenue sources that may be developed in the upcoming budget process. I felt suggesting certain revenue increases would be premature until City Council has had an opportunity to talk in more detail about a spending plan for the coming year.

Fund balance projections, as well as preliminary budget information on the handful of small special revenue funds maintained by the City, will be presented in the coming weeks.

In conclusion, I look forward to the upcoming budget process and look forward to working with you in the development of a revenue/spending plan to better serve our citizens in the interest of public health, safety and welfare.

CITY OF WIMBERLEY  
PRELIMINARY FISCAL YEAR 2012 BUDGET (STAFF NEEDS)  
GENERAL FUND

	APPROVED BUDGET FY 2010	AMENDED BUDGET FY 2010	APPROVED BUDGET FY 2011	YEAR TO DATE ACTUAL AS OF 6/30/11	PROPOSED BUDGET FY 2012	DIFFERENCE FY 2011 VS. FY 2012
<b>REVENUES</b>						
Sales & Use Tax	\$ 522,300.00	\$ 522,300.00	\$ 522,300.00	\$ 426,617.90	535,000.00	12,700.00
Mixed Beverage Tax	10,000.00	10,000.00	10,000.00	5,942.47	10,000.00	-
Interest Income	12,000.00	2,500.00	5,000.00	1,408.77	2,500.00	(2,500.00)
Misc. Income	12,500.00	12,500.00	12,500.00	14,436.51	12,500.00	-
Building Permits	15,000.00	15,000.00	15,838.00	12,286.13	16,500.00	662.00
Building Inspections	17,500.00	17,500.00	17,500.00	11,185.00	17,500.00	-
Fire Inspections	5,000.00	-	5,000.00	-	-	(5,000.00)
Plan Reviews	15,000.00	10,000.00	15,000.00	3,510.00	15,000.00	-
Beer & Wine Permits	3,000.00	2,000.00	3,000.00	50.00	2,500.00	(500.00)
Sign Permits	3,500.00	2,500.00	2,500.00	1,695.00	2,000.00	(500.00)
Subdivision	10,000.00	5,000.00	10,000.00	2,330.88	5,000.00	(5,000.00)
Zoning	7,500.00	6,000.00	4,500.00	3,416.00	4,500.00	-
Copies/Maps/Misc.	500.00	-	500.00	241.94	500.00	-
Municipal Court/Costs Fines	5,000.00	1,000.00	30,000.00	87.00	20,000.00	(10,000.00)
Franchise Fees	230,000.00	220,000.00	235,000.00	120,532.12	240,000.00	5,000.00
Health Fees	17,500.00	-	15,000.00	-	-	(15,000.00)
Food Permits	-	12,900.00	-	11,160.00	12,000.00	12,000.00
Septic Lease/Permits	-	5,100.00	-	6,080.00	7,000.00	7,000.00
Donations	-	-	-	20.00	-	-
Communly Center Rental Fees	45,000.00	40,000.00	63,484.00	31,149.50	70,000.00	6,516.00
Activly Fees	-	-	-	1,399.00	2,500.00	2,500.00
Parking Lot Lease	1,200.00	1,200.00	1,200.00	-	1,200.00	-
<b>TOTAL REVENUES</b>	<b>932,600.00</b>	<b>885,500.00</b>	<b>968,322.00</b>	<b>653,557.22</b>	<b>976,200.00</b>	<b>7,878.00</b>
