

Village of Wimberley

City Hall, 13210 Ranch Road 12, Wimberley, Texas 78676

Building Code Board of Review Meeting

Meeting Minutes - Wednesday, January 11, 2006 – 6:30 p.m.

1. Call to Order, Roll Call – Meeting called to order at 6:30 pm.
2. Present were Tracey Dean, Horace Wilson, Gary Brim, Marty Walker, Guy Rollins, Neel Morton, City Administrator Steve Harrison, & Assistant to Administrator Robert Ronson.
3. No Absentees – One place vacant.
4. No Guests attending.

Public Comments – None

Minutes of previous meeting on 11/9/2005 were approved as distributed with the following corrections:

Roll Call: *Change Neal Walker to Neel Morton.*

A. Reports: Revise Item 1 as follows:

1. **City Administrator - Steve Harrison**
 - ***Actions by Council – 2000 International Plumbing, Mechanical, Fire and Electrical (Administrative Provisions) Codes; and the NEC 2005 (National Electric Code) have been adopted by Council.***

A. Reports:

1. **City Administrator - Steve Harrison**
 - ***Actions by Council – Revisions to dates for selection of officers in By Laws from January to October have been adopted by Council.***
 - ***Status of Building Department Personnel Hiring - Introduced Robert Ronson, New Assistant to the City Administrator and reviewed his responsibilities.***

B. Consider & Act:

1. **Consider Recommending Changes to By-Laws to Bring them Into Conformance with City Policy and Other Advisory Boards. – Motion by Tracy Dean, Second by Guy Rollins, motion passed unanimously to recommend to Council the following amendments to the By-Laws:**

Revise Paragraph I. as follows:

I. Voting on Motions

Voting on all questions may be by voice, providing that a rotating roll call vote, with the Chair always voting last, shall be taken upon demand of the public or any member of the Board.

Revise Paragraph Q. as follows:

Q. Amendments to By-Laws

These by-laws may be recommended for amendment by Council at any scheduled meeting of the Board by an affirmative vote of at least five members of the Board.

C. Work Session/Discussion:

- 1. Discussion Regarding the Appropriate Location for Public Access to the Adopted Building Codes – *Agreed that in addition to having codes available at City Hall, consideration should be made for placing either hard or electronic copies at the Public Library. Recommendation should be placed on consider and act agenda at next meeting.***
- 2. Discuss the Possibility of Forwarding a Suggesting that the Sign Ordinance Be Amended to Allow a 32 Square Foot Sign Area Rather Than 30 Square Foot Area. *Recommendation should be placed on consider and act agenda at next meeting.***
- 3. Discuss the need for standard procedures to notify board members of meetings and follow-up notices of meetings. *Agreed that continued distributions of agenda and reminders of meetings are to be made on the Friday preceding each Wednesday meeting by e-mail or fax.***

D. Announcements & Requests for Future Agenda Items

Consider and Act:

- 1. *Review of Comprehensive Plan Relating to Goals of City Regarding Development and Building and recommend any changes. (This item carried forward from November meeting minutes)***
- 2. *Recommend Location for Public Access to the Adopted Building Codes.***
- 3. *Recommend that Sign Ordinance Be Amended to Allow a 32 Square Foot Sign Area Rather Than 30 Square Foot Area.***

Work Session/Discussion:

- 4. *Future meeting to receive update from ATS on enforcement and inspection procedures.***
- 5. *Work Session/Discussion agenda item for future meeting to address possible public education aids.***

E. Adjournment – *Motion by Horace Wilson, motion passed unanimously.*

Recorded: Horace Wilson