<b>EXPENDITURES</b>						
<b>ADMINISTRATION EXPENDITURES</b>						
<i>Personnel</i>						
City Administrator	95,000.00	95,000.00	95,000.00	67,157.71	98,880.00	3,880.00
Assistant City Administrator	-	-	-	-	50,000.00	50,000.00
City Secretary	37,000.00	37,000.00	37,740.00	26,473.25	38,495.00	755.00
Receptionists/Clerk	29,204.00	29,204.00	29,788.00	23,665.78	26,282.00	(3,487.00)
Fire Marshal (Contract Labor)	5,000.00	-	5,000.00	-	-	(5,000.00)
Payroll Taxes	12,770.00	12,770.00	13,248.00	8,998.40	13,777.00	531.00
TMRS	5,336.00	5,336.00	5,380.00	3,123.83	5,746.00	366.00
Health Benefits	8,544.00	8,544.00	8,544.00	6,608.00	10,994.00	2,450.00
<b>Total Personnel</b>	<b>192,854.00</b>	<b>187,854.00</b>	<b>194,688.00</b>	<b>136,026.97</b>	<b>244,184.00</b>	<b>49,485.00</b>
<i>Operating</i>						
Dues (TML & City Mgr Assoc.)	3,000.00	3,000.00	3,000.00	2,215.54	3,118.54	118.54
Public Notices	4,500.00	6,000.00	4,500.00	2,135.24	4,500.00	-
Printing	500.00	1,000.00	500.00	85.00	500.00	-
Telephone	5,187.00	6,400.00	4,208.00	3,793.88	4,609.00	400.00
Copies	750.00	500.00	750.00	182.95	400.00	(350.00)
Rent	55,000.00	33,000.00	6,300.00	4,725.00	6,300.00	-
Cleaning	5,200.00	5,200.00	5,200.00	3,400.00	5,200.00	-
Office Supplies	4,000.00	2,500.00	3,000.00	1,705.97	2,000.00	(1,000.00)
Utilities	8,000.00	8,000.00	8,372.00	3,618.38	5,040.00	(4,332.00)
Equipment Leases	4,600.00	4,000.00	4,416.00	3,978.50	4,080.38	(336.64)
Water Cooler	650.00	500.00	550.00	277.92	420.00	(130.00)
Postage	2,500.00	1,000.00	1,750.00	792.46	1,000.00	(750.00)
Insurance	13,750.00	13,750.00	15,000.00	12,592.61	15,000.00	-
Records Management	2,500.00	2,500.00	6,708.00	1,788.18	13,910.00	7,202.00
Office Technology	4,200.00	3,500.00	4,124.00	2,822.07	6,312.36	2,188.36
Security Expense	800.00	800.00	1,000.00	422.91	663.88	(436.12)
Technology Consultant	3,350.00	1,000.00	750.00	140.00	500.00	(250.00)
Pay Comparability Adjustment	1,000.00	1,000.00	1,000.00	-	1,000.00	-
Capital Outlay - Furnishings	500.00	-	1,536.00	74.99	-	(1,536.00)
Capital Outlay - Technology	2,000.00	2,000.00	1,390.00	1,200.00	11,933.00	10,543.00
Capital Outlay - Other	-	483,400.00	-	-	95,000.00	95,000.00
Mileage	500.00	293.00	500.00	282.64	500.00	-
Training-Travel	1,500.00	2,200.00	1,500.00	183.12	1,500.00	-
Contract Labor	-	1,500.00	-	-	-	-
Repairs & Maintenance	-	1,500.00	8,000.00	3,685.87	5,000.00	(3,800.00)
Signs/Zoning	-	-	-	-	-	-
Refunds	-	4,000.00	-	45.00	-	-

<u>Total Operating</u>	121,987.00	504,643.00	85,055.00	50,148.13	188,385.14	103,330.14
TOTAL ADMINISTRATION EXPENDITURES	314,841.00	692,497.00	279,754.00	186,176.10	432,559.14	162,815.14
LEGAL DEPARTMENT EXPENDITURES						
Legal	55,000.00	45,000.00	45,000.00	32,183.55	40,000.00	(5,000.00)
Operating Transfer-Out	-	-	-	-	-	-
TOTAL LEGAL	55,000.00	45,000.00	45,000.00	32,183.55	40,000.00	(5,000.00)
COUNCIL - BOARD EXPENDITURES						
Association Dues	-	-	-	188.00	-	-
Training	1,000.00	1,000.00	1,000.00	-	1,000.00	-
Town Hall Meetings	-	-	-	-	-	-
Election	3,200.00	3,200.00	3,500.00	-	4,500.00	1,000.00
Financial Management Services	12,000.00	12,000.00	12,000.00	8,000.00	12,000.00	-
Audit	13,500.00	17,000.00	13,500.00	9,240.00	13,500.00	-
Public Satisfaction Survey	2,500.00	-	-	-	2,500.00	2,500.00
Planning	-	-	-	-	-	-
Recording Secretary	-	-	-	-	-	-
Economic Development	-	-	-	-	5,000.00	5,000.00
Public Relations/Receptions	4,500.00	6,668.00	1,000.00	1,984.02	3,200.00	2,200.00
Public Information	-	-	-	-	32,500.00	32,500.00
Visitor Center Support	-	-	-	-	-	-
Fitness Council Expenditures	5,000.00	58.00	-	4,487.22	3,000.00	3,000.00
TOTAL COUNCIL - BOARD EXPENDITURES	41,700.00	39,926.00	31,000.00	23,918.24	77,200.00	46,200.00
BUILDING DEPARTMENT EXPENDITURES						
Contract Inspector	17,500.00	19,500.00	17,500.00	13,502.50	17,500.00	-
Site Plan Reviews	15,000.00	14,000.00	15,000.00	10,599.14	15,000.00	-
Building Code Books	-	-	-	-	-	-
TOTAL BUILDING DEPARTMENT EXPENDITURES	32,500.00	33,500.00	32,500.00	24,101.64	32,500.00	-
PUBLIC WORKS/CODE ENFORCEMENT EXPENDITURES						
<u>Personnel</u>						
<u>Public Works</u>						
Salaries-Planning Director	-	-	-	-	-	-
Salaries-Code Enforcement & Permitting	28,121.00	28,121.00	28,684.00	20,116.88	29,245.00	661.00
Salaries-Public Works Laborer	-	-	-	-	26,000.00	26,000.00
Salaries-GIS/Permitting Clerk	32,240.00	32,240.00	32,885.00	23,064.00	33,530.00	645.00
Payroll Taxes	4,708.00	4,708.00	5,019.00	2,779.31	5,726.00	707.00
TMRS - Public Works	1,988.00	1,988.00	2,038.00	1,205.53	2,388.00	351.00
Health Benefits	4,800.00	4,800.00	4,800.00	3,600.00	7,200.00	2,400.00
<u>Total Personnel</u>	71,857.00	71,857.00	73,426.00	50,765.82	104,000.00	30,684.00
<u>Operating</u>						
Mileage	250.00	-	250.00	-	250.00	-
Training	500.00	-	500.00	-	500.00	-
Certificates	-	-	-	-	-	-
Supplies - Public Works	500.00	500.00	500.00	33.90	500.00	-
Fuel	2,000.00	1,200.00	1,500.00	1,032.32	2,500.00	1,000.00
Tools	500.00	100.00	500.00	-	8,018.00	7,518.00
Capital Outlay-Lease	-	-	-	-	16,000.00	16,000.00
Capital Outlay-Equipment	-	-	3,000.00	-	41,000.00	38,000.00
Vehicle Maintenance	500.00	250.00	500.00	75.99	500.00	-
<u>Total Operating</u>	4,250.00	2,950.00	6,750.00	1,142.21	69,258.00	62,518.00
<u>Total Public Works</u>	76,117.00	73,817.00	80,176.00	51,908.03	173,358.00	93,182.00
<u>Roads</u>						
Road Maintenance	85,000.00	85,000.00	85,000.00	22,382.55	85,000.00	-
Transfer to Road Maintenance Reserve	20,000.00	20,000.00	-	1,863.64	20,000.00	20,000.00
Road Engineering	6,000.00	7,721.00	7,500.00	382.00	57,803.00	50,303.00
Road Insurance	-	-	-	-	-	-
Mowing/Tree Trimming	10,500.00	10,000.00	8,500.00	4,875.00	8,500.00	-
Signs/Baricades	3,500.00	3,500.00	4,000.00	3,066.53	7,500.00	3,500.00
Parking Lot Lease	1,200.00	1,200.00	1,200.00	800.00	1,200.00	-
Master Planning Traffic Studies	-	-	-	-	50,000.00	50,000.00
Survey Services	50,000.00	65,000.00	25,000.00	6,669.70	5,000.00	(20,000.00)
Contract Labor	-	1,000.00	-	400.00	1,000.00	1,000.00
Ranch Road 12 Milligallon	-	-	-	-	-	-
Capital Outlay Roads	250,000.00	240,000.00	201,884.00	2,000.00	349,221.00	147,327.00
Capital Outlay Sidewalks	25,000.00	-	-	-	120,830.00	120,830.00

<b>Total Roads</b>	<b>451,200.00</b>	<b>433,421.00</b>	<b>333,094.00</b>	<b>42,539.52</b>	<b>705,054.00</b>	<b>372,960.00</b>
<b>Water/Wastewater</b>						
Water Quality Testing	1,500.00	500.00	500.00	18.00	500.00	-
Wastewater System Start-up	-	-	-	-	-	-
Map Services	-	-	-	-	-	-
Water/Wastewater Purchases	-	-	-	-	-	-
Capital Outlay-Wastewater	-	-	-	-	10,000.00	10,000.00
State Sanitation Fees	-	-	-	150.00	-	-
Public Restroom Wastewater	6,000.00	5,000.00	4,625.00	2,709.96	4,625.00	-
<b>Total Water/Wastewater</b>	<b>7,500.00</b>	<b>5,500.00</b>	<b>5,125.00</b>	<b>2,877.96</b>	<b>15,125.00</b>	<b>10,000.00</b>
<b>TOTAL PUBLIC WORKS/CODE ENFORCEMENT EXPENDITURES</b>	<b>534,817.00</b>	<b>512,838.00</b>	<b>418,395.00</b>	<b>87,325.51</b>	<b>894,537.00</b>	<b>476,142.00</b>
<b>PUBLIC SAFETY/COURTS EXPENDITURES</b>						
<b>Personnel</b>						
Salaries - City Marshall	-	-	-	-	40,000.00	40,000.00
Salaries-Municipal Court Clerk	-	-	-	-	30,000.00	30,000.00
Contract Labor	-	1,500.00	15,600.00	-	-	(15,600.00)
Payroll Taxes	-	-	-	-	4,515.00	4,515.00
TMRS City Contribution	-	-	-	-	1,883.00	1,883.00
Health Benefits	-	-	-	-	4,800.00	4,800.00
<b>Total Personnel</b>	<b>-</b>	<b>1,500.00</b>	<b>15,600.00</b>	<b>-</b>	<b>81,198.00</b>	<b>65,598.00</b>
<b>Operating</b>						
Municipal Court Judge	1,200.00	500.00	5,000.00	319.80	6,000.00	1,000.00
City Prosecutor	2,610.00	1,500.00	6,500.00	2,053.88	7,500.00	1,000.00
Emergency Plan	-	-	-	-	-	-
Telephone	-	-	-	-	1,800.00	1,800.00
Training	2,500.00	500.00	3,000.00	7.72	4,500.00	1,500.00
Animal Control	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	-
Fuel	-	42.00	-	-	5,500.00	6,500.00
Supplies	-	132.00	1,000.00	-	3,650.00	2,550.00
Vehicle Maintenance & Repair	-	28.00	-	-	1,000.00	1,000.00
Capital Outlay - Vehicles	12,552.00	19,032.00	-	-	16,000.00	16,000.00
Capital Outlay - Equipment	-	-	-	-	5,000.00	5,000.00
Capital Outlay - Technology	-	-	-	-	6,500.00	6,500.00
Sanitarian (Contract Labor)	15,000.00	15,000.00	15,000.00	15,335.30	17,500.00	2,500.00
<b>Total Operating</b>	<b>39,862.00</b>	<b>42,734.00</b>	<b>36,500.00</b>	<b>23,716.70</b>	<b>81,850.00</b>	<b>45,350.00</b>
<b>TOTAL PUBLIC SAFETY/COURTS EXPENDITURES</b>	<b>39,862.00</b>	<b>44,234.00</b>	<b>52,100.00</b>	<b>23,716.70</b>	<b>163,048.00</b>	<b>110,948.00</b>
<b>PARKS &amp; RECREATION EXPENDITURES</b>						
<b>Personnel</b>						
Assistant to City Admin	-	-	-	-	-	-
Health Benefits	-	-	-	-	-	-
Payroll Taxes	-	-	-	-	-	-
<b>Total Personnel</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Operating</b>						
Mileage	-	-	-	-	-	-
Public Information	-	-	-	-	-	-
Parks Research & Development	500.00	500.00	5,000.00	61.14	50,000.00	45,000.00
Trails Master Plan	-	-	-	29.48	-	-
Nature Trail Operations	5,000.00	3,500.00	2,500.00	2,814.67	35,000.00	32,500.00
<b>Total Operating</b>	<b>5,500.00</b>	<b>4,000.00</b>	<b>7,500.00</b>	<b>2,705.29</b>	<b>85,000.00</b>	<b>77,500.00</b>
<b>TOTAL PARKS &amp; RECREATION EXPENDITURES</b>	<b>5,500.00</b>	<b>4,000.00</b>	<b>7,500.00</b>	<b>2,705.29</b>	<b>85,000.00</b>	<b>77,500.00</b>
<b>COMMUNITY CENTER EXPENDITURES</b>						
<b>Personnel</b>						
Salaries - Director	18,231.00	22,000.00	18,231.00	12,106.06	26,624.00	8,393.00
Salaries - Maintenance	35,182.00	25,000.00	35,182.00	22,320.52	31,834.00	(3,348.00)
Payroll Taxes	4,177.00	4,177.00	4,177.00	2,783.27	3,771.00	(406.00)
TMRS	1,165.00	1,165.00	1,165.00	584.96	783.60	(381.40)
Health Benefits	2,400.00	1,400.00	2,400.00	1,600.00	2,400.00	-
Contract Labor	750.00	2,265.00	750.00	-	-	(750.00)
<b>Total Personnel</b>	<b>61,805.00</b>	<b>56,008.00</b>	<b>61,905.00</b>	<b>39,404.80</b>	<b>65,412.60</b>	<b>3,507.60</b>
<b>Operating</b>						
Advertising	5,000.00	5,000.00	5,000.00	2,669.00	20,000.00	15,000.00

Printing	-	150.00	-	142.00	1,000.00	1,000.00
Telephone	-	750.00	-	788.05	1,440.00	1,440.00
Cleaning	-	3,410.00	-	-	-	-
Office Supplies	2,500.00	1,500.00	2,500.00	494.61	2,500.00	-
Utilities	26,068.00	28,000.00	26,068.00	16,247.99	26,000.00	(68.00)
Postage	-	-	-	78.80	250.00	250.00
Office Technology	-	500.00	-	430.00	4,930.00	4,930.00
Security Expense	1,100.00	1,200.00	1,100.00	676.57	1,266.00	156.00
Maintenance & Repair	2,000.00	2,000.00	2,000.00	3,548.24	5,000.00	3,000.00
Supplies	3,500.00	3,500.00	3,500.00	1,878.25	3,500.00	-
Capital Outlay-Furnishings	-	-	-	72.48	-	-
Dues & Memberships	-	150.00	-	-	350.00	350.00
Public Relations/Receptions	-	1,000.00	-	202.27	5,000.00	5,000.00
<b>Total Operating</b>	<b>40,168.00</b>	<b>47,160.00</b>	<b>40,168.00</b>	<b>27,228.26</b>	<b>71,226.00</b>	<b>31,058.00</b>
TOTAL COMMUNITY CENTER EXPENDITURES	102,073.00	103,168.00	102,073.00	66,633.06	136,638.60	34,565.60
TOTAL EXPENDITURES	1,126,293.00	1,475,163.00	968,322.00	456,761.09	1,861,492.74	883,170.74
TRANSFER IN (FUND BALANCE)	193,793.00	595,293.00	-	-	-	-
Net Excess (Deficit)	\$ -	\$ -	\$ -	\$ 196,766.13	(885,202.74)	(885,202.74)

7.28.11

**CITY OF WIMBERLEY GENERAL FUND  
PRELIMINARY FISCAL YEAR 2012  
SUMMARY OF CHANGES IN REVENUE & EXPENSES  
(STAFF BUDGET)**

REVENUE

Sales & Use Tax	\$12,700
<i>Revenue increase from projected increase in sales activity</i>	
Interest Income	(\$2,500)
<i>Revenue decrease projected as a result of low interest rates</i>	
Building Permits	\$662
<i>Revenue increase from projected increase in building activity</i>	
Fire Inspections	(\$5,000)
<i>Revenue decrease related to the elimination of contract City Marshal</i>	
Beer & Wine Permits	(\$500)
<i>Revenue decrease from projected flat growth in new alcohol establishments</i>	
Sign Permits	(\$500)
<i>Revenue decrease related to downward trend in new sign permits</i>	
Subdivision	(\$5,000)
<i>Revenue decrease related to projected flat in development requiring subdivision</i>	
Municipal Court Fees	(\$10,000)
<i>Revenue decrease related to projected level of Municipal Court activity</i>	
Franchise Fees	\$5,000
<i>Revenue increase related to projected growth in customer base and usage</i>	

Health Fees	(\$15,000)
<i>Revenue decrease related to the separate reporting of food and septic permit fees</i>	
Food Permits	\$12,000
<i>Revenue increase related to separate reporting of food permit fees</i>	
Septic Permits	\$7,000
<i>Revenue increase related to separate reporting of septic permit fees and limited projected growth</i>	
Community Center Fees	\$6,516
<i>Revenue increase related to projected increased rental activity</i>	
Activity Fees	\$2,500
<i>Revenue increase related to increased City sponsored Community Center activities</i>	

**EXPENSES**

**Administration**

Salaries-City Administrator	\$3,880
<i>Cost increase to reflect mid-year FY 2011 pay adjustment</i>	
Salaries-Assistant City Administrator	\$50,000
<i>New Employee Cost</i>	
Salaries-City Secretary	\$755
<i>Cost increase to reflect mid-year FY 2011 pay adjustment</i>	
Salaries-Receptionist Clerk	(\$3,497)
<i>Cost decrease to reflect current rate of pay</i>	
Fire Marshal (Contract Labor)	(\$5,000)
<i>Cost decrease related to elimination of contract Fire Marshal</i>	

Payroll Taxes	\$531
<i>Cost increase associated with new employee and FY 2011 pay adjustments</i>	
TMRS	\$366
<i>Cost increase associated with new employee and FY 2011 pay increases</i>	
Health Benefits	\$2,450
<i>Cost increase related to new employee</i>	
Dues	\$116.54
<i>Cost increase associated with the reclassification all City dues</i>	
Telephone	\$400
<i>Cost increase associated with increased usage of City Hall phones and two (2) employee cell phones</i>	
Copies	(\$350)
<i>Cost decrease based on a projected reduction in outside copying</i>	
Office Supplies	(\$1,000)
<i>Cost decrease based on reduced demand for copy paper</i>	
Utilities	(\$4,332)
<i>Cost decrease based on projected usage</i>	
Equipment Leases	(\$335.64)
<i>Cost decrease based on vendor estimates</i>	
Water Cooler	(\$130)
<i>Cost decrease based on projected usage</i>	
Postage	(\$750)
<i>Cost decrease based on projected decline in mailings</i>	
Records Management	\$7,202
<i>Cost increase related to re-codification</i>	

Office Technology \$2,188.36  
*Cost increase related to computer software acquisition for new CPUs and a credit card system for Court and Permitting*

Security Expense (\$436.12)  
*Cost decrease cost based on vendor estimates*

Technology Consultant (\$250)  
*Cost decrease based on projected demand*

Capital Outlay-Furnishings (\$1,536)  
*Cost decrease no planned furnishings*

Capital Outlay-Technology \$10,543  
*Cost increase related to acquisition of LCD projector for City Hall, financial reporting software, eight(8) iPads, two (2) CPUs*

Capital Outlay-Other \$95,000  
*Cost increase related to construction of Oak Drive parking lot and construction of records storage room at City Hall*

Repairs & Maintenance (\$3,000)  
*Cost decrease based on projected City Hall maintenance*

**Legal**

Legal (\$5,000)  
*Cost decrease based on an projected reduction in demand for legal services*

**Council-Board**

Election \$1,000  
*Cost increase related to projected increase in Hays County Election Office service fees*

Public Satisfaction Survey \$2,500  
*Cost increase to fund a citywide survey of residents*

Economic Development \$5,000  
*Cost increase to fund for business retention  
Consultant to enhance economic development*

Public Receptions \$2,200  
*Cost increase to fund City sponsored  
receptions and public recognition efforts*

Public Information \$32,500  
*Cost increase to fund emergency notification  
system & initiate a way finding sign program*

Fitness Council \$3,000  
*Costs increase associated with projected  
increase in Fitness Council activities*

**Public Works**

Salaries- Code Enforcement & Permitting \$561  
*Cost increase to reflect mid-year  
FY 2011 pay adjustment*

Salaries-Public Works Laborer \$26,000  
*New employee cost*

Salaries-GIS Permitting Clerk \$645  
*Cost increase to reflect mid-year  
FY 2011 pay adjustment*

Payroll Taxes \$707  
*Cost increase associated with new  
employee and FY 2011 pay adjustments*

EMRS \$351  
*Cost increase associated with new  
employee and FY 2011 pay adjustments*

Health Benefits \$2,400  
*Cost increase related to new employee*

Fuel \$1,000  
*Cost increase for fuel for second public  
works vehicle*

Tools	\$7,518
<i>Cost increase for acquisition of equipment for Volunteer Program (rakes, mowers, trimmers, etc.) and trailer/hitch</i>	
Capital Outlay-Vehicles	\$16,000
<i>Cost increase for lease/purchase of one (1) additional public works vehicle</i>	
Capital Outlay – Equipment	\$38,000
<i>Cost increase to fund dead animal incinerator &amp; traffic counters</i>	
Transfer -- Road Maintenance Reserve	\$20,000
<i>Cost increase to add funds to Restricted Fund Balance for roads</i>	
Road Engineering	\$50,303
<i>Cost increase to fund engineering for roadway improvements, sidewalks and parking lot design</i>	
Signs/Barricades	\$3,500
<i>Cost increase to fund street sign replacement, parade support, &amp; solar-powered traffic control signs</i>	
Master Planning/Traffic Studies	\$50,000
<i>Cost increase to fund development of a Wimberley Square Master Plan</i>	
Survey Services	(\$20,000)
<i>Cost decrease to reflect the completion of City survey in FY 2011</i>	
Contract Labor	\$1,000
<i>Cost increase to fund traffic control officers for parades and special events</i>	
Capital Outlay-Roads	\$147,327
<i>Cost increase to fund road improvements and culvert repairs</i>	
Capital Outlay – Sidewalks	\$120,830
<i>Cost increase to fund North Wimberley Square Sidewalk Project</i>	

Capital Outlay-Waste Water \$10,000  
*Cost increase to fund construction of a new  
downtown restroom with merchants association*

Public Safety

Salaries – City Marshal \$40,000  
*New employee cost*

Salaries – Municipal Court Clerk \$30,000  
*New employee cost*

Contract Labor (\$15,600)  
*Cost decrease to reflect elimination of  
contract law enforcement program*

Payroll Taxes \$4,515  
*Cost increase related to new employees*

TMRS \$1,883  
*Cost increase related to new employees*

Health Benefits \$4,800  
*Cost increase related to new employees*

Municipal Court Judge \$1,000  
*Cost increase related to projected level of  
Municipal Court activity*

City Prosecutor \$1,000  
*Cost increase related to projected level of  
Municipal Court activity*

Telephone \$1,800  
*Cost increase to fund cell phone and MDT  
connection for City Marshal*

Training \$1,500  
*Cost increase to meet training requirements  
for the City Marshal and Court personnel*

Fuel \$6,500  
*Cost increase for fuel for City Marshal  
patrol vehicle*

Supplies	\$2,550
<i>Cost increase to fund supplies for the City Marshal such as body armor, radar, etc.</i>	
Vehicle Maintenance & Repair	\$1,000
<i>Cost increase to fund maintenance of the City Marshal patrol vehicle</i>	
Capital Outlay – Vehicles	\$16,000
<i>Cost increase to fund lease/purchase of City Marshal patrol vehicle</i>	
Capital Outlay - Equipment	\$5,000
<i>Cost increase to fund of acquisition of patrol vehicle equipment such as lights, siren, etc.</i>	
Capital Outlay – Technology	\$6,500
<i>Cost increase to fund computer and radio equipment for City Marshal</i>	
Sanitarian (Contract Labor)	\$2,500
<i>Cost increase associated with increased activity of contract sanitarian</i>	

**Parks & Recreation**

Capital Outlay – Park Development	\$45,000
<i>Cost increase to fund partial development of "Y" &amp; Old Kyle Parks</i>	
Nature Trail Operations	\$32,500
<i>Cost increase associated with maintenance of the Regional Hike and Bike Trail</i>	

**Community Center**

Salaries-Director	\$8,393
<i>Costs increase to meet the salary level of new part-time director and her part-time, as needed, assistant</i>	
Salaries-Maintenance	(\$3,348)
<i>Cost decrease to meet the salary level of the full-time facility manager and his part-time, as needed, assistant</i>	

Payroll Taxes	(\$406)
<i>Cost decrease associated with Director and Maintenance pay adjustments</i>	
TMRS	(\$381.40)
<i>Cost decrease associated with Maintenance pay adjustments</i>	
Contract Labor	(\$750)
<i>Cost decrease from the elimination of the use contract labor</i>	
Advertising	\$15,000
<i>Cost increase associated with enhanced marketing of the facility</i>	
Printing	\$1,000
<i>Cost increased associated the production of rack cards and other materials</i>	
Telephone	\$1,440
<i>Cost increase for office phone lines</i>	
Utilities	(\$68)
<i>Cost decrease based on projected usage</i>	
Postage	\$250
<i>Cost increase to fund projected increase in mailings</i>	
Office Technology	\$4,930
<i>Cost increase to fund new computer, APU and scheduling software</i>	
Security Expense	\$156
<i>Cost increase based on vendor estimate</i>	
Maintenance & Repair	\$3,000
<i>Cost increase to fund projected increase in facility maintenance</i>	
Dues & Memberships	\$350
<i>Cost increase to fund professional dues and memberships</i>	

Public Relations/Receptions

\$5,000

*Cost increase to fund City sponsored  
special events and activities at Center*

PRELIMINARY